

**EDUCATION REVIEW COMMITTEE**  
REAL ESTATE COMMISSION  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: March 9, 2016

Time: Upon adjournment of the Condominium Review Committee meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:00 a.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii

Present: Rowena Cobb, Chair / Broker / Kauai Commissioner  
Aileen Wada, Vice Chair, Broker / Honolulu Commissioner  
Bruce Faulkner, Broker / Maui Commissioner  
Scott Arakaki, Public Member / Honolulu Commissioner  
Nikki Senter, Public Member / Honolulu Commissioner  
Laurie A. Lee, Broker / Honolulu Commissioner  
Scott Sherley, Broker / Hawaii Island Commissioner  
Michael Pang, Broker / Honolulu Commissioner  
Aleta Klein, Broker / Honolulu Commissioner  
  
Neil K. Fujitani, Supervising Executive Officer  
Miles Ino, Executive Officer  
Diane Choy Fujimura, Senior Real Estate Specialist  
Amy Endo, Real Estate Specialist  
David J. Grupen, Real Estate Specialist  
Benedyne Stone, Condominium Specialist  
Dathan Choy, Condominium Specialist  
Shari Wong, Deputy Attorney General  
Tammy Norton, Recording Secretary  
Torrie-ann Primacio, Office Assistant

Others: None

Absent: None

Call to Order: The Chair called the meeting to order at 12:04 p.m., at which time quorum was established.

Chair's Report: The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with section 92-5(a)(4), HRS.

Real Estate  
Specialist's Report:

Additional Distribution

The following was distributed as additional distribution:

4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - b. Applications
    - 1) Course – "Commercial Contracts and Creative Clauses – The Road to Litigation"; Author/Owner: Soozie Jones Walker, CCIM, SIOR; Provider: Hawaii CCIM Chapter; Course Category: Contracts; Clock Hours: 3 (Deferred from 1/13/16 ERC mtg.)

Minutes of Previous Meeting

Upon a motion by Commissioner Pang, seconded by Commissioner Klein, it was voted on and unanimously carried to accept the minutes of the February 10, 2016, Education Review Committee meeting.

Continuing Education: Administrative Issues

**2015-2016 Continuing Education Providers and Courses Ratification List**

Upon a motion by Commissioner Faulkner, seconded by Commissioner Pang, it was voted on and unanimously carried to ratify the following:

| <u>Registration/Certification</u>   | <u>Effective Date</u> |
|---|-----------------------|
| <b>Course(s)</b><br>Lead Alert: A Guide for Property Managers<br>(3 Credits)<br>(ARELLO/McKissock LLC.) | 02/22/2016            |
| Urbanization and the 18-Hour City<br>(3 Credits)<br>(ARELLO/McKissock LLC)                              | 02/22/2016            |

Applications

**Course – "Commercial Contracts and Creative Clauses – The Road to Litigation"; Author/Owner: Soozie Jones Walker, CCIM, SIOR; Provider: Hawaii CCIM Chapter; Course Category: Contracts; Clock Hours: 3 (Deferred from 1/13/16 ERC mtg.)**

Commissioner Arakaki questioned whether Ms. Walker was responsive to the committee's request following its January 13, 2016 ERC meeting.

Specialist Fujimura responded in the affirmative and noted the changes and additional documentation provided for review.

After a review of the information provided, Commissioner Arakaki moved to approve "Commercial Contracts and Creative Clauses – The Road to Litigation" as a three credit hour continuing education elective course, under the course category Contracts.

Commissioner Lee seconded the motion. The motion was voted on and unanimously carried.

**Course – "Introduction to Escrow"; Author/Owner: Eddie Flores, Provider – Eddie Flores Real Estate Continuing Education; Course Categories: Contracts, Other - Escrow; Clock Hours: 3**

Commissioners Senter and Arakaki recused themselves from discussion and voting due to a conflict of interest.

Upon a motion by Commissioner Pang, seconded by Commissioner Klein, it was voted on and carried to approve "Introduction to Escrow" as a three credit hour continuing education elective course under the course categories: Contracts, Other – Escrow.

