

**EDUCATION REVIEW COMMITTEE**  
REAL ESTATE COMMISSION  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

**AGENDA**

Date: Wednesday, May 11, 2016

Time: Upon adjournment of the Condominium Review Committee Meeting,  
upon adjournment of the Laws and Rules Review Committee meeting  
which convenes at 9:00 a.m.

Place: King Kalakaua Building  
Queen Liliuokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Previous Meeting – Minutes of April 6, 2016
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues –
    - 1) 2015-2016 Continuing Education Providers and Courses Ratification List
    - 2) Eddie Flores Real Estate Continuing Education - advertising
  - b. Applications
    - 1) Provider – At Your Pace Online, LLC, Administrator – Tony Bowers
    - 2) Course – "A Legal & Ethical Career in Real Estate"; Author/Owner: At Your Pace Online, Provider – At Your Pace Online, LLC (pending approval); Course Categories: Contracts, Real Estate Law, Risk Management; Clock Hours: 12
    - 3) Course – "Run Your Business Like A Business "; Author/Owner: Hawaii Association of REALTORS®; Provider: Hawaii Association of REALTORS®; Course Categories: Other – Business planning; Clock Hours: 6
    - 4) Course – "Code of Ethics"; Author/Owner: Honolulu Board of REALTORS®; Provider - Honolulu Board of REALTORS®; Course Categories: Risk Management, Other - Ethics; Clock Hours: 3
    - 5) Course – "Meth and Its Makers: New Hazards in Housing"; Author/Owner: Karel Murrya, CSP, DREI; Provider: Real Class, Inc.; Course Categories: Risk Management, Other – Environmental Hazards and Licensee Safety; Clock Hours: 3
  - c. Continuing Education Core Course
  - d. Elective Courses
  - e. Evaluation and Education Program
  - f. ARELLO Certification Program
  - g. Continuing Education Review Panel
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues
  - b. Applications
  - c. Broker Curriculum and Resources
  - d. Salesperson's Curriculum and Resources
  - e. Evaluation and Education – Continuing Ed Express (6)

- f. Education Equivalency
  - g. Other
6. Administration of Examinations
- a. PSI
    - 1) Licensing Examination Statistics – April 2016
    - 2) School Pass/Fail Rates – April 2016
    - 3) School Summary by Test Category – April 2016
  - b. Uniform Section Equivalency
  - c. Test Development
  - d. Exam Monitoring
  - e. Instructor Workshop
  - f. Examination Contract
7. Educator's Forum
- a. Hawaii Association of REALTORS®
  - b. Public and Private Institutions of Higher Education
8. Program of Work, FY16
- a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School Files – May 2016 Real Estate Bulletin –distributed
  - d. Neighbor Island Outreach
  - e. Interactive Participation with Organizations
  - f. Real Estate Seminars
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop
  - i. Real Estate Specialists' Office for the Day
  - j. Real Estate Speakership Program
  - k. New Technology Program and REC Web Site
  - l. Records Management
  - m. Information Distribution System
  - n. New Salesperson and New Broker Startup Kits
  - o. Cooperation, Education, Research and Administration Program
  - p. Division and Department Programs
  - q. Staff and Commissioner Development
  - r. Real Estate Reference Library
  - s. Ad Hoc Committee on Education (ACE) – Report - Core B 2015-2016, 1<sup>st</sup> Draft
9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Budget and Finance Report
12. Next Meeting: Wednesday, June 8, 2016  
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:30 a.m.  
Hawaii Island REALTORS®  
1321 Kino`ole Street  
**Hilo, Hawaii**
13. Adjournment