

ASSOCIATE PSYCHOLOGIST PROVISIONAL LICENSE

Frequently Asked Questions

1) What is the difference between a Psychologist License and an Associate Psychologist Provisional License?

Individuals with a Hawaii Psychologist License may practice psychology independently without direct supervision.

Associate psychologists practice under the direct supervision of a supervising psychologist who holds a current, active, and unencumbered license, and who must notify the licensing board within ten days of the termination or completion of supervision.

2) Who requires a provisional license?

Licensure is required for any individual who represents themselves as a "psychologist" or "associate psychologist," **or** who engages in the practice of psychology.

Licensure is **not** required for the following persons (as are pertinent):

- College or university faculty teaching, lecturing, or conducting research in psychology, within the scope of their academic employment.
- Persons working under the direction of a licensed psychologist who perform professional services defined as the practice of psychology, provided they do not call themselves a psychologist or associate psychologist or imply they are licensed to practice psychology.
- Government employees in school psychologist, psychological examiner, or non-diagnostic/non-treatment positions, while acting within that government role.
- Students enrolled in a psychology training program, provided they do not represent themselves as a psychologist or associate psychologist.
- Members of other licensed professions, mental health professions not requiring licensure, or the clergy, providing services within their own scope of practice or role, provided they do not represent themselves as a psychologist or associate psychologist.
- Certain U.S. Department of Defense psychologists providing telehealth services to neighbor island beneficiaries under specified conditions.

3) What are the requirements to become provisionally licensed as an Associate Psychologist in Hawaii?

Please be advised that the approval of a provisional license as an Associate Psychologist does not constitute or guarantee eligibility for full licensure as a Psychologist. Applicants are responsible for reviewing all applicable licensure requirements and ensuring full compliance with all statutory regulation.

a. Education

- A doctoral degree from an American Psychological Association (APA)-approved program in:
 - Clinical psychology,
 - Counseling psychology,
 - School psychology, or
 - Programs offering combinations of two or more of these areas;

OR

- A doctoral degree from a professional psychology training program* (see “Other Important Information” below) awarded by an institution of higher education or a regionally accredited institution.

Applicants whose doctoral degree is not from an APA-approved program must also verify completion of an internship and graduate level training as part of the program pursuant to 16-98-9, Hawaii Administrative Rules.

***Other Important Information:**

Pursuant to the HRS 465-1, a “professional psychology training program” is defined as a planned program of study which reflects an integration of the science and practice of psychology including practica and internship.

While HRS 465-7.2 does not indicate an internship as a requirement, you will need to confirm that you completed an internship within your professional psychology training program, for your training program to qualify for the license.

IMPORTANT: If you wish to apply for full licensure as a Psychologist in Hawaii after you complete your postdoctoral training using your provisional license, you will be required to confirm that you have completed at least (1) year of internship in health service psychology for a total of at least (1900) hours under the supervision of a qualifying psychologist prior to graduation.

Please be advised that the requirement is mandatory for all examination and examination waiver applicants, including those who previously held a provisional psychology license.

See the [Associate Psychologist Provisional License Forms](#) for detailed instructions.

- b. Post-Doctoral Experience:** Associate psychologists practice under the direct supervision of a supervising psychologist who holds a current, active, and unencumbered license, and who must notify the licensing board within ten days of the termination or completion of supervision.

You can verify a supervisor's licensure by using the [Public License Search](#) feature on PVL's website.

See the [Associate Psychologist Provisional License Forms](#) for detailed instructions.

4) How do I apply?

You can submit your application online, in person, or by mail.

a. Online

- Download the [Associate Psychologist Provisional License Forms](#).
- Complete the forms.
- Log in to [MyPVL](#) to upload your forms, submit your application, and pay online.

b. In Person

- Download the [Associate Psychologist Provisional License Forms](#).
- Complete the forms.
- You can pay by check, cash, or card.
- Drop off at our office:
335 Merchant St., Room 301
Honolulu, HI 96813

c. By Mail

- Download the [Associate Psychologist Provisional License Forms](#).
- Complete the forms.
- Include one check with the correct fee total (use a paper clip to attach, not a staple).
- Mail the forms and check to:
Board of Psychology
DCCA, PVL Licensing Branch
P.O. Box 3469
Honolulu, HI 96801

5) What documents do I need to submit with my application?

- a. Completed [Associate Psychologist – Application \(form PSY-21\)](#).
- b. Official transcript of your doctoral degree sent directly to our office either by email or mail.

Email:
psychology@dcca.hawaii.gov

OR

Mail:
Board of Psychology
DCCA, PVL Licensing Branch
P.O. Box 3469
Honolulu, HI 96801

- c. If your doctoral degree is from an institution of higher education, or from a regionally accredited institution, in a professional psychology training program that is not approved by the American Psychological Association, you must submit a completed [Associate Psychologist – Training Report \(form PSY-23\)](#).

