# School Files

Hawaii Real Estate Commission

April 2018

www.hawaii.gov/hirec

## What's in this Issue?

- New CE Online Course Requirements
- Evaluation
   Form for CE
   Instructor/
   Course
- Core B 2017-2018, Agency Dual Agency
- Pass-Fail Rates of Prelicense Schools; Hawaii RE Licensing Exam
- Tidbits
- RE Commission Informational Notice
- List of Current Continuing Education Providers & Prelicense Schools
- 2017 Real Estate Commission Meeting Schedule

# ule

#### NEW CE ONLINE COURSE REQUIREMENTS

With online CE courses becoming more and more popular and accessible, the Commission has seen a steady growth in the numbers of real estate licensees opting to take their required CE courses online. When online education was first offered, many of the courses had no timing devices thereby permitting the student to click on the course, and let it "run" for the required 3 hours (or however long the course was approved for), and complete the course without ever really taking the course at all. In years past, CE online courses have taken the form of a video of an instructor teaching the course, but with no interactivity involved. While Hawaii Revised Statutes ("HRS") §467-4.5(d)(3) states CE courses require no examination, the CE online courses have evolved so that the person taking the course may enjoy an actual learning, educational experience.

The Association of Real Estate License Law Officials ("ARELLO") Distance Education Certification Program has established strict requirements for a CE course to be ARELLO-certified. The Commission recognizes ARELLO-certified courses as "automatic" continuing education for Hawaii real estate licensees. (See §467-4.5(d)(1)(D), "Continuing education courses shall be designed to improve a licensee's competency, or professional standards and practice and shall: (1) Be offered by a provider approved by the commission and either be: . . . (D) Certified by the Association of Real Estate License Law Officials; . . . .")

The Commission has established its own CE online course requirements based on some of the ARELLO requirements. An evaluation of the course and instructor will be required for all CE online courses.

The requirements will be mandatory for all CE online courses effective this renewal period, for all CE online courses to be offered in the 2019-2020 biennium. When recertifying a CE elective course, the course will be reviewed based on the new CE online course requirements. The course author/owner must provide a link to access the course along with a course ID and password to access the course, or submit screen shots of the online course.

The new CE online course requirements follow.

#### **Online Continuing Education Course Certification Requirements**

To raise the standard of Hawaii's continuing education courses, the following policies are required for all online continuing education courses submitted for review by the Hawaii Real Estate Commission's Education Review Committee ("ERC"). These policies are based, in part, on the ARELLO (Association of Real Estate License Law Officials\*) Distance Education Certification Program policies and procedures.

- \* Additional information on ARELLO may be found at www.arello.org.
- 1. Online continuing education courses are required to provide the following information to students:
  - The name and direct contact information of the instructor;
  - Instructor response time;
  - Course description;
  - Prerequisites for the course (if any);
  - Criteria for successful completion of the course;
  - Exam information, if applicable;
  - Refund policies;
  - Equipment and system requirements;
  - Any relevant state or jurisdiction specific requirements;
  - Technical support availability and contact information; and
  - The orientation must contain a mandatory acknowledgement by the learner that the learner has read and understands the orientation.
- 2. Online continuing education courses are required to have learning objectives that describe the outcome of the learning process.

Students need to know what they are expected to learn in the course. The learning objectives or outcomes define the skills and knowledge the students should have at the end of the course. The learning objectives should be stated in terms of performance. For instance, "Upon completion of this course, the student will be able to identify from a set of facts, the real estate issues involved and any possible

licensing law violations." Or, "Upon completion of this course, the student will be able to describe violations of the fair housing laws applicable in Hawaii."

- 3. All courses submitted for certification are required to have quantifiable evidence of clock hours requested. See Course Curriculum form in CE elective course applications.
- 4. All courses submitted for certification are required to have a time-tracking mechanism. Providers are required to have a system in place that quantifies the amount of time learners spend in a course.
- 5. Online continuing education courses are required to have interactivity.

All courses must have learning strategies that provide interactivity throughout the course.

Courses must show evidence of learner-to-content interaction. (Examples include, but are not limited to, links to vocabulary words, links to supplemental reference material, exercises, quizzes, final exams and remediation exercises.) It should be noted that "clicking" does not constitute learner-to-content interaction.

