

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: June 13, 2018

Time: Upon adjournment of the Condominium Review Committee meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:30 a.m.

Place: Hawaii Island REALTORS
1321 Kino'ole Street
Hilo, Hawaii 96720

Present: Rowena Cobb, Chair / Broker / Kauai Commissioner
Aileen Wada, Vice Chair, Broker / Honolulu Commissioner
Bruce Faulkner, Broker / Maui Commissioner
Nikki Senter, Public Member / Honolulu Commissioner
Laurie A. Lee, Broker / Honolulu Commissioner
Sean Ginoza, Broker / Hawaii Island Commissioner

Neil K. Fujitani, Supervising Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
Carole Richelieu, Senior Condominium Specialist
Shari Wong, Deputy Attorney General
Tammy Norton, Recording Secretary

Others: Rollie Litteral, American Dream Real Estate School
Nancy Cook Lauer, West Hawaii Today
Andrea Vasconcellos, Clark Realty
Nancy Cabral, Day-Lum Rentals & Management, Inc.

Absent: Scott Arakaki, Public Member / Honolulu Commissioner
Michael Pang, Broker / Honolulu Commissioner
Aleta Klein, Broker / Honolulu Commissioner

Call to Order: The Chair called the meeting to order at 10:06 a.m., at which time quorum was established.

Chair's Report: No reports were presented.

The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with section 92-5(a)(4), HRS.

Commissioners Arakaki, Pang, and Klein were excused from the meeting. Prior notification of their non-attendance was received.

Real Estate
Specialist's Report:

Additional Distribution

6. Program of Work, FY18
 - c. Continuing Education Instructor Course Evaluation Committee (CEICE) – Report of May 31, 2018 meeting

Minutes of Previous Meeting

Upon a motion by Commissioner Lee, seconded by Commissioner Faulkner, it was voted on and unanimously carried to accept the minutes of the May 9, 2018, Education Review Committee meeting.

Prelicense Education: Applications – Instructor – Marion Haller; Hawaii Real Estate Academy, Lisa Teichner Principal

After a review of the information presented, Commissioner Lee moved to approve Marion Haller as a prelicense instructor for the salesperson prelicense curriculum. Commissioner Wada seconded the motion. The motion was voted on and unanimously carried.

Administration of
Examinations:

PSI

Licensing Examination Statistics – May 2018

Examination statistics for May 2018 were distributed to the Commissioners for their information.

School Pass/Fail Rates – May 2018

School pass/fail rate statistics for May 2018 were distributed to the Commissioners for their information.

School Summary by Test Category – May 2018

Copies of the May 2018 test category summary reports, by school, were distributed to the Commissioners for their information.

Staff reported that the pass/fail rate statistics by school are reported in the Commission's School Files publication. The next issue of School Files will be published in July, 2018. The schools also receive their school information directly from the testing company.

Program of Work: Instructor's Development Workshop (IDW)

"Creating the Ideal Classroom Environment – an IDW", Theresa Barnabei, Oahu session 5/29/18

Specialist Fujimura reported that both herself and Executive Officer Ino monitored the IDW. The IDW was very successful and well received by all in attendance. Ms. Barnabei provided useful, easy examples of creating an interactive classroom. Ms. Barnabei was very easy to listen to and understand. HAR has suggested presenting a follow-up IDW next biennium with Ms. Barnabei.

Mr. Rollie Litteral stated that he highly recommends Ms. Barnabei as an instructor.

REEA IDW – "REEA GOLD: Taking Your Instruction to New Heights", (IDW 1, 2, 3)

Upon a motion by Commissioner Lee, seconded by Commissioner Wada, it was voted on and unanimously carried to accept "REEA GOLD: Taking Your Instruction to New Heights (IDW 1, 2, 3)" as an approved instructor development workshop.

Ad Hoc Committee on Education (ACE)

A copy of the report was distributed to the Commissioners for their information.

Specialist Fujimura reported that Core B covers related legislation and the topic, Agency and the Practice of Dual Agency. Instructors of Core B will need to stick to the manual and not deviate. The rules as stated are black and white and must be complied with when it comes to Agency and the Practice of Dual Agency. The train the trainer session is scheduled for June 27, 2018 at the Honolulu Board of REALTORS®.

The deadline for the online version of the core course is June 15, 2018.

Upon a motion by Commissioner Lee, seconded by Commissioner Wada, it was voted on and unanimously carried to accept Draft 2 of Core Course Part B 2017-2018: "Agency and the Practice of Dual Agency."

Specialist Fujimura noted that the committee will be accepting ideas for the 2019-2020 core topics.

Commissioner Wada responded that the awareness factor relating to condominiums and condominium living as part of the next core course would be beneficial.

Mr. Rollie Litteral commented, if including condominium information, the Commission may want to also include information on HARPTA and FIRPTA.

Continuing Education Instructor Course Evaluation Committee (CEICE)

A copy of the report was distributed to the Commissioners for their information.

Specialist Fujimura reported that the committee is accomplishing a lot. The committee has recommended that ARELLO certifications be required for all CE online courses by the 2021-2022 biennium. The committee is also discussing interactivity for CE online courses. Many other states have already integrated quizzes throughout their online courses. The committee reviewed and made modifications to the draft of the new CE online course application.

SEO Fujitani raised concerns that an audit of CE providers will be problematic. If the committee is requesting auditors make unannounced random visits to all CE providers, the committee will need to seek a cost-effective way to accomplish the audits.

Commissioner Faulkner questioned if we have funds to outsource the audits.

SEO Fujitani responded that it may be possible to assess the providers an additional fee, but the issue would need to be researched and discussed further with the ERC and CEICE.

Commissioner Wada questioned if the Commission could hire additional staff.

SEO Fujitani responded that the hiring of additional staff would require that the position be included in the department's budget and would require legislative approval. If it were to receive approval, the department would create the job description and recruit to fill the

position. This process could take approximately 2 years, if not longer. The question we need to answer is if this new position is really necessary.

Commissioners suggested including an article in the Bulletin to let licensees know, if they are not satisfied with their CE provider/course/instructor, to let the Commission know in writing. Also inform the licensee that complaints can be made anonymously to RICO.

Commissioner Lee suggested creating an evaluation system similar to the YELP ratings for CE courses/instructors.

Chair Cobb commended Specialist Fujimura for all she has done to put the Hawaii Real Estate Commission at the forefront of online CE courses.

Specialist Fujimura commented that Kehau Costa of HIBR has been using the new evaluation form with success for their CE courses. Beth Holiday/Hawaii Business Training and PJ Delanoza/Abe Lee Seminars have volunteered to test the CE online course application and provide their feedback.

Upon a motion by Commissioner Lee, seconded by Commissioner Ginoza it was voted on and unanimously carried to approve the Application for Certification of Continuing Education Online Elective Course as provided in the additional distribution with the noted concerns.

Next Meeting: Chair Cobb noted that this will be the last committee meeting for herself and Commissioner Senter, as their term expires June 30, 2018.

Wednesday, July 11, 2018

Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.

King Kalakaua Building
Queen Liliuokalani Conference Room
335 Merchant Street, 1st Floor
Honolulu, HI 96813

Adjournment: With no further business to discuss, Chair Cobb adjourned the meeting at 10:35 a.m.

Reviewed and approved by:

/s/Diane Choy Fujimura

Diane Choy Fujimura
Senior Real Estate Specialist

June 19, 2018

Date

[] Minutes approved as is.
[] Minutes approved with changes, see minutes of _____