

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

- Date: September 4, 2015
- Time: Upon adjournment of the Condominium Review Committee meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:30 a.m.
- Place: West Hawaii Civic Center
Community Hale Building
74-5044 Ane Keohokalole Hwy., Building G
Kailua-Kona, HI 96740
- Present: Rowena Cobb, Chair / Broker / Kauai Commissioner
Bruce Faulkner, Broker / Maui Commissioner
Scott Arakaki, Public Member / Honolulu Commissioner
Laurie A. Lee, Broker / Honolulu Commissioner
Scott Sherley, Broker / Hawaii Island Commissioner
Michael Pang, Broker / Honolulu Commissioner
Aleta Klein, Broker / Honolulu Commissioner

Neil K. Fujitani, Supervising Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
Cynthia Yee, Senior Condominium Specialist
Shari Wong, Deputy Attorney General
Marilyn Antolin, Recording Secretary
- Others: Kelly Shaw, Realtor, Koa Realty, Inc.
Rollie Litteral, American Dream Real Estate School
Robert Wund, Fairway Villas AOA
Mary Begier, Mary Begier Realty
Bennett Mark, Hawaii County Planning Department
- Absent: Aileen Wada, Vice Chair, Broker / Honolulu Commissioner
Nikki Senter, Public Member / Honolulu Commissioner
- Call to Order: The Chair called the meeting to order at 10:17 a.m., at which time quorum was established.
- Chair's Report: The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with section 92-5(a)(4), HRS.

Commissioners Senter and Wada were excused from the meeting. Prior notification of their non-attendance was received.

Real Estate Specialist's Report: Minutes of Previous Meeting

Upon a motion by Commissioner Sherley, seconded by Commissioner Klein, it was voted on and unanimously carried to accept the minutes of the August 12, 2015, Education Review Committee meeting.

Continuing Education: Administrative Issues

2015-2016 Continuing Education Providers and Courses Ratification List

Upon a motion by Commissioner Klein, seconded by Commissioner Lee, it was voted on and unanimously carried to ratify the following:

<u>Registration/Certification</u>	<u>Effective Date</u>
Course(s) "TILA-RESPA Integrated Disclosure Rule" (3 credits) (McKissock, LP/ARELLO)	Aug. 3, 2015
"Houses: Buy, Fix, Sell V1.1" (3 credits) (Dearborn Publishing Inc./ARELLO)	Aug. 7, 2015
"The Nuts and Bolts of Commercial Real Estate (4 credits) (McKissock, LP/ARELLO)	Aug. 17, 2015
"Understanding 1031 Tax-Free Exchanges V3.0" (6 credits) (Dearborn Publishing Inc./ARELLO)	Aug. 17, 2015
"REALTOR Code of Ethics Training" (3 credits) (The CE Shop, Inc.)	Aug. 24, 2015
"Conflict Management" (6 credits) (Hawaii Association of REALTORS/National)	Aug. 24, 2015
"Real Estate is a Risky Business" (12 credits) (Hawaii Association of REALTORS/National)	Aug. 24, 2015

Applications

Course – "Consumer Financial Protection Bureau (CFPB) – How Will Industry Changes Affect Your Transactions?"; Author/Owner: William Tanaka, Fidelity National Title & Escrow of Hawaii, Inc.; Provider: TBD; Course Category: Real Estate Law; Clock Hours: 3

Commissioner Klein inquired if a power point version was available. Senior Specialist Fujimura responded that the power point version is available and is included in the course materials submitted.

Upon a motion by Commissioner Klein, seconded by Commissioner Pang, it was voted on and unanimously carried to approve "Consumer Financial Protection Bureau (CFPB) – How Will Industry Changes Affect Your Transactions?" as a three (3) hour credit continuing education elective course, under the course category: Real Estate Law.

Course – "Land Use and Permit Requirements – Residential Zoning Standards, Optionals and Nonconformities;" Author/Owner: Philip Hale Wilia; Provider: Dower School of Real Estate; Course Category: Other – Land Use; Clock Hours: 3

Commissioner Klein noted that the course material was of great relevance, and included helpful visual aids/diagrams. Commissioner Klein also noted that the course was Oahu/Honolulu centric. Commissioner Sherley responded that although it may be Oahu/Honolulu centric, the same course can be researched in light of the different counties and taught on the neighbor islands.

