

VERIFICATION OF LICENSE -- REAL ESTATE

PART I. TO BE COMPLETED BY APPLICANT

*INSTRUCTIONS: A. Applicant to complete information in Part I only.
 B. Applicant to send this form to out-of-state licensing agency to complete Part II.
 C. Upon receipt of completed form from the out-of-state agency, applicant to attach completed form to application(s) and submit to Licensing Branch. Please note that only one (1) completed Verification of License form is required to be submitted if applicant is submitting multiple applications at the same time.
****SUBMIT ORIGINAL ONLY - FAX AND PHOTOCOPY WILL NOT BE ACCEPTED*****

Applicant's Name (First, Middle)	(LAST)	Type of License held:	
Mailing Address (include apt. no., city, state & zip code)		<input type="checkbox"/> SALESPERSON	<input type="checkbox"/> BROKER
		License Number	Date Licensed
Email			

PART II. TO BE COMPLETED BY OUT-OF-STATE LICENSING AGENCY

The above-named person is applying for a real estate exam in Hawaii. Please supply the following information, and mail this form back to the above-named person.

Circle Type of License Issued:	Has disciplinary action ever been taken against the license? YES NO	
SALESPERSON	Are there any pending disciplinary actions? YES NO	
BROKER	Are there any conditions currently placed on this license? YES NO	
	If yes, please explain: _____	
Date Licensed	Is the license current and active? (not forfeited, escrowed, or inactive) YES NO	
	If not active and current, date license expired, forfeited or placed inactive: _____	
Expiration Date	Who placed the license on inactive/expired status? _____	

- 1a) Was there a pre-license educational requirement at the time applicant was licensed? YES NO
- b) If yes, what was requirement? _____ hours.
- 2 Did the person named above fulfill the pre-license educational requirement? YES NO
- 3a) Was the pre-license educational requirement or a portion of the pre-license educational requirement waived? YES NO
- b) If yes, what portion of the pre-license educational requirement was waived and what was submitted in lieu of the requirement?
- Requirement: _____ Waived due to: _____
- _____
- _____
- 4a) Did the applicant pass the uniform portion of the salesperson (or equivalent) examination in your state? YES NO
- b) If yes, please provide the date: _____
- 5a) Did the applicant pass the uniform portion of the broker (or equivalent) examination in your state? YES NO
- b) If yes, please provide the date: _____

Name of Out-of-state Agency	Signature	Date
Address of Out-of-state Agency	Name & Title	

NOTE: FAILURE TO PROVIDE REQUESTED INFORMATION MAY RESULT IN THE CEASE PROCESSING OF YOUR APPLICATION(S).