

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: June 18, 2014

Time: Upon adjournment of the Condominium Review Committee meeting, upon adjournment of the Laws and Rules Review Committee meeting, that convened at 9:00 a.m.

Place: Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, First Floor
Honolulu, Hawaii

Present: Rowena Cobb, Chair / Broker / Kauai Commissioner
Aileen Wada, Broker / Honolulu Commissioner
Frances Gendrano, Broker / Honolulu Commissioner
Bruce Faulkner, Broker / Maui Commissioner
Scott Arakaki, Public Member / Honolulu Commissioner
Nikki T. Senter, Public Member / Honolulu Commissioner
Laurie Lee, Broker / Honolulu Commissioner

Neil Fujitani, Supervising Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
Amy Endo, Real Estate Specialist
David Grupen, Real Estate Specialist
Benedyne Stone, Condominium Specialist
Katherine Linster, Condominium Specialist
Shari Wong, Deputy Attorney General
Amy Fujioka, Recording Secretary

Absent: Scott Sherley, Broker / Hawaii Island Commissioner

Others: Marsha Shimizu, Hawaii Association of REALTORS®

Call to Order: The Chair called the meeting to order at 9:43 a.m., at which time quorum was established.

Chair's Report: The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with section 92-5(a)(4), HRS.

Commissioner Sherley was excused from the meeting. Prior notification of his non-attendance was received.

Real Estate Specialist's Report: Minutes of Previous Meeting

Upon a motion by Commissioner Faulkner, seconded by Commissioner Lee, it was voted on and unanimously carried to accept the minutes of the May 14, 2014 Education Review Committee meeting.

Continuing Education: Administrative Issues

2013-2014 Continuing Education Providers and Courses Ratification List

Upon a motion by Commissioner Lee, seconded by Commissioner Faulkner, it was voted on and unanimously carried to ratify the following list:

<u>Registration/Certification</u>	<u>Effective Date</u>
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Course(s)

"Buyer Representation in Real Estate V5.0" (ARELLO/Dearborn Publishing, Inc.)	(6 credits) May 14, 2014
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Applications

Course – "Fair Housing and Advertising"; Author/Owner: Scott Sherley; Provider: Real Class, Inc.; Course Categories: Real Estate Law, Property Management, Risk Management, Technology and the Licensee, and Broker Management; Clock Hours: 3

Senior Specialist Fujimura stated that five minutes have been added to the "HUD Memorandum" and "Social Media and Internet Policy" sections of the course to bring the total number of minutes to the required minimum of 180 minutes. The "Social Media and Internet Policy" section is included in the course because there is much discussion on this subject when teaching Core A.

Commissioner Faulkner pointed out a few typographical errors on page 25 of the handouts.

Upon a motion by Commissioner Gendrano, seconded by Commissioner Faulkner, it was voted on and unanimously carried to approve "Fair Housing and Advertising," as a three-hour elective course, under the course categories: Real Estate Law, Property Management, Risk Management, Technology and the Licensee, and Broker Management.

Continuing Education Core Course

Copies of the second draft of the Core B 2013-2014 course were distributed to the Commissioners for their information.

Senior Specialist Fujimura stated the section discussing "designated agency" was removed because the practice is not recognized in Hawaii. Commissioner Gendrano expressed surprise that "designated agency" has not taken off here since it is used in many states on the Mainland.

Commissioner Faulkner pointed out a few typographical errors on page 10 under the heading, "Firewall for Dual Agency Transactions."

Senior Specialist Fujimura announced that registration forms for the Train-the-Trainer session have been sent out via email. The Train-the-Trainer session is required for an instructor to teach Core Course B. The session is being offered live at the Honolulu Board of REALTORS® and also via webinar on July 14, 2014. She reported that so far there are 10 people registered for the live class and 2 people for the webinar.

Prelicense Education: Applications

Instructor – Lisa Teichner, UH Maui College, Office of Continuing Education & Training (OCET), Lori Terawaguchi, Principal, Salesperson Curriculum

Upon a motion by Commissioner Lee, seconded by Commissioner Gendrano, it was voted on and unanimously carried to approve Lisa Teichner as an instructor for UH Maui College, Office of Continuing Education & Training (OCET), Salesperson curriculum.

Evaluation and Education Program

Copies of evaluations of the independent study courses from the following prelicense schools were distributed to the Commissioners for their information:

- Proschools, Inc. (25)
- Continuing Ed Express (5)

Commissioner Senter questioned whether submitting the evaluations by the prelicense schools is optional. Senior Specialist Fujimura responded that schools are asked to submit evaluations, but they have not been consistent in submitting them. Senior Specialist Fujimura stated that she would remind them to submit the evaluations.

Administration of
Examinations:

PSI

Licensing Examination Statistics – May 2014

Examination statistics for May 2014 were distributed to the Commissioners for their information.

School Pass/Fail Rates – May 2014

School pass/fail rate statistics for May 2014 were distributed to the Commissioners for their information.

School Summary by Test Category – May 2014

Copies of the May 2014 test category summary reports, by school, were distributed to the Commissioners for their information.

Commissioner Faulkner commented that it was interesting to see that the percentage of passing scores decrease as the number of attempts increase.

Specialist Endo confirmed that candidates typically score lower on subsequent exams taken.

Program of Work: Annual Report, Quarterly Bulletin, and School Files

Copies of the Request for Quotes ("RFQ") for procurement for editing/layout of the Real Estate Commission Bulletin were distributed to the Commissioners for their information.

Senior Specialist Fujimura reported that there was only one quote received by the deadline. The quote was from Lum Designs/Terrance Lum who has been the vendor for the last two cycles. In the RFQ, the responsibility of typing the administrative actions was added, which is presently done by staff. She added that the price went up minimally, but is still very reasonable.

Upon a motion by Commissioner Faulkner, seconded by Commissioner Gendrano, it was voted on and unanimously carried to approve the proposal from Lum Designs/Terrance Lum for the editing/layout of the Real Estate Bulletin.

Neighbor Island Outreach

The next Neighbor Island Outreach is scheduled to be held in Hilo on August 13, 2014, at Hawaii Island Realtors, 1321 Kinoole Street, Hilo, HI.

Real Estate Specialists' Office for the Day

The next Real Estate Specialists' Office for the Day is scheduled to be held in Hilo on August 13, 2014, at Hawaii Island Realtors, 1321 Kinoole Street, Hilo, HI.

Next Meeting: Wednesday, July 9, 2014

Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.

King Kalakaua Building
Queen Liliuokalani Conference Room
335 Merchant Street, 1st Floor
Honolulu, Hawaii

Adjournment: With no further business to discuss, Chair Cobb adjourned the meeting at 9:58 a.m.

Reviewed and approved by:

/s/ Diane Choy Fujimura

Diane Choy Fujimura
Senior Real Estate Specialist

6/19/2014
Date

[] Minutes approved as is.
[] Minutes approved with changes, see minutes of _____