- d. Completed [Associate Psychologist – Post-Doctoral Supervisor Verification Form \(PSY-22\)](#), which requires your supervisor's signature and notarization. Only the applicant's **current** supervisor is required to complete the supervision verification form. Applicants may voluntarily provide a list of former supervisors but are not required to do so.

Please note that e-signatures and e-notarizations on forms are acceptable.

See the [Associate Psychologist Provisional License Forms](#) for detailed instructions.

6) What are the fees associated with the Associate Psychologist Provisional License?

- Application fee (non-refundable): \$50
- License fee (non-refundable): \$38
- Compliance Resolution Fund: \$74
- Total: \$162

7) Is there an examination requirement?

An Examination of Professional Practice in Psychology (EPPP) is required for full licensure as a psychologist. The Associate Psychologist Provisional License does not require an exam. However, individuals with a provisional license are eligible to take the EPPP while their provisional license remains active and in good standing.

Applicants who meet the requirements for provisional licensure will be mailed an exam Notice of Approval by the Professional Vocational Licensing (PVL) Division. The exam notice will contain information regarding your approval, its expiration date, and how to contact the PVL Examination Branch to initiate exam registration.

See the [Associate Psychologist Provisional License Forms](#) for detailed instructions.

8) What if my supervisor changes?

Please be advised that your supervisor is required by law to notify the Hawaii Board of Psychology within (10) days of the termination or completion of the supervision. Failure to do so could be cause for grounds for discipline.

IMPORTANT: The supervisor identified on your Verification of Postdoctoral Supervisor form (PSY-22), will be attached to your license. If your relationship with your supervisor is terminated or you intend to change supervisors, you will need to complete a [new PSY-22 form](#) with the new supervisor's information and signed by them before a notary public (e-signatures and e-notarizations are accepted). If you do not submit the new form prior to the termination of your relationship with the supervisor on your license, your provisional license will go inactive. To reactivate your license, you will need to provide a [reactivation application \(LB-52\)](#), [new PSY-22 form](#), and reactivation fee of \$12.

See the [Associate Psychologist Provisional License Forms](#) for detailed instructions.

9) How long does an Associate Psychologist Provisional License remain valid?

The provisional license is valid for one year from the date of issuance if the provisional licensee remains

under the direct supervision of a Hawaii-licensed psychologist who has been approved by and remains in good standing with the Department of Commerce and Consumer Affairs.

10) Can I renew my provisional license?

The Associate Psychologist Provisional License is not renewable. If you cannot complete your post-doctoral experience during the one-year license period, you will need to reapply.

11) What if I need to continue accruing post-doctoral hours after the provisional license period of one year?

Licensees can apply again for the provisional license if needed.

12) What if I am in the midst of completing my post-doctoral experience requirements? Will the hours I have already accrued count towards provisional licensure?

Any post-doctoral experience obtained under supervision prior to the provisional licensure requirement effective date of July 1, 2026, will count towards provisional licensure requirements, provided that requirements for direct supervision are met.

13) Is the provisional license a prerequisite for the full Psychologist license?

No, the full licensure process and application pathway remain unchanged. Someone who meets all full licensure requirements can apply directly without having first held a provisional license.

14) Will applications continue to be accepted after July 1, 2026?

Yes, provisional license applications will continue to be accepted after July 1, 2026.

15) I am licensed in another state. Can I transfer my license to Hawaii? Is there reciprocity?

Currently, Hawaii does not have a psychologist reciprocity agreement with any state. Individuals licensed in another state must apply for Hawaii licensure and demonstrate that they meet Hawaii's licensure requirements.

16) What if I am accruing my post-doctoral hours outside of Hawaii? Do I need to be provisionally licensed in Hawaii before I can be fully licensed as a psychologist?

Post-doctoral experience obtained outside of Hawaii may be accepted towards full licensure requirements as a psychologist if all licensure requirements are met.

Individuals completing post-doctoral experience outside of Hawaii are not required to obtain an Associate Psychologist Provisional License.

17) After submitting an Associate Psychologist Provisional License application, is there a grace period allowing me to continue accruing post-doctoral hours while I wait for approval?

If it is July 1, 2026, or later (and an individual does not qualify under one of the exemptions), licensure is required for any individual who represents themselves as a "psychologist" or "associate psychologist," or who engages in the practice of psychology.

18) How do I check the status of my application?

You can use the [Public License Search](#) feature on PVL's website or call 1-844-808-DCCA (3222), option 1.

19) How do I confirm if I am provisionally licensed as an Associate Psychologist?

Once you have been approved to be provisionally licensed as an Associate Psychologist, you will receive a [Notice of Licensure](#) by email or mail. This notice will include your name and provisional license number; the name, title and license number of your supervising psychologist(s); as well as the effective and expiration dates of your license.

You may also verify by using the [Public License Search](#) feature on PVL's website.

20) What if I have other questions?

For more information visit the [Board of Psychology page](#) or call 1-844-808-DCCA (3222), option 1.