

BOARD OF PROFESSIONAL ENGINEERS, ARCHITECTS,
SURVEYORS AND LANDSCAPE ARCHITECTS
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Thursday, August 9, 2018

Time: 9:00 a.m.

Place: King Kalakaua Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Present: Roberto Yumol, Chairperson, Architect Member
Ken Ota, Vice Chairperson, Public Member
Alan Inaba, Land Surveyor Member, Secretary
Brian Fujiwara, Architect Member
Ron Iwamoto, Structural Engineer Member
Kevin Katayama, Mechanical Engineer Member
Joel Kurokawa, Landscape Architect Member
Benedict Lee, Landscape Architect Member
Richard Suzuki, Civil Engineer Member
Marc Ventura, Architect Member
Krishna Jayaram, Esq., Deputy Attorney General ("DAG")
James Kobashigawa, Executive Officer
Sandra Matsushima, Executive Officer
LaJoy Lindsey, Secretary
Kellie Teraoka, Secretary

Excused: Dan Hirota, Land Surveyor Member

Guests: Ted Garduque
Christopher Fernandez, Newly Assigned Executive Officer to PVL

Call to Order: There being a quorum present, the meeting was called to order at 9:00 a.m. by Chair Yumol.

Agenda: Additions and Revisions: Since Mr. Garduque was present, a motion was made by Mr. Iwamoto, seconded by Mr. Fujiwara and unanimously carried to move agenda item 5b ahead of other business.

5b. Mr. Garduque presented his research regarding the update on license certificate re-design. The Hawaii state council just recently received it. It's

subject to negotiation. The information he presented was current as of July 17, 2018. The proposal could be updated after 30 days. He contacted three different vendors. Hagadone, HonBlue Electric Pencil and Edwards. The bid from Edwards was the lowest. For efficiency and cost effectiveness, 5,000 certificates should be ordered in the inaugural year. Based on unit costs and monthly overprints for the profession, it would be \$75.00 per month. They'd also provide welcome postcards which would invite the candidates to join. A quantity of 5,000 for initial order would cost .45 per piece. The cost per certificate would be \$9.92. The assumption would be that EASLA would provide the gold seal. The certificates would reflect the name, date and license number. The goal would be 1,000 per year. There would be an upcharge yearly should the Board Chair change and digital signature need to be created.

His pitch to the Hawaii State Council is for 7,709 initially amongst the professions. The monthly count would be 670. This must be negotiated between the state and Edwards. Mr. Kobashigawa asked if the plan is to share costs amongst the EASLA professions. Mr. Garduque affirmed this, also stating that the Engineers make up the bulk and the architects have the least amount of members. All of the organizations must agree.

DAG Jayaram mentioned that DCCA must handle the processing/mailing of state documents. A third party is not authorized to handle state documents. That would have to be done by DCCA staff. So, the third party would print out (blank) certificates, then send to DCCA for storage, licensees list. The certificates would be sent back to the third party to print (with data), then back to DCCA for mailing, as the certificates are official state documents.

Chair Yumol asked if the last entity to handle the certificates would be the state. Mr. Kurokawa questioned the cost to the state. DAG Jayaram reiterated that the vendor would print and send back to us (DCCA) to mail. Ms. Matsushima questioned whether the courier would be authorized to handle the certificates. DAG Jayaram's concern was that there could be internal staffing issues. He also asked who would own the design. Mr. Garduque was unsure and said he would need to check. DAG Jayaram's thought is that if it's a state document, the design should be owned by the Board. Chair Yumol recommended that be addressed later. DAG Jayaram recommended that Mr. Garduque go back and discuss ownership.