**Course – "The Code of Ethics: Our Promise of Professionalism"; Author/Owner: National Association of REALTORS®; Provider: Hawaii Business Training; Course Category: Other – NAR Code of Ethics; Clock Hours: 3**

It was noted that the course "The Code of Ethics: Our Promise of Professionalism" is an NAR mandatory quadrennial code of ethics requirement.

Commissioner Pang noted that the total course minutes exceeds the required 180 minutes.

After a review of the information presented, Commissioner Arakaki moved to approve "The Code of Ethics: Our Promise of Professionalism" as a three credit hour continuing education elective course under the course category NAR Code of Ethics. Commissioner Klein seconded the motion. The motion was voted on and unanimously carried.

**Course – "The Code of Ethics: Our Promise of Professionalism"; Author/Owner: National Association of REALTORS®; Provider: Real Class, Inc.; Course Categories: Dispute Resolution, Risk Management; Clock Hours: 3**

Commissioner Sherley recused himself from decision making due to a conflict of interest.

It was noted that the course "The Code of Ethics: Our Promise of Professionalism" is an NAR mandatory quadrennial code of ethics requirement.

A verification of the total number of minutes offered was requested.

After a review of the information presented, Commissioner Arakaki moved to approve "The Code of Ethics: Our Promise of Professionalism" as a three credit hour continuing education elective course under the course category NAR Code of Ethics. Commissioner Lee seconded the motion. The motion was voted on and carried.

**Course – "Shared Opportunity in Every Community"; Author/Owner: County of Hawaii, Office of Housing and Community Development; Provider: Hawaii Island REALTORS®; Course Categories: Real Estate Law, Dispute Resolution, Property Management, Risk Management; Clock Hours: 3**

Staff informed the committee that the County of Hawaii submits for approval every biennium a course on Fair Housing. Commissioner Sherley noted that it is a well put-together course which is always well attended by both licensees and the community.

Commissioner Pang noted that the course covers an overview of both Federal and State Fair Housing Laws and suggested that the title of the course more accurately reflect that information.

After a review of the information presented, Commissioner Pang moved to approve "Shared Opportunity in Every Community" as a three credit hour continuing education elective course, under the course categories Real Estate Law, Dispute Resolution, Property Management, and Risk Management, subject to amending the title of the course to more accurately reflect the course content. Commissioner Arakaki seconded the motion. The motion was voted on and unanimously carried.

**Course – "All About TRID – The New RESPA and TILA Requirements";  
Author/Owner: Scott Alan Bly, Esq.; Provider: Dower School of Real Estate;  
Course Category: Real Estate Law; Clock Hours: 3**

Upon a motion by Commissioner Pang, seconded by Commissioner Faulkner, it was voted on and unanimously carried to approve "All About TRID – The New RESPA and TILA Requirements" as a three credit hour continuing education course, under the course category Real Estate Law.

Prelicensure Education: Evaluation and Education Program

Copies of evaluations of the independent study course from the following prelicensure school was distributed to the Commissioners for their information:

- Continuing Ed Express (3)

Administration of  
Examinations:

PSI

**Licensing Examination Statistics – February 2016**

Examination statistics for February 2016 were distributed to the Commissioners for their information.

**School Pass/Fail Rates – February 2016**

School pass/fail rate statistics for February 2016 were distributed to the Commissioners for their information.

**School Summary by Test Category – February 2016**

Copies of the February 2016 test category summary reports, by school, were distributed to the Commissioners for their information.

Educator's Forum:

**Hawaii Association of REALTORS®** – none present.

**Public and Private Institutions of Higher Education** – none present.

Program of Work: Ad Hoc Committee on Education (ACE)

The deadline for Draft 1 of Core B is April 11, 2016, at which time the ACE Committee will meet to review the draft.

Budget and Finance Report: Real Estate Education Fund

No report presented.

Next Meeting: Wednesday, April 6, 2016  
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.  
Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii

Adjournment: With no further business to discuss, Chair Sherley adjourned the meeting at 12:19 p.m.

Reviewed and approved by:

/s/ Diane Choy Fujimura

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Diane Choy Fujimura  
Senior Real Estate Specialist

March 11, 2016

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Date

[  ] Minutes approved as is.  
[  ] Minutes approved with changes, see minutes of \_\_\_\_\_