

**EDUCATION REVIEW COMMITTEE**  
REAL ESTATE COMMISSION  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

**AGENDA**

Date: Wednesday, September 10, 2014

Time: Upon adjournment of the Condominium Review Committee Meeting, upon adjournment of the Laws and Rules Review Committee meeting which convenes at 9:00 a.m.

Place: King Kalakaua Building  
Queen Liliuokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Previous Meeting – Minutes of August 13, 2014
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues - 2013-2014 Continuing Education Providers and Courses Ratification List
  - b. Applications – Course
    - 1) Course - “Mediation and Arbitration for Hawaii Real Estate Professionals”; Author/owner: Catherine Lampton; Course Categories: Real Estate Law, Dispute Resolution; Clock Hours: 3
    - 2) Course – “Code of Ethics: Good for Your Clients and Your Business”; Author/Owner: The CE Shop, Inc.; Provider: The CE Shop, Inc.; Course Categories: Other - Ethics; Clock Hours: 3
    - 3) Course – “Did You Serve? Identifying Homebuying Advantages for Veterans”; Author/Owner: The CE Shop, Inc.; Provider: The CE Shop, Inc.; Course Categories: Property Ownership and Development; Clock Hours: 3
    - 4) Course – “Landlord Tenant Laws 2014”; Author/owner: Hawaii Island REALTORS® and County of Hawaii, Office of Housing and Community Development; Provider: Hawaii Island REALTORS®; Course Categories: Real Estate Law, Property Management, Property Ownership and Development; Clock Hours: 3
    - 5) Course – “Understanding the Americans with Disabilities Act”; Author/Owner: Scott A. Sherley; Provider: Real Class Inc.; Course Categories: Real Estate Law, Property Management, Property Ownership and Development, and Risk Management; Clock Hours: 3
  - c. Continuing Education Core Course
  - d. Elective Courses
  - e. Evaluation and Education Program
  - f. ARELLO Certification Program
  - g. Continuing Education Review Panel
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues – New Salesperson Licensees 2014
  - b. Applications
  - c. Broker Curriculum and Resources
  - d. Salesperson's Curriculum and Resources
  - e. Evaluation and Education Program
    - 1) Continuing Ed Express (5)
    - 2) ProSchools, Inc. (9)

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- f. Education Equivalency
  - g. Other
6. Administration of Examinations
- a. PSI
    - 1) Licensing Examination Statistics – August 2014
    - 2) School Pass/Fail Rates – August 2014
    - 3) School Summary by Test Category – August 2014
  - b. Uniform Section Equivalency
  - c. Test Development
  - d. Exam Monitoring
  - e. Instructor Workshop
  - f. Examination Contract
7. Educator's Forum
- a. Hawaii Association of REALTORS®
  - b. Public and Private Institutions of Higher Education
8. Program of Work, FY '15
- a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School
  - d. Neighbor Island Outreach – November 12, 2014, Kauai
  - e. Interactive Participation with Organizations
  - f. Real Estate Seminars – Proposal from Hawaii Association of REALTORS® pursuant to contract
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop
  - i. Real Estate Specialists' Office for the Day – November 12, 2014 - Kauai
  - j. Real Estate Speakership Program
  - k. New Technology Program and REC Web Site
  - l. Records Management
  - m. Information Distribution System
  - n. New Salesperson and New Broker Startup Kits
  - o. Cooperative Education, Research and Administration Program
  - p. Division and Department Programs
  - q. Staff and Commissioner Development
  - r. Real Estate Reference Library
  - s. Ad Hoc Committee on Education (ACE)
9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Budget and Finance Report
12. Next Meeting: Wednesday, October 8, 2014  
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.  
King Kalakaua Building  
Queen Liliuokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, Hawaii
13. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.