- 6. Online continuing education courses are required to have assessments and use remediation within the course.
  - A. Incremental assessments should be designed to properly measure whether or not mastery of the material has been achieved. Incremental assessments may include quizzes given throughout each logical unit of instruction.
  - B. Remediation involves providing a learner who has answered an item incorrectly with an indication of why their answer was incorrect. The following are not considered adequate remediation: giving the learner an immediate opportunity to retake an identical question, or providing the learner with the correct answer without providing an accompanying explanation.
  - 7. Online continuing education courses are required to have evaluations of the learning experience.
    - A. The evaluation must assess the effectiveness of the instructor, course delivery, and course content. This important feedback tool allows the provider to continue their commitment to providing quality distance education.
    - B. Tabulation of the responses to each question presented in the evaluation is required to be submitted for recertification of the course. All comments must be provided.
    - C. Random auditing of CE Providers will be conducted throughout the biennium.

The following are suggested evaluation questions to include on an Online CE Course Evaluation form which should have a rating scale for each item, e.g. 1-5, with 1 being the lowest rating, and 5 being the highest rating:

- 1. Course expectations "Did the course cover the content you were expecting?"
- 2. Course structure and content "Was the content arranged in a clear and logical way?"
- 3. Quizzing "Was the quiz feedback timely and relevant?" "Did the quiz feedback present new knowledge?"
  - "Were the quizzes presented in adequate intervals?"
- 4. Timing "What was the (average) amount of time you spent on this online CE course?"
  - "Did you feel the amount of time it took to complete the course was appropriate for the content?"
- 5. Online CE pace and navigation "How would you rate the ease of navigation?"
- 6. Interactivity This online CE course contained opportunities for interactive learning.
- 7. Visual design "Rate the legibility of the text and fonts in this course."
- 8. Overall experience "Based on this experience, would you take another online CE course?"
- 9. "Would you recommend this course to others?"



#### EVALUATION FORM FOR CE INSTRUCTOR/COURSE

The new rules regarding an evaluation system for CE instructors states, "Any individual meeting the criteria for approval as a continuing education instructor, may not be certified by the provider if the individual has been: . . . (3) Determined to have scored below the minimum requirement as established by the commission, which may include a standardized student evaluation rating." (See Hawaii Administrative Rules ("HAR") §16-99-104(d)(3)). Also, HAR §16-99-121.1 reads, "Instructor evaluation. (a) Course providers shall implement a standardized student evaluation process as determined by the commission. (b) Course providers shall ensure that student evaluations of instructors do not fall below the minimum rating standards as determined by the commission."

The evaluation form which will be distributed by the CE Provider for each course offered is below. The form may be downloaded from the Commission's website, <a href="https://www.hawaii.gov">www.hawaii.gov</a>, click on "Forms," scroll to the Continuing Education subheading, and look for the Instructor/Course Evaluation Form.

The evaluation form will be mandated for use in the 2019-2020 biennium, starting January 1, 2019.



#### HAWAII REAL ESTATE COMMISSION CONTINUING EDUCATION INSTRUCTOR/COURSE EVALUATION FORM



This is an evaluation form to be completed by licensees who are taking CE courses. On a scale of 1 to 5 please rate the quality of the instructor and course material. The information provided will be reviewed by the CE provider and may be audited periodically by the Real Estate Commission. The evaluation results will be used in planning and approving future classes.

Course Name:			Date:		
Course Number:					
Instructor Name:					
Student Name (optional):					
INSTRUCTOR EVALUATION	Strongly Disagree 1	Disagree 2	Agree 3	Strongly Agree 4	Outstanding 5
Instructor demonstrated content expertise?					
2. Instructor's course presentation was organized?					
3. Instructor was prepared from start to finish?					
4. Instructor engaged students?					
5. Instructor met the course objectives?					
6. Instructor was professional at all times?					
COURSE EVALUATION					
1. Course objectives were clearly communicated?					
2. Course topics were well-organized and easy to understand	?				
3. The course was useful and relevant to my real estate		_	_		
business/practice?					
4. The course was worth attending?					
ADDITIONAL COMMENTS (please print in the box below):					



#### CORE B 2017-2018, AGENCY-DUAL AGENCY

Development of Core B, 2017-2018, "Agency-Dual Agency" has begun. Release of Core B 2017-2018 is targeted for the end of June 2018 - beginning of July 2018. The Train-the-Trainer will be scheduled in the latter part of June 2018.

