HOW DO I UNLINK A LICENSE FROM MYPVL ACCOUNT?

1) Log into your MyPVL account at: <u>https://mypvl.dcca.hawaii.gov/</u>



2) Select the "Unlink" button nest to the license you wish to unlink.

						No. alasteria. Itak
My Licenses	My Applications	Inbox 10				
You have 6	6 linked licenses.					🔗 Find my
License ID	Licensee Name		Licensee Status	Expiration Date	Actions	
<u>RS-86661</u>	MALLORY MANGO		CURRENT, VALID & IN GOOD STANDING	12/31/2024	& Unlink	○ Renew
<u>RN-3078</u>	PETER PAPAYA		TERMINATED; NEEDS TO REAPPLY	06/30/1989	🞗 Unlink	🛇 Renew
<u>RN-114590</u>	PAMELA HALPERT		CURRENT, VALID & IN GOOD STANDING	06/30/2025	🔀 Unlink	⊗ Renew

3) Select "Yes" to confirm.



NOTE: If an entity account is linked to another MyPVL account, for example, to the MyPVL account of the previous Principal Broker (PB) of the entity, please contact the previous PB to have them unlink the license. If you are unable to contact the previous PB, please email our office. Emails may be sent to <u>hirec@dcca.hawaii.gov</u>. When emailing to unlink an entity license, please include the following:

- 1. The entities license number and file number
- 2. The new PBs name and license number
- 3. A contact telephone number

Staff will notify the email sender if and when the license has been unlinked.