## EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION

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## AGENDA

- Date: Wednesday, September 14, 2016
- Time: Upon adjournment of the Condominium Review Committee Meeting, upon adjournment of the Laws and Rules Review Committee meeting which convenes at 9:30 a.m.
- Place: Grove Farm Building Conference Room 3-1850 Kaumualii Highway Lihue, Kauai

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

- 1. Call to Order, Public Notice, Quorum
- 2. Chair's Report
- 3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - **b.** Minutes of Previous Meeting
    - 1) Minutes of August 10, 2016
    - 2) Revision Minutes of July 13, 2016
- 4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - Administrative Issues –2015-2016 Continuing Education Providers and Courses Ratification List
    Applications
    - Course "Protect Your Real Estate License: You Don't Have to be Guilty to Get Sued"; Author/Owner: Philip Hale Wilia; Provider: Dower School of Real Estate; Course Categories: Property Management, Other – Real Estate Management; Clock Hours: 3 (Deferred from
      - 7/13/16 ERC meeting)
      - Course "Beyond Hawaii Land History 101 The Mahele, Cultural Practices and the Bureau of Conveyances;" Author/Owner: Celine P. Nelsen; Provider: Abe Lee Seminars; Course Category: Property Ownership and Development; Clock Hours: 3
      - 3) Course "A REALTOR'S® Responsibilities During Escrow"; Author/Owner: Marion Haller; Provider: REALTORS® Association of Maui, Inc.; Course Categories: Contracts, Risk Management; Clock Hours: 3
  - c. Continuing Education Core Course
  - d. Elective Courses
  - e. Evaluation and Education Program
  - f. ARELLO Certification Program
  - g. Continuing Education Review Panel
- 5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues
  - b. Applications
  - c. Broker Curriculum and Resources
  - d. Salesperson's Curriculum and Resources
  - e. Evaluation and Education ContinuingEdExpress (8)
  - f. Education Equivalency
  - g. Other
- 6. Administration of Examinations
  - a. PSI
    - 1) Licensing Examination Statistics August 2016
    - 2) School Pass/Fail Rates August 2016

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- 3) School Summary by Test Category August 2016
- b. Uniform Section Equivalency
- c. Test Development Report PSI Item Writing and Industry Day, August 11-12, 2016
- d. Exam Monitoring
- e. Instructor Workshop
- f. Examination Contract
- 7. Educator's Forum
  - a. Hawaii Association of REALTORS®
  - b. Public and Private Institutions of Higher Education
- 8. Program of Work, FY17
  - a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School Files
  - d. Neighbor Island Outreach
  - e. Interactive Participation with Organizations
  - f. Real Estate Seminars
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop
  - i. Real Estate Specialists' Office for the Day
  - j. Real Estate Speakership Program
  - k. New Technology Program and REC Web Site
  - I. Records Management
  - m. Information Distribution System
  - n. New Salesperson and New Broker Startup Kits
  - o. Cooperation, Education, Research and Administration Program
  - p. Division and Department Programs
  - q. Staff and Commissioner Development
  - r. Real Estate Reference Library
  - s. Ad Hoc Committee on Education (ACE) Report, August 16, 2016 meeting
- 9. Special Issues
- 10. ARELLO, REEA and Other Organizations
- 11. Budget and Finance Report
- 12. Next Meeting: Wednesday, October 12, 2016 King Kalakaua Building Queen Liliuokalani Conference Room 335 Merchant Street, 1<sup>st</sup> Floor Honolulu, HI 96813
- 13. Adjournment