A cautionary note: there are Hawaii real estate licensees who use terms and vocabulary that are not included and defined in Hawaii Revised Statutes ("HRS"), Chapter 467, Real Estate Brokers and Salespersons, and in Hawaii Administrative Rules ("HAR"), Title 16, Chapter 99, Real Estate Brokers and Salespersons. Unfortunately, if you are one of these licensees, you may find yourself a bit confused when taking the mandatory core course dealing with agency and dual agency. If your practice does not comply with the laws and rules as expressed in HRS, Chapter 467 and HAR, Chapter 99, you may find yourself puzzled and bewildered. You should prepare yourself by reviewing the existing laws and rules. If necessary, speak with your principal broker about any discrepancies. Any discrepancy between one's real estate practice and the existing laws and rules may be a possible violation subject to review, investigation, and legal action.



# PASS-FAIL RATES of PRELICENSE SCHOOLS HAWAII REAL ESTATE LICENSING EXAM

The pass-fail rates for Hawaii prelicense schools for both the national and Hawaii-state portions for one prior year, and the first quarter of the current year, on a rolling basis, will appear in School Files beginning with the current issue. Below are the pass-fail rates for January 1, 2016 – December 31, 2017, and the first quarter of 2018, 1/1/18 - 3/31/18. Repeat test-taker numbers are not included, although each prelicense school receives these numbers each month from PSI.

Please note that there are many variables that may affect the pass-fail numbers displayed. These variables may include, for example, the candidate's learning and retention skills, quality of information disseminated by the instructor(s), the candidate's test-taking aptitude, number of candidates testing, and time elapsed between passing the prelicense school's final exam and sitting for the PSI license exam.

Included in the listing of school's pass-fail rates are numbers for those candidates who received either the Commission's Prelicense Education Equivalency ("EW") or the

Equivalency to the Uniform Section of the Hawaii Real Estate License Exam ("UEE") or both equivalencies. These numbers appear in bold-face type. The equivalencies may be applied for and received by out-of-state real estate licensees, either salespersons or brokers, who then may sit for the Hawaii state portion of the salesperson's or broker's license exam. The pass-fail rates for candidates receiving either or both the equivalencies could not be removed from the overall listing for pass-fail rates.

There are some prelicense schools that did not reregister for the 2017-2018 biennium, and this is noted in parentheses after the school's name.

#### HAWAII REAL ESTATE SCHOOL SUMMARY

Page: 1

Test Date: 01/01/16 - 12/31/17
Test Name: HI Real Estate Broker

Component: HI Real Estate Broker - National ORIGINAL

School Code	School Name	Tested	Passed	Failed %	% Passed
1150	Abe Lee Seminars (Classroom)	1	0	1	0.00
1166	Abe Lee Seminars (Online)	27	17	10	62.96
1151	Akahi Real Estate Network, LLC	13	9	4	69.23
1178	American Dream Real Estate School	4	3	1	75.00
1180	Bly School of Real Estate (Classroom)	36	25	11	69.44
1181	Bly School of Real Estate (Online)	1	1	0	100.00
1153	Carol Ball School of Real Estate (Classroom)	14	12	2	85.71
1154	Coldwell Banker Pacific Properties, Real Estate School	5	2	3	40.00
1155	Dower School of Real Estate (Did not renew for 2017-2018 biennium)	35	25	10	71.43
1175	Inet Realty	1	0	1	0.00
1159	Maui Community College-VITEC (Did not renew for 2017-2018 biennium)	3	2	1	66.67
8888	Pre-License and Uniform Equivalency	20	9	11	45.00
7777	Pre-License Equivalency Only	14	9	5	64.29
1168	ProSchools, Inc.(Online)	60	48	12	80.00
1161	Ralph Foulger's School of Real Estate (Classroom)	15	10	5	66.67
1173	Ralph Foulger's School of Real Estate (Online)	1	0	1	0.00
1162	REMI School of Real Estate (Classroom)	1	1	0	100.00
1169	REMI School of Real Estate (Online)	31	22	9	70.97
1163	Seiler School of Real Estate (Classroom)	2	0	2	0.00
1170	Seiler School of Real Estate (Online)	5	4	1	80.00
5555	Uniform Equivalency Only	2	2	0	100.00
1165	Vitousek RE Schools, Inc (Classroom)	21	7	14	33.33
1171	Vitousek RE Schools, Inc (Online)	9	6	3	66.67
		321	214	107	66.67

