

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: December 6, 2017

Time: Upon adjournment of the Condominium Review Committee meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:00 a.m.

Place: Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, First Floor
Honolulu, Hawaii

Present: Rowena Cobb, Chair / Broker / Kauai Commissioner
Aileen Wada, Vice Chair, Broker / Honolulu Commissioner
Bruce Faulkner, Broker / Maui Commissioner
Scott Arakaki, Public Member / Honolulu Commissioner
Nikki Senter, Public Member / Honolulu Commissioner
Laurie A. Lee, Broker / Honolulu Commissioner
Michael Pang, Broker / Honolulu Commissioner
Aleta Klein, Broker / Honolulu Commissioner
Sean Ginoza, Broker / Hawaii Island Commissioner

Neil K. Fujitani, Supervising Executive Officer
Miles Ino, Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
Amy Endo, Real Estate Specialist
David J. Grupen, Real Estate Specialist
Carole Richelieu, Senior Condominium Specialist
Benedyne Stone, Condominium Specialist
Dathan Choy, Condominium Specialist
Shari Wong, Deputy Attorney General
Dorothy Aquino, Recording Secretary

Absent: None

Call to Order: The Chair called the meeting to order at 9:32 a.m., at which time quorum was established.

Chair's Report: The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with section 92-5(a)(4), HRS.

Real Estate
Specialist's Report:

Additional Distribution

The following was distributed as additional distribution:

5. Administration of Examinations
 - a. PSI
 - 1) Licensing Examination Statistics – November 2017
 - 2) School Pass/Fail Rates – November 2017
 - 3) School Summary by Test Category – November 2017

Minutes of Previous Meeting

Upon a motion by Commissioner Faulkner, seconded by Commissioner Ginoza, it was voted on and unanimously carried to accept the minutes and executive session minutes of the November 8, 2017, Education Review Committee meeting.

Continuing Education: Administrative Issues

2017-2018 Continuing Education Providers and Courses Ratification List

Upon a motion by Commission Pang, seconded by Commissioner Faulkner, it was voted on and unanimously carried to ratify the following:

<u>Registration/Certification</u>	<u>Effective Date</u>
Course(s)	
"Commercial Real Estate Negotiations" (7 credits) (National/Hawaii CCIM Chapter)	10/27/2017
"Foundations for Success in Commercial Real Estate (7 credits) (National/Hawaii CCIM Chapter)	10/27/2017
"Elective Generation" (4 credits) (ARELLO/Hawaii Association of REALTORS)	10/31/2017
"Ethics Adventure" (ARELLO/Hawaii Association of REALTORS)	10/31/2017
"Generating Buyer and Seller Leads" (6 credits) (ARELLO/The CE Shop Inc)	11/14/2017
"Preparing A Market Analysis – Best Practices" (3 credits) (ARELLO/The CE Shop Inc)	11/14/2017

Applications

Provider – Dexterity CE, LLC; Administrator – Kimberly A. Wagoner

Upon a motion by Commissioner Pang, seconded by Commissioner Arakaki, it was voted on and unanimously carried to approve Dexterity CE, LLC as a continuing education provider

Evaluation and Education Program

Continuing Education Instructor Evaluation Committee

A report of the November 15, 2017 meeting was distributed.

Senior Real Estate Specialist Fujimura informed the Commissioners Hawaii Island REALTORS® will be testing the proposed evaluation form beginning February 2018.

Senior Real Estate Specialist Fujimura informed the Commissioners the committee will continue developing the criteria for evaluating outline CE courses. The ARELLO distance education criteria is being reviewed as a guide.

Executive Session:

Upon a motion by Commissioner Arakaki, seconded by Commissioner Klein, it was voted on and unanimously carried to enter into executive session pursuant to Section 92-5(a)(1), HRS, "To consider and evaluate personal information, relating to individuals applying for professional or vocational licenses cited in section 26-9 or both;" and pursuant to Section 92-5(a)(4), HRS, "To consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities."

Upon a motion by Commissioner Pang, seconded by Commissioner Arakaki, it was voted on and unanimously carried to move out of executive session.

Senior Real Estate Specialist Fujimura informed the Commissioners the next meeting of the CE Instructor Evaluation Project Committee is scheduled for January 22, 2018. The group will meet to continue working on the evaluation criteria for instructors and online CE courses.

Upon a motion by Commissioner Klein, seconded by Commissioner Wada, it was voted on and unanimously carried to accept the draft report of the CE Instructor Evaluation Project.

Administration of
Examinations:

PSI

Licensing Examination Statistics – November 2017

Examination statistics for November 2017 were distributed to the Commissioners for their information.

School Pass/Fail Rates – November 2017

School pass/fail rate statistics for November 2017 were distributed to the Commissioners for their information.

School Summary by Test Category – November 2017

Copies of the November 2017 test category summary reports, by school, were distributed to the Commissioners for their information.

Program of Work: Annual Report, Quarterly Bulletin, and School Files

Senior Real Estate Specialist Fujimura reported that the January 2018 School Files will include information regarding the new evaluation protocol, as well as further details regarding the publication of the pass-fail rates for prelicense schools.

Neighbor Island Outreach – REALTORS® Association of Maui, 1/10/18

Real Estate Specialists' Office for the Day – REALTORS® Association of Maui, 1/10/18

Next Meeting: Wednesday, January 10 2017
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:30 a.m.
REALTORS® Association of Maui
441 Ala Makani Place
Kahului, **MAUI** 96732

Adjournment: With no further business to discuss, Chair Cobb adjourned the meeting at 10:09 a.m.

Reviewed and approved by:

/s/Diane C. Fujimura

Diane Choy Fujimura
Senior Real Estate Specialist

December 7, 2017

Date

[] Minutes approved as is.
[] Minutes approved with changes, see minutes of _____