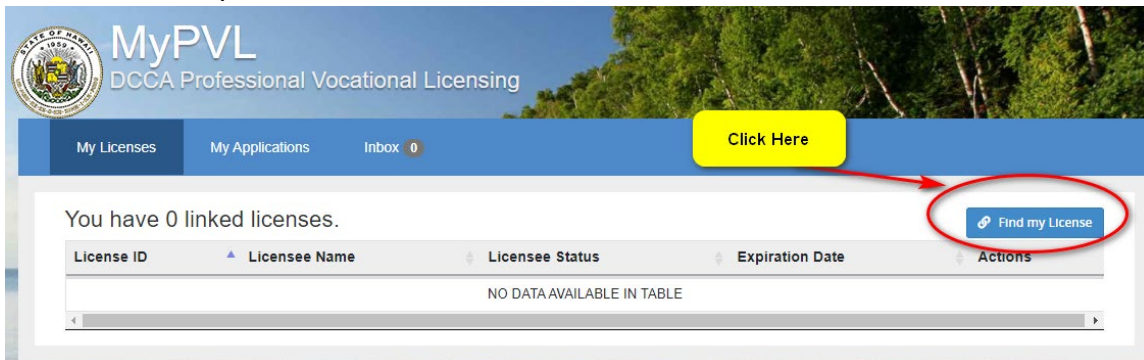
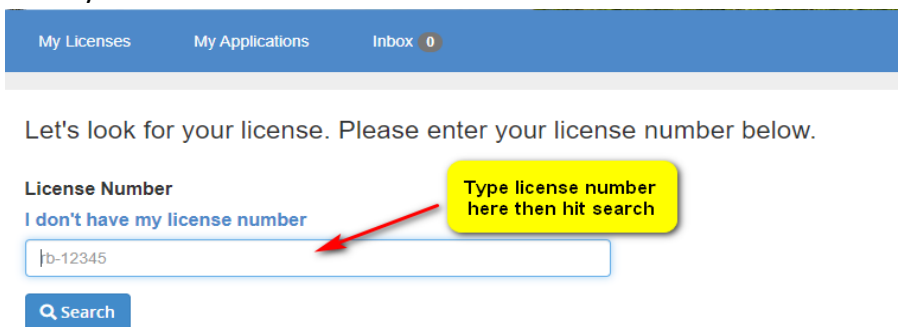


HOW TO LINK YOUR LICENSE TO YOUR MYPVL ACCOUNT

- 1) Log-in to your MyPVL account.
- 2) Click on “Find My License”



- 3) Enter your license number and click on search.



- 4) Verify your license number. If correct, click “Yes” and “Continue”

Is this your license?

License	Name
RS-0000	Peter Papaya

Yes
 No

[Previous](#) [Continue](#)

- 5) Follow the prompts to link license to your account. You will be asked to enter the last four of your Social Security number or if you are an Entity the last four of your file number which was given to at the time of licensure. Please call our office if you need help finding your file number.

HOW TO UNLINK YOUR LICENSE

If you need to unlink your license from your MyPVL account for whatever reason, please follow these simple steps:

- 1) Log-in to your MyPVL account.
- 2) Under Linked Licenses, choose the license you would like to unlink. Then click on “Unlink”

The screenshot shows the MyPVL Dashboard interface. At the top, there are navigation tabs for 'My Linked Licenses', 'My Applications', and 'Inbox'. Below the tabs, a message states 'You have 2 linked licenses.' and a 'Find my License' button is visible. A table lists the linked licenses with columns for License ID, Licensee Name, License Status, Expiration Date, and Actions. The 'Unlink' buttons for both licenses are circled in red.

License ID	Licensee Name	License Status	Expiration Date	Actions
RB-88888	ABC, Inc	CURRENT, VALID & IN GOOD STANDING	12/31/2016	Unlink Renew
RB-99999	Two Test	CURRENT, VALID & IN GOOD STANDING	12/31/2016	Unlink Renew

Footer information includes: PVL, Department of Commerce & Consumer Affairs; King Kalakaua Building (aka United States Post Office Custom House and Court House); 335 Merchant Street, Honolulu, Hawaii 96813; Copyright © 2014. All rights reserved.; Powered by HIC; and links for Accessibility, Feedback, Privacy, and Terms.

- 3) Select “Proceed” to confirm

The screenshot shows the MyPVL Dashboard with a 'Confirm Unlink' dialog box overlaid. The dialog box contains the text: 'You are about to unlink the license RB-5862 from your account, are you sure you wish to continue?'. Below the text are two buttons: 'Proceed' (with a checkmark icon) and 'Cancel' (with an 'x' icon). The 'Proceed' button is circled in blue.