Page: 2

Test Date: 01/01/16 -12/31/17
Test Name: HI Real Estate Broker

Component: HI Real Estate Broker - State ORIGINAL

School Code	School Name	Tested	Passed	Failed %	% Passed
1150	Abe Lee Seminars (Classroom)	3	2	1	66.67
1166	Abe Lee Seminars (Online)	29	10	19	34.48
1151	Akahi Real Estate Network, LLC	14	4	10	28.57
1152	All Islands Real Estate School	3	3	0	100.00
1178	American Dream Real Estate School	4	2	2	50.00
1180	Bly School of Real Estate (Classroom)	36	28	8	77.78
1181	Bly School of Real Estate (Online)	1	1	0	100.00
1153	Carol Ball School of Real Estate (Classroom)	15	9	6	60.00
1174	Carol Ball School of Real Estate (Online)	5	3	2	60.00
1154	Coldwell Banker Pacific Properties, Real Estate School	5	2	3	40.00
1177	Continuing Ed Express LLC	2	0	2	0.00
1155	Dower School of Real Estate (Did not renew for 2017-2018 biennium)	36	23	13	63.89
1175	Inet Realty	5	1	4	20.00
1159	Maui Community College-VITEC (Did not renew for 2017-2018 biennium)	3	1	2	33.33
8888	Pre-License and Uniform Equivalency	73	16	57	21.92
7777	Pre-License Equivalency Only	61	17	44	27.87
1168	ProSchools, Inc.(Online)	72	27	45	37.50
1161	Ralph Foulger's School of Real Estate (Classroom)	17	3	14	17.65
1173	Ralph Foulger's School of Real Estate (Online)	1	0	1	0.00
1162	REMI School of Real Estate (Classroom)	1	1	0	100.00
1169	REMI School of Real Estate (Online)	37	10	27	27.03
1163	Seiler School of Real Estate (Classroom)	3	0	3	0.00
1170	Seiler School of Real Estate (Online)	8	2	6	25.00
5555	Uniform Equivalency Only	16	4	12	25.00
1165	Vitousek RE Schools, Inc (Classroom)	23	7	16	30.43
1171	Vitousek RE Schools, Inc (Online)	16	1	15	6.25
		489	177	312	36.20

Page: 3

Test Date : 01/01/16 - 12/31/17
Test Name : HI Real Estate Salesperson

Component : HI Real Estate Salesperson - National ORIGINAL

School Code	School Name	Tested	Passed	Failed %	% Passed
1150	Abe Lee Seminars (Classroom)	613	305	308	49.76
1166	Abe Lee Seminars (Online)	425	252	173	59.29
1151	Akahi Real Estate Network, LLC	111	76	35	68.47
1152	All Islands Real Estate School	297	159	138	53.54
1180	Bly School of Real Estate (Classroom)	58	30	28	51.72
1153	Carol Ball School of Real Estate (Classroom)	163	127	36	77.91
1174	Carol Ball School of Real Estate (Online)	35	29	6	82.86
1154	Coldwell Banker Pacific Properties, Real Estate School	171	73	98	42.69
1177	Continuing Ed Express LLC	17	13	4	76.47
1155	Dower School of Real Estate (Did not renew for 2017-2018 biennium)	80	47	33	58.75
1156	Fahrni School of Real Estate (Did not renew for 2017-2018 biennium)	7	3	4	42.86
1175	Inet Realty	271	137	134	50.55
1159	Maui Community College-VITEC (Did not renew for 2017-2018 biennium)	41	27	14	65.85
8888	Pre-License and Uniform Equivalency	53	30	23	56.60
7777	Pre-License Equivalency Only	101	79	22	78.22
1168	ProSchools, Inc.(Online)	319	211	108	66.14
1161	Ralph Foulger's School of Real Estate (Classroom)	91	37	54	40.66
1173	Ralph Foulger's School of Real Estate (Online)	8	6	2	75.00
1162	REMI School of Real Estate (Classroom)	3	3	0	100.00
1169	REMI School of Real Estate (Online)	203	122	81	60.10
1163	Seiler School of Real Estate (Classroom)	2	2	0	100.00
1170	Seiler School of Real Estate (Online)	44	36	8	81.82
5555	Uniform Equivalency Only	7	4	3	57.14
1165	Vitousek RE Schools, Inc (Classroom)	65	36	29	55.38
1171	Vitousek RE Schools, Inc (Online)	26	17	9	65.38
		3211	1861	1350	57.96

