EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION

www.hawaii.gov/hirec

AGENDA

Date: Tuesday, November 10, 2015

Time: Upon adjournment of the Condominium Review Committee Meeting,

upon adjournment of the Laws and Rules Review Committee

meeting which convenes at 9:00 a.m.

Place: King Kalakaua Building

Queen Liliuokalani Conference Room

335 Merchant Street, 1st Floor

Honolulu, HI 96813

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

- Call to Order, Public Notice, Quorum
- 2. Chair's Report
- 3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - **b.** Minutes of Previous Meeting Minutes of October 7, 2015
- 4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues 2015-2016 Continuing Education Providers and Courses Ratification List
 - b. Applications
 - Course "Homeowner's Insurance Basics for Real Estate Professionals"; Author/Owner: John Dotten; Provider: TBD; Course Categories: Property Management, Finance, Property Ownership and Development, Risk Management; Clock Hours: 3 (Deferred from 7/8/15 ERC meeting, referred to ACE for further review, ERC 10/7/15)
 - 2) Course "Red Flags to Look For in Condo Documents"; Author/Owner: John Dotten; Provider: TBD; Course Categories: Contracts, Real Estate Law, Property Management, Property Ownership and Development, Risk Management; Clock Hours: 3 (Referred to ACE for further review, ERC 10/7/15)
 - 3) Course "Estate Planning for Real Estate Professionals"; Author/Owner: Bryan Andaya; Provider: Eddie Flores Real Estate Continuing Education; Course Category: Other Estate Planning; Clock Hours: 3
 - 4) Course "Apply ICE: Building Your Business with the Incredible Customer Experience;" Author/Owner: Karel Murray, CSP, DREI; Provider: Real Class, Inc.; Course Categories: Risk Management, Other Customer and Client Service; Clock Hours: 3
 - Course "Character Counts . . . Doesn't It?"; Author/Owner: Karel Murray, CSP, DREI; Provider: Real Class, Inc.; Course Categories: Risk Management, Broker Management; Clock Hours: 4
 - 6) Course "Contracts, Lawyers and REALTORS®, Oh My!"; Author/Owner: Karel Murray, CSP, DREI; Provider: Real Class, Inc.; Course Categories: Contracts, Risk Management; Clock Hours: 3
 - 7) Course "Preserving Dignity: Fair Housing"; Author/Owner: Karel Murray, CSP, DREI; Provider: Real Class, Inc.; Course Categories: Broker Management, Risk Management; Clock Hours: 3
 - 8) Course "Public Trust: Does It Include You?"; Author/Owner: Karel Murray, CSP, DREI; Provider: Real Class, Inc.; Course Categories: Risk Management; Clock Hours: 3
 - 9) Course "Risk Management"; Author/Owner: Karel Murray, CSP, DREI; Provider: Real Class, Inc.; Course Categories: Risk Management; Clock Hours: 3

- Course "Client Protection Via Real Estate Best Practices"; Author/owner: Celine Nelsen; Provider: Abe Lee Seminars; Course Categories: Dispute Resolution, Risk Management; Clock Hours: 3
- c. Continuing Education Core Course
- d. Elective Courses
- e. Evaluation and Education Program
- f. ARELLO Certification Program
- g. Continuing Education Review Panel
- Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues
 - b. Applications
 - c. Broker Curriculum and Resources Broker Curriculum Enhancement Project
 - d. Salesperson's Curriculum and Resources
 - **e.** Evaluation and Education Continuing Ed Express (3)
 - f. Education Equivalency
 - g. Other
- Administration of Examinations
 - a. PSI
 - 1) Licensing Examination Statistics October 2015
 - 2) School Pass/Fail Rates October 2015
 - 3) School Summary by Test Category October 2015
 - b. Uniform Section Equivalency
 - c. Test Development
 - d. Exam Monitoring
 - e. Instructor Workshop
 - f. Examination Contract
- 7. Educator's Forum
 - a. Hawaii Association of REALTORS®
 - b. Public and Private Institutions of Higher Education
- 8. Program of Work, FY16
 - a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - Annual Report, Quarterly Bulletin, and School Files November 2015 REC Bulletin to be distributed
 - d. Neighbor Island Outreach REALTORS' ASSOC. of MAUI, Inc., 1/13/16
 - e. Interactive Participation with Organizations
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Real Estate Specialists' Office for the Day REALTORS' ASSOC. of MAUI, Inc., 1/13/16
 - j. Real Estate Speakership Program
 - k. New Technology Program and REC Web Site
 - I. Records Management
 - m. Information Distribution System
 - n. New Salesperson and New Broker Startup Kits
 - o. Cooperation, Education, Research and Administration Program
 - p. Division and Department Programs
 - q. Staff and Commissioner Development
 - r. Real Estate Reference Library
 - Ad Hoc Committee on Education (ACE) Report of 10/27/15 meeting and Recommendations Continuing Education Courses Reviewed

EDUCATION REVIEW COMMITTEE AGENDA Page 3

- 9. Special Issues
- 10. ARELLO, REEA and Other Organizations
- 11. Budget and Finance Report
- 12. Next Meeting: Wednesday, December 2, 2015

Upon adjournment of the Condominium Review Committee Meeting, which is upon the adjournment of the Laws and Rules Review Committee meeting, which convenes

at 9:00 a.m.

King Kalakaua Building

Queen Liliuokalani Conference Room

335 Merchant Street, 1st Floor

Honolulu, HI 96813

13. Adjournment