



Report on the Conversion of Exempt Positions to  
Civil Service  
In Accordance with  
Senate Concurrent Resolution No. 222 of 2008

Department of Commerce and Consumer Affairs  
State of Hawaii

December 2008

## **REPORT ON THE CONVERSION OF EXEMPT POSITIONS TO CIVIL SERVICE**

This report is filed pursuant to Senate Concurrent Resolution No. 222 which requests that the heads of the Departments of Budget and Finance; Business, Economic Development and Tourism; Commerce and Consumer Affairs; Hawaiian Home Lands; Health; Human Services; Labor and Industrial Relations; Land and Natural Resources; and Public Safety submit reports to the 2009 Legislature regarding the number of positions exempted from civil service under the provisions of Section 76-16(b)(17), Hawaii Revised Statutes (HRS), that have been converted to civil service and that those departments convert all of their exempt clerical and paraprofessional positions to civil service by December 31, 2008.

As a matter of background, Act 300, SLH 2006, requires the Department of Human Resources Development to submit, no later than twenty days prior to the convening of each regular session, a report of the number of exempt positions that were converted to civil service positions during the previous twelve months. The information shall include: when the position was established; the purpose of the position; the rationale for the conversion; and how many exempt positions remain in each state department after the conversions.

The Department of Commerce and Consumer Affairs (DCCA) has converted 27 exempt positions to civil service during the period January 1, to November 30, 2008. Previously, the DCCA had converted 18 exempt positions to civil service during the calendar year 2007. Presently, the DCCA has converted a total of 45 exempt positions to civil service and continues to regularly review its existing exempt positions to determine whether the conversion of such positions is necessary.