Upon a motion by Commissioner Klein, seconded by Commissioner Lee, it was voted on and unanimously carried to approve "Land Use and Permit Requirements – Residential Zoning Standards, Optionals and Nonconformities" as a three (3) hour credit continuing education elective course, under the course category: Other – Land Use.

Course – "Identifying Trouble Areas in Residential Building & Permitting;" Author/Owner: BIA-Hawaii; Provider: Shari Motooka-Higa; Course Category: Other – Residential Construction Basics; Deferred from 8/12/15 ERC

Chair Cobb noted that decision-making on this course was deferred from the previous Education Review Committee meeting of August 12, 2015 due to clarification of credit course hours, and request for additional course content. Commissioner Sherley noted that the current application should be corrected to reflect four (4) hours vs. five (5) hours as the revised application does not include the non-instructional time previously included. Commissioner Sherley also noted that the standard is three (3) hours per course. Senior Real Estate Specialist Fujimura stated continuing education courses may be approved for a minimum of three (3) hours up to fifteen (15) hours total, at \$50 per hour.

Upon a motion by Commissioner Sherley, seconded by Commissioner Pang, it was voted on and unanimously carried to approve "Identifying Trouble Areas in Residential Building & Permitting" as a four (4) hour credit continuing education elective course, under the course category: Other – Residential Construction Basics.

Course – "2015 Landlord-Tenant Update: Disability Discrimination, Reasonable Accommodations, and Assistance Animals;" Author/Owner: Bryan P. Andaya; Provider: Eddie Flores Real Estate Continuing Education; Course Categories: Real Estate Law, Property Management; Clock Hours: 3

Commissioner Arakaki recused himself from discussion and voting due to a conflict of interest.

Upon a motion by Commissioner Klein, seconded by Commissioner Pang, it was voted on and unanimously carried to approve "2015 Landlord-Tenant Update: Disability Discrimination, Reasonable Accommodations, and Assistance Animals" as a three (3) hour credit continuing education elective course, under the course categories: Real Estate Law, Property Management.

**Course – "Technology in Real Estate: Using Digital Signatures;"
Author/Owner: Robin Sagadraca; Provider: Abe Lee Seminars; Course
Category: Technology and the Licensee; Clock Hours: 3**

Upon a motion by Commissioner Faulkner, seconded by Commissioner Klein, it was voted on and unanimously carried to approve "Technology in Real Estate: Using Digital Signatures" as a three (3) hour credit continuing education elective course, under the course category: Technology and the Licensee.

Prelicense Education: Applications – Instructor – Elliot Y.C. Lau, Salesperson Curriculum, Inet Realty, Susan Yoshioka, Principal

Upon a motion by Commissioner Lee, seconded by Commissioner Faulkner, it was voted on and unanimously carried to approve Elliot Y. C. Lau as a Prelicense Instructor for the prelicense salesperson curriculum for Inet Realty.

Evaluation and Education Program

Copies of evaluations of the independent study course from the following prelicense school was distributed to the Commissioners for their information:

- ProSchools/OnCourse Learning (19)

Administration of Examinations:

PSI

Licensing Examination Statistics, School Pass/Fail Rates, and School Summary by Test Category for the month of August 2015 will be distributed at the September 2015 Real Estate Commission meeting.

Educator's Forum:

Hawaii Association of REALTORS® – No discussion presented.

Public and Private Institutions of Higher Education – No discussion presented.

Program of Work:

Senior Specialist Fujimura reported that the monitoring of online continuing education courses by Commissioners is on-hold. The schedule of courses offered will be reviewed and provided to the Commissioners for selection purposes. The monitoring of an online course should be completed by the end of the year.

Budget and Finance Report:

Real Estate Education Fund

No report presented.

Next Meeting:

Wednesday, October 7, 2015

Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.

Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, First Floor
Honolulu, Hawaii

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Adjournment: With no further business to discuss, Chair Sherley adjourned the meeting at
10:30 a.m.

Reviewed and approved by:

/s/ Diane Choy Fujimura

Diane Choy Fujimura
Senior Real Estate Specialist

September 16, 2015

Date

[X] Minutes approved as is.
[] Minutes approved with changes, see minutes of _____