

**EDUCATION REVIEW COMMITTEE**  
REAL ESTATE COMMISSION  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

**AGENDA**

Date: Wednesday, July 9, 2014

Time: Upon adjournment of the Condominium Review Committee Meeting, upon adjournment of the Laws and Rules Review Committee meeting which convenes at 9:00 a.m.

Place: King Kalakaua Building  
Queen Liliuokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Previous Meeting – Minutes of June 18, 2014
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues – 2013-2014 Continuing Education Providers and Courses Ratification List
  - b. Applications
    - 1) Course – “Negotiations: The Games People Play”; Author/Owner: Jackie Leavenworth; Provider: Hawaii Association of REALTORS®.; Course Categories: Dispute Resolution, Other – Skilled negotiation concepts; Clock Hours: 3
    - 2) Course – “Homeowners’ Insurance for Realtors”; Author/Owner: John Dotten; Provider: Dower School of Real Estate; Course Categories: Property Management, Finance, Property Ownership and Development, and Risk Management; Clock Hours: 4
    - 3) Course – “Update of Recent Real Estate Legislation (Not covered in CORE classes)”; Author/Owner: Bryan P. Andaya; Provider: Eddie Flores Real Estate Continuing Education; Course Category: Real Estate Law; Clock Hours: 3
  - c. Continuing Education Core Course
  - d. Elective Courses
  - e. Evaluation and Education Program
  - f. ARELLO Certification Program
  - g. Continuing Education Review Panel
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues
  - b. Applications
  - c. Broker Curriculum and Resources
  - d. Salesperson’s Curriculum and Resources
  - e. Evaluation and Education Program
  - f. Education Equivalency
  - g. Other
6. Administration of Examinations
  - a. PSI
    - 1) Licensing Examination Statistics – June 2014
    - 2) School Pass/Fail Rates – June 2014
    - 3) School Summary by Test Category – June 2014

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- b. Uniform Section Equivalency
  - c. Test Development
  - d. Exam Monitoring
  - e. Instructor Workshop
  - f. Examination Contract
7. Educator's Forum
- a. Hawaii Association of REALTORS®
  - b. Public and Private Institutions of Higher Education
8. Program of Work, FY '15
- a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School Files
  - d. Neighbor Island Outreach – August 13, 2014, Hawaii Island REALTORS®, Hilo
  - e. Interactive Participation with Organizations
  - f. Real Estate Seminars
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop
  - i. Real Estate Specialists' Office for the Day – August 13, 2014, Hawaii Island REALTORS®, Hilo
  - j. Real Estate Speakership Program
  - k. New Technology Program and REC Web Site
  - l. Records Management
  - m. Information Distribution System
  - n. New Salesperson and New Broker Startup Kits
  - o. Cooperative Education, Research and Administration Program
  - p. Division and Department Programs
  - q. Staff and Commissioner Development
  - r. Real Estate Reference Library
  - s. Ad Hoc Committee on Education (ACE)
9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Budget and Finance Report
12. Next Meeting: Wednesday, August 13, 2014  
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:30 a.m.  
Hawaii Island REALTORS®  
1321 Kinoole Street  
Hilo, Hawaii 96720
13. Adjournment