

**EDUCATION REVIEW COMMITTEE**  
REAL ESTATE COMMISSION  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

**AGENDA**

Date: Wednesday, October 7, 2015

Time: Upon adjournment of the Condominium Review Committee Meeting,  
upon adjournment of the Laws and Rules Review Committee  
meeting which convenes at 9:00 a.m.

Place: King Kalakaua Building  
Queen Liliuokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Previous Meeting – Minutes of September 4, 2015
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues - 2015-2016 Continuing Education Providers and Courses Ratification List
  - b. Applications
    - 1) Course – "Homeowner's Insurance Basics for Real Estate Professionals"; Author/Owner: John Dotten.; Provider: TBD; Course Category: Property Management, Finance, Property Ownership and Development, Risk Management; Clock Hours: 3 (Deferred from 7/8/15 ERC meeting)
    - 2) Course – "Red Flags to Look For in Condo Documents;" Author/Owner: John Dotten; Provider: TBD; Course Category: Contracts, Real Estate Law, Property Management, Property Ownership and Development, Risk Management; Clock Hours: 3 (Denied at 3/11/15 ERC meeting)
    - 3) Course – "Tax Issues for Real Estate;" Harold Berman, JD; Provider: Beth Holiday, Hawaii Business Training; Course Category: Other – Tax issues/law, Risk Management; Clock Hours: 3
  - c. Continuing Education Core Course
  - d. Elective Courses
  - e. Evaluation and Education Program
  - f. ARELLO Certification Program
  - g. Continuing Education Review Panel
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues
  - b. Applications
  - c. Broker Curriculum and Resources – Broker Curriculum Enhancement Project
  - d. Salesperson's Curriculum and Resources
  - e. Evaluation and Education
    - 1) Seiler School of Real Estate (7)
    - 2) Continuing Ed Express (1)
  - f. Education Equivalency
  - g. Other

6. Administration of Examinations
  - a. PSI
    - 1) Licensing Examination Statistics – September 2015
    - 2) School Pass/Fail Rates – September 2015
    - 3) School Summary by Test Category – September 2015
  - b. Uniform Section Equivalency
  - c. Test Development
  - d. Exam Monitoring
  - e. Instructor Workshop
  - f. Examination Contract
7. Educator's Forum
  - a. Hawaii Association of REALTORS®
  - b. Public and Private Institutions of Higher Education
8. Program of Work, FY16
  - a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School Files – October 2015 School Files distributed
  - d. Neighbor Island Outreach – REALTORS' ASSOC. of MAUI, Inc., 1/13/16
  - e. Interactive Participation with Organizations
  - f. Real Estate Seminars
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop
  - i. Real Estate Specialists' Office for the Day - REALTORS' ASSOC. of MAUI, Inc., 1/13/16
  - j. Real Estate Speakership Program
  - k. New Technology Program and REC Web Site
  - l. Records Management
  - m. Information Distribution System
  - n. New Salesperson and New Broker Startup Kits
  - o. Cooperation, Education, Research and Administration Program
  - p. Division and Department Programs
  - q. Staff and Commissioner Development
  - r. Real Estate Reference Library
  - s. Ad Hoc Committee on Education (ACE)
9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Budget and Finance Report
12. Next Meeting: Wednesday, November 10, 2015  
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.  
King Kalakaua Building  
Queen Liliuokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813
13. Adjournment