Page: 4

Test Date : 01/01/16 -12/31/17
Test Name : HI Real Estate Salesperson

Component: HI Real Estate Salesperson - State ORIGINAL

School Code	School Name	Tested	Passed	Failed 9	% Passed
1150	Abe Lee Seminars (Classroom)	642	393	249	61.21
1166	Abe Lee Seminars (Online)	450	253	197	56.22
1151	Akahi Real Estate Network, LLC	129	65	64	50.39
1152	All Islands Real Estate School	321	115	206	35.83
1180	Bly School of Real Estate (Classroom)	58	41	17	70.69
1153	Carol Ball School of Real Estate (Classroom)	178	97	81	54.49
1174	Carol Ball School of Real Estate (Online)	41	25	16	60.98
1154	Coldwell Banker Pacific Properties, Real Estate School	188	60	128	31.91
1177	Continuing Ed Express LLC	18	7	11	38.89
1155	Dower School of Real Estate (Did not renew for 2017-2018 biennium)	86	45	41	52.33
1156	Fahrni School of Real Estate (Did not renew for 2017-2018 biennium)	6	3	3	50.00
1175	Inet Realty	295	145	150	49.15
1159	Maui Community College-VITEC (Did not renew for 2017-2018 biennium)	54	23	31	42.59
8888	Pre-License and Uniform Equivalency	151	66	85	43.71
7777	Pre-License Equivalency Only	161	78	83	48.45
1168	ProSchools, Inc.(Online)	362	158	204	43.65
1161	Ralph Foulger's School of Real Estate (Classroom)	103	25	78	24.27
1173	Ralph Foulger's School of Real Estate (Online)	9	5	4	55.56
1162	REMI School of Real Estate (Classroom)	3	2	1	66.67
1169	REMI School of Real Estate (Online)	232	90	142	38.79
1179	Savio Realty Ltd. dba Savio Real Estate Academy	1	0	1	0.00
1163	Seiler School of Real Estate (Classroom)	2	2	0	100.00
1170	Seiler School of Real Estate (Online)	52	33	19	63.46
5555	Uniform Equivalency Only	28	16	12	57.14
1165	Vitousek RE Schools, Inc (Classroom)	74	22	52	29.73
1171	Vitousek RE Schools, Inc (Online)	32	14	18	43.75
		3676	1783	1893	48.50

Page: 1

Test Date : 01/01/18 - 03/31/18
Test Name : HI Real Estate Broker

Component: HI Real Estate Broker - National ORIGINAL

School Code	School Name	Tested	Passed	Failed	% Passed
1166	Abe Lee Seminars (Online)	5	4	1	80.00
1178	American Dream Real Estate School	1	1	0	100.00
1180	Bly School of Real Estate (Classroom)	9	4	5	44.44
1153	Carol Ball School of Real Estate (Classroom)	4	4	0	100.00
8888	Pre-License and Uniform Equivalency	2	1	1	50.00
7777	Pre-License Equivalency Only	4	1	3	25.00
1168	ProSchools, Inc.(Online)	6	3	3	50.00
1161	Ralph Foulger's School of Real Estate (Classroom)	1	0	1	0.00
1169	REMI School of Real Estate (Online)	4	2	2	50.00
		36	20	16	55.56

Test Date : 01/01/18 - 03/31/18
Test Name : HI Real Estate Broker

Component : HI Real Estate Broker - State ORIGINAL

School Code	School Name	Tested	Passed	Failed	% Passed
1166	Abe Lee Seminars (Online)	9	2	7	22.22
1178	American Dream Real Estate School	2	1	1	50.00
1180	Bly School of Real Estate (Classroom)	11	6	5	54.55
1153	Carol Ball School of Real Estate (Classroom)	5	4	1	80.00
1177	Continuing Ed Express LLC	1	0	1	0.00
8888	Pre-License and Uniform Equivalency	9	2	7	22.22
7777	Pre-License Equivalency Only	9	2	7	22.22
1168	ProSchools, Inc.(Online)	8	6	2	75.00
1161	Ralph Foulger's School of Real Estate (Classroom)	1	0	1	0.00
1169	REMI School of Real Estate (Online)	9	2	7	22.22
1170	Seiler School of Real Estate (Online)	2	0	2	0.00
1183	The CE Shop, Inc.	1	1	0	100.00
5555	Uniform Equivalency Only	2	1	1	50.00
1165	Vitousek RE Schools, Inc (Classroom)	4	1	3	25.00
		73	28	45	38.36