Mr. Katayama asked to see the design. Mr. Garduque passed the sample around for all to view. Mr. Kobashigawa mentioned that the current certificates indicate the discipline and asked if the proposed certificates would also reflect that. Chair Yumol mentioned that the millennials seem to like the new design. Ms. Matsushima shared that currently the fee is \$10.00 (to the licensee.) Chair Yumol asked Mr. Garduque who was involved in the meetings and thought it a good idea for Ms. Matsushima and possibly DAG Jayaram to be included as well. Chair Yumol thanked Mr. Garduque and

excused him.

Approval of
Minutes:

Mr. Kurokawa commented that on the July 12, 2018, minutes, new business, item d, Landscape Architects Report, second paragraph. He is the CLARB Region 5 Director, not Western Region Ambassador. This being noted, Mr. Inaba motioned, Mr. Fujiwara seconded and it was unanimously carried to approve the July 12, 2018, minutes.

Approval of
Executive
Session
Minutes:

Mr. Suzuki motioned, Mr. Ventura seconded and it was unanimously carried to approve the executive session minutes from July 12, 2018.

Applications:

a. Ratifications

None.

b. Professional Engineer Committee Recommendations

Mr. Suzuki presented the PROFESSIONAL ENGINEER COMMITTEE REPORT and recommended action as follows:

APPROVE CIVIL ENGINEER BY ENDORSEMENT

- CROW, Marty
- EAMES, Barton
- GEISENDORFER, Cody
- McALISTER, Troy
- MIYAHARA, Amanda
- WILLIAMS, Jake
- YOUNGER, John

APPROVE ELECTRICAL ENGINEER BY ENDORSEMENT

- WILLIAM, Dinda
- RIVERA, Andrew

APPROVE MECHANICAL ENGINEER BY ENDORSEMENT

- KAPLAN, Nolan
- KRAMER, Ralph
- ROWLAND, James
- STEARNS, Glenn
- WOLVIN, Christopher

APPROVE STRUCTURAL ENGINEER BY ENDORSEMENT

- SALEM, Naser
- SWANSON, James

APPROVE ENGINEER BY EXAM (PE)

- BAEK, Amy (CE)
- BATANGAN, Benjie (SE)
- BAYNE, Jared (EE)
- CAGADAS, Sean (SE)
- CHEUNG, Andrea (CE) (also FE)
- CROW, Marty (CE)
- DELA CRUZ, Arrienne (EE) (also FE)
- HARBOTTLE, Dustin (CE)
- KILLINGSWORTH, Justin (ME)
- LIM, Donovan (CE)
- LIN, Joyce (CE)
- LOO, Garret (EE)
- MANDING, Leandro (CE) (also FE)
- MILAN, Sheldon (CE)
- MONIUSZKO, Jordan (CE)
- MORROW, Nathan (SE)
- ONAT, Yaprak (CE)
- OSHIRO, Leo (CE)
- ROPERT, Joshua (CE)
- SAENGUTHAI, Pornaswan (CE)

APPROVE ENGINEER BY EXAM (FE)

- BAYNE, Jared (EE)
- CHEUNG, Andrea (CE)
- CROW, Marty (CE)
- DELA CRUZ, Arrienne (EE)

DEFER CIVIL ENGINEER BY ENDORSEMENT

- RUEBLING, James
- SETTEPANI, Fabrizio
- TOBER, Robert

DEFER ENGINEER BY EXAM (PE)

- BUYUAN, Kyle (SE)

- COUCH, Aaron (CE)
- ING, Karissa (EE)
- SMITH, Emily (EE)
- WILBUR, Nathanael (EE)

DEFER ENGINEER BY EXAM (FE)

- *NONE*

NO ACTION - MANDING, Leandro (CE)

DEFER ELECTRICAL ENGINEER BY ENDORSEMENT

- ROWLAND, James

DEFER MECHANICAL ENGINEER BY ENDORSEMENT

- TRAVIS, Premo

DEFER STRUCTURAL ENGINEER BY ENDORSEMENT

- *NONE*

DENY CIVIL ENGINEER BY ENDORSEMENT

- *NONE*

DENY ELECTRICAL ENGINEER BY ENDORSEMENT

- *NONE*

It was moved by Mr. Inaba, seconded by Mr. Fujiwara, and unanimously carried to accept the PROFESSIONAL ENGINEER COMMITTEE REPORT.

