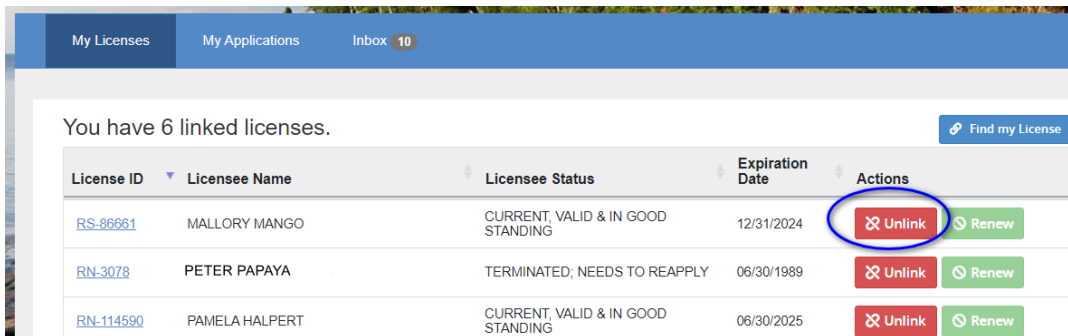


# **HOW DO I UNLINK A LICENSE FROM MYPVL ACCOUNT?**

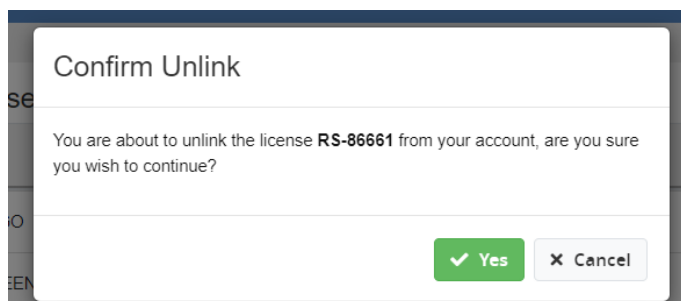
- 1) Log into your MyPVL account at: <https://mypvl.dcca.hawaii.gov/>



- 2) Select the “Unlink” button next to the license you wish to unlink.



- 3) Select “Yes” to confirm.



NOTE: If an entity account is linked to another MyPVL account, for example, to the MyPVL account of the previous Principal Broker (PB) of the entity, please contact the previous PB to have them unlink the license. If you are unable to contact the previous PB, please email our office. Emails may be sent to [hirec@dcca.hawaii.gov](mailto:hirec@dcca.hawaii.gov). When emailing to unlink an entity license, please include the following:

1. The entities license number and file number
2. The new PBs name and license number
3. A contact telephone number

Staff will notify the email sender if and when the license has been unlinked.