Test Date : 01/01/18 - 03/31/18
Test Name : HI Real Estate Salesperson

Component : HI Real Estate Salesperson - National ORIGINAL

1150 Abe Lee Seminars (Classroom) 1166 Abe Lee Seminars (Online) 1151 Akahi Real Estate Network, LLC 1152 All Islands Real Estate School 1180 Bly School of Real Estate (Classroom)	83 58 15 23 19	39 31 11 15	44 27 4 8	46.99 53.45 73.33
1151 Akahi Real Estate Network, LLC 1152 All Islands Real Estate School	15 23	11	4	
1152 All Islands Real Estate School	23		•	73.33
		15	8	
1180 Bly School of Real Estate (Classroom)	19		•	65.22
2., 20.000.01.100.2000.00,		7	12	36.84
1153 Carol Ball School of Real Estate (Classroom)	19	18	1	94.74
1174 Carol Ball School of Real Estate (Online)	2	0	2	0.00
1154 Coldwell Banker Pacific Properties, Real Estate School	16	13	3	81.25
1177 Continuing Ed Express LLC	4	4	0	100.00
1182 Hawaii Real Estate Academy (Classroom)	14	9	5	64.29
1175 Inet Realty	29	16	13	55.17
Maui Community College-VITEC (Did not renew for 2017-2018 biennium)	1	1	0	100.00
OnCourse Learning Corp. dba OnCourse Learning Real Estate	1	1	0	100.00
8888 Pre-License and Uniform Equivalency	9	3	6	33.33
7777 Pre-License Equivalency Only	7	5	2	71.43
1168 ProSchools, Inc.(Online)	39	28	11	71.79
Ralph Foulger's School of Real Estate (Classroom)	4	1	3	25.00
1173 Ralph Foulger's School of Real Estate (Online)	1	0	1	0.00
1169 REMI School of Real Estate (Online)	37	24	13	64.86
1170 Seiler School of Real Estate (Online)	7	7	0	100.00
The CE Shop, Inc.	3	3	0	100.00
5555 Uniform Equivalency Only	2	1	1	50.00
1165 Vitousek RE Schools, Inc (Classroom)	4	3	1	75.00
1171 Vitousek RE Schools, Inc (Online)	4	2	2	50.00
	401	242	159	60.35

Test Date : 01/01/18 - 03/31/18
Test Name : HI Real Estate Salesperson

Component : HI Real Estate Salesperson - State ORIGINAL

School Code	School Name	Tested	Passed	Failed	% Passed
1150	Abe Lee Seminars (Classroom)	102	47	55	46.08
1166	Abe Lee Seminars (Online)	80	42	38	52.50
1151	Akahi Real Estate Network, LLC	19	11	8	57.89
1152	All Islands Real Estate School	34	12	22	35.29
1180	Bly School of Real Estate (Classroom)	26	12	14	46.15
1153	Carol Ball School of Real Estate (Classroom)	27	17	10	62.96
1174	Carol Ball School of Real Estate (Online)	2	0	2	0.00
1154	Coldwell Banker Pacific Properties, Real Estate School	28	13	15	46.43
1177	Continuing Ed Express LLC	6	2	4	33.33
1182	Hawaii Real Estate Academy (Classroom)	14	5	9	35.71
1175	Inet Realty	38	14	24	36.84
1159	Maui Community College-VITEC (Did not renew for 2017-2018 biennium)	3	1	2	33.33
1184	OnCourse Learning Corp. dba OnCourse Learning Real Estate	1	1	0	100.00
8888	Pre-License and Uniform Equivalency	21	10	11	47.62
7777	Pre-License Equivalency Only	14	7	7	50.00
1168	ProSchools, Inc.(Online)	54	20	34	37.04
1161	Ralph Foulger's School of Real Estate (Classroom)	8	1	7	12.50
1173	Ralph Foulger's School of Real Estate (Online)	1	0	1	0.00
1169	REMI School of Real Estate (Online)	51	13	38	25.49
1170	Seiler School of Real Estate (Online)	9	6	3	66.67
1183	The CE Shop, Inc.	3	1	2	33.33
5555	Uniform Equivalency Only	2	0	2	0.00
1165	Vitousek RE Schools, Inc (Classroom)	4	2	2	50.00
1171	Vitousek RE Schools, Inc (Online)	7	2	5	28.57
		554	239	315	43.14



#### **TIDBITS**

Applicants and licensees may check the status of their applications/renewals at <a href="https://pvl.ehawaii.gov/pvlsearch">https://pvl.ehawaii.gov/pvlsearch</a>. Please note this is for use by the applicant only.

Please remind students to check on their CE history by going to <a href="https://pvl.ehawaii.gov/mypvl">https://pvl.ehawaii.gov/mypvl</a>.

The Commission's mandatory core course, offered in Parts A and B, is considered ONE course, and both parts A and B must be completed to receive credit for the biennium's core course. The Commission's Education Review Committee approved this at its meeting in June, 2009.