c. Professional Architect Committee Recommendations

Mr. Fujiwara presented the PROFESSIONAL ARCHITECT COMMITTEE REPORT and recommended action as follows:

APPROVE ARCHITECT BY ENDORSEMENT

- BROWN, Christopher
- DOUGHERTY, Tobin
- KEUNE, Eric
- LAASE, Matthew

- MA, Jonathan
- PANCAKE, Douglas
- SKAGGS, Bennie
- TAKASHIMA, Wade
- WHITFIELD, James

APPROVE ARCHITECT BY EXAM

- GILLMAR, Emily

It was moved by Mr. Iwamoto, seconded by Mr. Suzuki, and unanimously carried to accept the PROFESSIONAL ARCHITECT COMMITTEE REPORT.

d. Professional Land Surveyor Committee Recommendations

Mr. Inaba presented the PROFESSIONAL LAND SURVEYOR COMMITTEE REPORT and recommended action as follows:

APPROVE LAND SURVEYOR BY ENDORSEMENT

- *NONE*

DEFERRED LAND SURVEYOR BY ENDORSEMENT

- *NONE*

APPROVE LAND SURVEYOR BY EXAM

- HALE, Allen (FS/PS)
- NEWMAN, Christopher (PS)

It was moved by Mr. Suzuki, seconded by Mr. Iwamoto, and unanimously carried to accept the PROFESSIONAL LAND SURVEYOR COMMITTEE REPORT.

e. Professional Landscape Architect Committee Recommendations

Mr. Lee presented the PROFESSIONAL LANDSCAPE COMMITTEE REPORT and recommended action as follows:

LANDSCAPE ARCHITECT BY EXAM

- ARITA, Vivian

It was moved by Mr. Inaba, seconded by Mr. Suzuki and unanimously carried to accept the PROFESSIONAL LANDSCAPE ARCHITECT COMMITTEE REPORT.

Old Business:

a. Rules Committee Report

- Proposed Language for Fire Protection Plan
 - Chair Yumol suggested the Board approve the language in the Fire Protection Plan. The guide will be updated. He is requesting one month for the Rules Committee to review. It will then be presented to the Board. If no issues, it will be incorporated. NCARB's rules of conduct will be adopted to use for the Board. He would like to wait until NCARB's final rules document is received. The Rules Committee would then review the five chapters prior to presenting to Board for adoption. The Hawaii Administrative Rules are ongoing.

New Business:

a. Professional Engineers Report

- Matters Related to the National Council of Examiners for Engineering and Surveying ("NCEES")
 - Ms. Matsushima mentioned that the Engineers will meet after the meeting to discuss NCEES Annual Meeting, August 15-18, 2018 – Action items and Conference Reports. Mr. Hirota provided no comments.

➤ NCEES Service Award Recipients 2018

President's Award: Bill Dickerson, P.E.

Distinguished Service Award: Dennis Truax, Ph.D., P.E.

Distinguished Examination Service Award: Roy Entz, P.E.,
PLS

Distinguished Examination Service Award: Edwin Huston,
P.E., S.E.

b. Architect's Report

- Matters Related to the National Council of Architectural Registration Boards ("NCARB")

