



STATE OF HAWAII DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS
 REGULATED INDUSTRIES COMPLAINTS OFFICE (RICO)
 235 S. BERETANIA STREET, 9th FLOOR
 HONOLULU, HAWAII 96813
 Website: cca.hawaii.gov/rico

INTERAGENCY Request for RICO Records for LAW ENFORCEMENT *(Form revised Dec. 2022)*

Date: _____ Requester's name: _____

Agency name: _____

Requester's work email address: _____

Requester's work phone number: _____

Pursuant to Hawaii Revised Statutes (HRS) § 92F-19(a)(3), I am requesting on behalf of my agency the following records from RICO for lawful criminal/civil law enforcement purposes.

Name of respondent(s): _____

RICO complaint number(s) (if known): _____

Identify records requesting (if known): _____

Pre-payment costs for duplication: Currently there are no costs per copy produced or charges for administrative time expended to process law enforcement requests, but this policy is subject to change at any time.

Method of record production (please check only **one** option below):

- E-copies sent by email. *(Note: this is RICO's preferred method of production & is the least costly)*
- Records reviewed in person at the RICO office.
- Copies of records picked up at RICO.
- Copies of records mailed via USPS. *(Pre-payment of estimated postage costs may be required)*
- Other: _____

MANDATORY CERTIFICATION: By signing below I acknowledge that my agency and I are bound by the same disclosure restrictions as RICO is, for any information received through this request per HRS § 92F-19(b).

Signature of Requester

For and on behalf of the _____ [agency name]

[Please email this signed form to rico@dcca.hawaii.gov or mail it to RICO, Attn: Administration]