DAVID Y. IGE GOVERNOR DOUGLAS S. CHIN LIEUTENANT GOVERNOR



CATHERINE P. AWAKUNI COLÓN

CELIA C. SUZUKI

#### STATE OF HAWAII REAL ESTATE BRANCH

PROFESSIONAL AND VOCATIONAL LICENSING DIVISION DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS KING KALAKAUA BUILDING 335 MERCHANT STREET, ROOM 333 HONOLULU, HAWAII 96813 http://www.hawaii.gov/hirec

February 2018

#### REAL ESTATE COMMISSION INFORMATIONAL NOTICE

### NEW LICENSE APPLICANTS, LICENSE RENEWAL AND CONTINUING EDUCATION REQUIREMENT

All real estate licenses must be renewed by the renewal application deadline, **November 30, 2018.** All real estate licenses expire at the end of each even-numbered year, regardless of the initial date of licensure. Submission of a complete renewal application, payment of fees, and for active licensees, completion of continuing education courses, are required by the renewal application deadline to ensure the successful renewal of licenses before January 1, 2019. Licenses not successfully renewed will be considered forfeited as of January 1, 2019 and the licensee will not be able to conduct real estate activity or receive compensation.

If you are renewing your license on an active status, you must fulfill the mandatory continuing education requirement **prior** to submitting your renewal application. For a new salesperson licensee with a new license issued in 2018, see below – SALESPERSON APPLICANTS and SALESPERSON LICENSEES. If you are not able to complete the continuing education requirement, your license may be renewed on an inactive status and you may not conduct real estate activity or receive compensation. There is a \$25.00 fee to change from inactive status to active status, in addition to completion of the continuing education requirement.

#### **SALESPERSON APPLICANTS and SALESPERSON LICENSEES:**

- If you apply for a new salesperson license before the end of 2018, you will have to pay license
  fees twice in 2018. In addition to the fees you pay for your new license, you will have to pay
  renewal fees to renew your license by November 30, 2018. Fees are not prorated and basically
  cover the cost of processing, reviewing, and decision on the application.
- All salesperson licensees must complete the continuing education requirement prior to the
  renewal application deadline to successfully renew on an active status, unless you were issued
  a new salesperson license during calendar year 2018 and renew your license by November 30,
  2018. If you were issued a new salesperson license in calendar year 2018 and renew your
  license by the renewal application deadline, you will be deemed to have completed the
  equivalent to the continuing education requirement and will not have to complete the continuing
  education requirement for this license renewal.

• If your new salesperson license application deadline is on or after December 31, 2018 and you do not desire to be licensed as a salesperson in 2018, and the licensing renewal application period is in effect, you may submit your complete salesperson license application during the renewal application period and request that your new salesperson license be effective January 1, 2019. Please call for specific information on this procedure. The aforementioned continuing education equivalency will not be applicable if licensed in calendar year 2019.

#### **BROKER APPLICANTS and BROKER LICENSEES:**

- All broker applicants and broker licensees must complete the continuing education requirement prior to the renewal application deadline in order to successfully renew their salesperson or broker license on an active status.
- If your broker license application deadline is on or after December 31, 2018, and you do not desire to be licensed as a broker in 2018, and you received the renewal application for your salesperson license, you may submit your complete broker license application during the renewal application period (must be received by November 30, 2018) and request that your salesperson license not be renewed and the new broker license be effective January 1, 2019. This procedure does not excuse completion of continuing education requirements for active licensees. Please call for specific information on this procedure.

For more information, please contact our office at 586-2643, or visit our website at <a href="https://www.hawaii.gov/hirec">www.hawaii.gov/hirec</a>.

# THE LAW DOES NOT PROVIDE FOR: PRORATION OF FEES OR REFUND OR CREDIT OF FEES PAID; EXTENSION OF TIME TO APPLY FOR LICENSE; EXTENSION OF TIME TO RENEW A LICENSE.

This material can be made available for individuals with special needs. Please call the Senior Real Estate Specialist at 586-2643 to submit your request.



#### **CONTINUING EDUCATION PROVIDERS**

Abe Lee Seminars

All Islands Real Estate School

American Dream Real Estate School, LLC

Asentiv Hawaii

At Your Pace Online, LLC

The Berman Education Company, LLC

Bly School of Real Estate

Building Industries Association of Hawaii

Carol Ball School of Real Estate

The CE Shop, Inc.