- NCARB Fast Facts Newsletter – July 2018 – A copy was circulated for the Board’s perusal.
 - Update on ARE 4.0 Retirement and Important Reminders
ARE 4.0 is retired effective June 30, 2018
 - NCARB’s Commitment to Diversity
 - ARE Division Examination Formal Review
Regarding the 4.0 Candidate’s Challenge. Ms. Matsushima has been working with the Examination Branch. They will provide a laptop and someone to monitor during the examination. He will have 1.5 hours to go over the examination. He will choose which questions he wishes to challenge. The cost is \$100.00 per question. The candidate will only see the questions and his answers. Mr. Fujiwara commented that he won’t know which answers he answered incorrectly. That is correct. Ms. Matsushima mentioned that the examination has already transitioned to 5.0. Candidate took the 4.0 examination in May 2018. He has only six months in which to challenge the results. The documents have been signed and processed, just waiting on a date. He has until the end of November to complete the challenge. Chair Yumol asked if a procedure has been established. The Examination Branch is working with Ms. Matsushima. NCARB will send a secure/encrypted version. Ms. Matsushima will check to ensure that it works properly. Mr. Ventura asked if the Board will be involved. No, the Board is not involved.
 - NCARB Leadership Summit, October 12-13, 2018, St. Louis, MO
Chair Yumol will attend the summit.
- c. Surveyors Report
- No report.
- d. Landscape Architects Report
- The Council of Landscape Architectural Boards (CLARB) Annual Meeting, September 27-29, 2018, Toronto, Ontario

Mr. Kurokawa will attend as the Region 5 Director, not a Board member. Mr. Lee is planning to attend as well. Members are able to vote online on by-laws and covenants. Members will also be able to vote in person at the meeting. There are several states/jurisdictions who are prohibited to travel outside of the U.S. to attend the CLARB meeting. CLARB recommended that these states vote virtually. Mr. Lee and Mr. Kurokawa will vote prior to leaving for the meeting.

7. Correspondence:

Memorandum from Mr. Paul Tappel, Washington PE (Civil Engineer),
RE: Survey of Engineer Title to Compare with State of Washington

- Mr. Tappel is a licensed PE in the state of Washington. He sent a memo regarding the use of the term “Engineer” and at the end of the memo was a survey for the state of Hawaii with the following questions:

Does your state allow unlicensed individuals to have “Engineer” titles, do engineering work, and present to the public as “Engineer,” with the only requirement that they are supervised by a PE? _____ Yes, our state has an interpretation similar to the PE Supervisor Exception _____ No

Does the Board of Engineers for your state allow unlicensed engineers as listed above, with the only restriction on professional title “Engineer” to be limited to “Professional Engineer,” “Structural Engineer,” or some similar limited restrictions for engineer title? _____ Yes, unlicensed individuals may do engineering work with PE supervision (but not have Engineer title) _____ No

Does your state allow unlicensed individuals to do engineering work under the supervision of a PE, but without professional title “Engineer” and they cannot introduce themselves to the public as an “Engineer?” (this is an alternate interpretation of Washington State Law). _____ Yes, unlicensed individuals may do engineering work with PE supervision (but not have Engineer title) _____ No

- After discussion, it was agreed to defer and include this item on the agenda for the next meeting on September 13, 2018.

8. Executive Officer's Report:

- GEO Report – Current Licenses as of July 17, 2018:

	<u>HAWAII</u>	<u>MAINLAND</u>	<u>FOREIGN/OTHER</u>
ARCH	2,635	1,154	115
LSA	155	60	1
LSURV	215	34	1
PE	7,421	4,033	31
TOTAL	10,426	5,681	46

- DCCA Disciplinary Actions as of July 20, 2018: None.
- Office of Information Practices (OIP) Revised Sunshine Laws:

We are in compliance by making Board meeting packets (less adjudicatory/executive session items) available for public review.

Next Meeting: **Thursday, September 13, 2018**
9:00 a.m.
King Kalakaua Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Adjournment: The meeting was adjourned at 10:17 a.m.

Taken and recorded by:

/s/ LaJoy Lindsey

LaJoy Lindsey
Secretary

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Reviewed and approved by:

/s/ Sandra Matsushima

Sandra Matsushima
Executive Officer

9/5/18

[] Minutes approved as is.

[X] Minutes approved with changes; see minutes September 13, 2018.