

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: July 9, 2014

Time: Upon adjournment of the Condominium Review Committee meeting, upon adjournment of the Laws and Rules Review Committee meeting, that convened at 9:00 a.m.

Place: Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, First Floor
Honolulu, Hawaii

Present: Rowena Cobb, Chair / Broker / Kauai Commissioner
Scott Sherley, Broker / Hawaii Island Commissioner
Aileen Wada, Broker / Honolulu Commissioner
Bruce Faulkner, Broker / Maui Commissioner
Scott Arakaki, Public Member / Honolulu Commissioner
Nikki T. Senter, Public Member / Honolulu Commissioner
Laurie Lee, Broker / Honolulu Commissioner

Neil Fujitani, Supervising Executive Officer
Miles Ino, Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
David Grupen, Real Estate Specialist
Cynthia Yee, Senior Condominium Specialist
Benedyne Stone, Condominium Specialist
Katherine Linster, Condominium Specialist
Shari Wong, Deputy Attorney General
Marilyn Antolin, Recording Secretary

Others: John Dotten, Dower Realty
Marsha Shimizu, Hawaii Association of REALTORS®
Bryan Andaya, Eddie Flores Real Estate Continuing Education

Call to Order: The Chair called the meeting to order at 9:55 a.m., at which time quorum was established.

Chair's Report: The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with section 92-5(a)(4), HRS.

Real Estate Specialist's Report: Minutes of Previous Meeting

Upon a motion by Commissioner Faulkner, seconded by Commissioner Sherley, it was voted on and unanimously carried to accept the minutes of the June 18, 2014 Education Review Committee meeting.

Additional Distribution – Continuing Education Core Course

Copies of the final draft of the Continuing Education Core B 2013-2014 Course material handout were distributed for review, comments and/or approval. Material was then collected before voting.

Upon a motion by Commissioner Faulkner, seconded by Commissioner Sherley, it was voted on and unanimously carried to approve the final version of "Core B 2013-2014, Real Estate Related Legislation and Agency".

Senior Specialist Fujimura announced that Train-the-Trainer session is scheduled and will be held on Monday, July 14, 2014. The session will be offered live at the Honolulu Board of REALTORS® and also via webinar. The Train-the-Trainer session is required for an instructor to teach Core Course B.

Continuing Education: Applications

Course – "Negotiations: The Games People Play"; Author/Owner: Jackie Leavenworth; Provider: Hawaii Association of REALTORS®; Course Categories: Dispute Resolution, Other – Skilled negotiation concepts; Clock Hours: 3

Marsha Shimizu of Hawaii Association of REALTORS® was present to answer any questions from the Committee.

Ms. Shimizu stated that skilled negotiation is a fundamental part of helping consumers and it qualifies as a professional standards/practical elective course.

Upon a motion by Commissioner Lee, seconded by Commissioner Faulkner, it was voted on and unanimously carried to approve "Negotiations: The Games People Play", under the course categories: Dispute Resolutions, Other – Skilled Negotiation concepts.

Course – "Homeowners' Insurance for Realtors"; Author/Owner: John Dotten; Provider: Dower School of Real Estate; Course Categories: Property Management, Finance, Property Ownership and Development, and Risk Management; Clock Hours: 4

John Dotten was present to answer any questions from the Committee.

Mr. Dotten indicated that this course provides a review of the basic nature of homeowners' insurance and its functions.

Commissioner Cobb inquired about the course content/outline as it was not included in the application. Chair Senter asked if supplemental handouts will be available, such as samples of the form(s) or portions of the forms referenced in the course.

Commissioner Cobb inquired if the number of credit hours being requested is 4 hours or 3 hours. Mr. Dotten responded that the course can be condensed into a three-hour elective course.

There were a few suggestions regarding the title of the course as the title as written may be misleading.

Upon a motion by Commissioner Wada, seconded by Commissioner Faulkner, it was voted on and voted to defer the "Homeowners' Insurance for Realtors"; Author/Owner: John Doten; Provider: Dower School of Real Estate; Course Categories: Property Management, Finance, Property Ownership and Development, and Risk Management with the following recommendations: completion of the Course Curriculum Form, an amended course title, illustration samples of forms, and verification whether the course would be three (3) or four (4) hours.

Course – "Update of Recent Real Estate Legislation (Not covered in CORE classes)"; Author/Owner: Bryan P. Andaya; Provider: Eddie Flores Real Estate Continuing Education; Course Category: Real Estate Law; Clock Hours: 3

Mr. Bryan Andaya was present to answer any questions from the Committee.

Commissioners Senter and Arakaki recused themselves from discussion and decision making.

Mr. Andaya provided a brief description of the course and indicated that the material in this course will cover legislation which was not included in a previous CORE class, and will include Acts from the 2012 legislative session.

Specialist Grupen commented on the length of the course name and also suggested that the title include the legislative year.

Upon a motion by Commissioner Lee, seconded by Commissioner Faulkner, it was voted on and unanimously carried to approve "Update of Recent Real Estate Legislation (Not covered in CORE classes)"; Author/Owner: Bryan P. Andaya; Provider: Eddie Flores Real Estate Continuing Education; Course Category: Real Estate Law. The approval will be subject to an amended course title, and identifying the bill and acts from the 2012 legislative session ("SLH 2012) in the course material.

Executive Session: Upon a motion by Commissioner Faulkner, seconded by Commissioner Sherley, it was voted on and unanimously carried to enter into executive session pursuant to Section 92-5(a)(1), HRS, "To consider and evaluate personal information, relating to individuals applying for professional or vocational licenses cited in section 26-9 or both; and pursuant to Section 92-5(a)(4), HRS, "To consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities."

Upon a motion by Commissioner Sherley, seconded by Commissioner Faulkner, it was voted on and unanimously carried to move out of executive session.

Commissioners Senter and Arakaki returned to the meeting.

Administration of Examinations:

PSI

Licensing Examination Statistics – July 2014

Examination statistics for July 2014 were distributed to the Commissioners for their information.

School Pass/Fail Rates – July 2014

School pass/fail rate statistics for July 2014 were distributed to the Commissioners for their information.

School Summary by Test Category – July 2014

Copies of the July 2014 test category summary reports, by school, were distributed to the Commissioners for their information.

Program of Work: Neighbor Island Outreach

The next Neighbor Island Outreach is scheduled to be held in Hilo on August 13, 2014, at Hawaii Island Realtors®, 1321 Kinoole Street, Hilo, HI.

Real Estate Specialists' Office for the Day

The next Real Estate Specialists' Office for the Day is scheduled to be held in Hilo on August 13, 2014, at Hawaii Island Realtors®, 1321 Kinoole Street, Hilo, HI.

Next Meeting: Wednesday, August 13, 2014

Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:30 a.m.

Hawaii Island Realtors®
1321 Kinoole Street
Hilo, Hawaii 96720

Adjournment: With no further business to discuss, Chair Cobb adjourned the meeting at 10:23 a.m.

Reviewed and approved by:

/s/ Diane Choy Fujimura
Diane Choy Fujimura
Senior Real Estate Specialist

August 13, 2014
Date

[X] Minutes approved as is.
[] Minutes approved with changes, see minutes of _____
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