CMPS Institute, LLC

Coldwell Banker Pacific Properties Real Estate School

Continuing Ed Express, LLC

The Council of Residential Specialists

Dexterity CE, LLC

Eddie Flores Real Estate Continuing Education

Hawaii Association of Realtors

Hawaii Business Training

Hawaii CCIM Chapter

Hawaii First Realty, LLC

Hawaii Island Realtors

Ho'akea LLC dba Ku'iwalu

Honolulu Board of Realtors

Institute of Real Estate Management Hawaii Chapter #34

International Association of Certified Home Inspectors (InterNACHI)

International Council of Shopping Centers, Inc.

Kauai Board of Realtors

McKissock, LP

Shari S. Motooka-Higa

OnCourse Learning Corporation

dba OnCourse Learning Real Estate

Preferred Systems, Inc.

Ralph Foulger's School of Real Estate

Realtors' Association of Maui, Inc.

REMI School of Real Estate

**Russ Goode Seminars** 

Servpro Industries, Inc.

USA Homeownership Foundation, Inc.,

dba Veterans Association of Real Estate

Professionals (VAREP)

Vitousek Real Estate Schools, Inc.

West Hawaii Association of Realtors

#### PRELICENSE SCHOOLS

Abe Lee Seminars

Akahi Real Estate Network, LLC

All Islands Real Estate School

American Dream Real Estate School, LLC

Bly School of Real Estate

Carol Ball School of Real Estate

The CE Shop, Inc.

Coldwell Banker Pacific Properties Real Estate School

Continuing Ed Express, LLC

Digital Learning Centers, LLC dba REMI

School of Real Estate

**Inet Realty** 

Maui Real Estate Academy, LLC dba

Hawaii Real Estate Academy

OnCourse Learning Corporation dba

OnCourse Learning Real Estate

Ralph Foulger's School of Real Estate

Savio Realty Ltd., dba Savio Real Estate Academy

Seiler School of Real Estate

Vitousek Real Estate Schools, Inc.



# 2018 REAL ESTATE COMMISSION MEETING SCHEDULE

Laws & Rules Review Committee - 9:00 a.m.	
Condominium Review Committee - Upon adjournment of the Laws & Rules Review Committee Meeting	Real Estate Commission 9:00 a.m.
Education Review Committee - Upon adjournment of the Condominium Review Committee Meeting	
Wednesday, April 11, 2018	Friday, April 27, 218
Wednesday, May 9, 2018	Friday, May 25, 2018
Wednesday, June 13, 2018	Friday, June 29, 2018
Wednesday, July 11, 2018	Friday, July 27, 2018
Wednesday, August 8, 2018	Friday, August 24, 2018
Wednesday, September 12, 2018	Friday, September 21, 2018
Wednesday, October 10, 2018	Friday, October 26, 2018
Wednesday, November 14, 2018	Friday, November 21, 2018
Wednesday, December 12, 2018	Friday, December 21, 218

All meetings will be held in the Queen Liliuokalani Conference Room of the King Kalakaua Building, 335 Merchant Street, First Floor.

Meeting dates, locations and times are subject to change without notice. Please visit the Commission's website at <a href="www.hawaii.gov/hirec">www.hawaii.gov/hirec</a> or call the Real Estate Commission Office at 586-2643 to confirm the dates, times and locations of the meetings. This material can be made available to individuals with special needs. Please contact the executive officer at 586-2643 to submit your request.

#### **COMMISSIONERS:**

Nikki T. Senter, Chair Real Estate Commission

Scott C. Arakaki, Vice Chair Real Estate Commission, Chair Laws and Rules Review Committee

> Michael Pang, Vice Chair Laws and Rules Review Committee

Laurie Lee, Chair Condominium Review Committee

Bruce Faulkner, Vice Chair Condominium Review Committee

Rowena B. Cobb, Chair Education Review Committee

Aileen Y. Wada, Vice Chair Education Review Committee

> Aleta Klein Oahu Commissioner

Sean Ginoza Hawaii Island Commissioner

#### **SCHOOL FILES**

Published by the Hawaii Real Estate Commission 335 Merchant Street, Room 333 Honolulu, Hawaii 96813 (808) 586-2643

©Copyright Hawaii Real Estate Commission 2018. All rights reserved. Funded by the Real Estate Education Fund and provided as an educational service to Hawaii real estate This publication is educators. designed to provide general information on the subject matter covered and is not a professional substitute for services to address specific situations. If legal advice or other expert assistance is required, seek the please services of a competent professional.

This material can be made available for individuals with special needs. Please call the Senior Real Estate Specialist at 808-586-2643 to submit your request.