

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: April 7, 2014

Time: Upon adjournment of the Condominium Review Committee meeting, upon adjournment of the Laws and Rules Review Committee meeting, that convened at 9:00 a.m.

Place: Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, First Floor
Honolulu, Hawaii

Present: Rowena Cobb, Chair / Broker / Kauai Commissioner
Aileen Wada, Broker / Honolulu Commissioner
Frances Gendrano, Broker / Honolulu Commissioner
Bruce Faulkner, Broker / Maui Commissioner
Scott Arakaki, Public Member / Honolulu Commissioner
Nikki T. Senter, Public Member / Honolulu Commissioner
Laurie Lee, Broker / Honolulu Commissioner

Neil Fujitani, Supervising Executive Officer
Miles Ino, Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
Amy Endo, Real Estate Specialist
David Grupen, Real Estate Specialist
Cynthia Yee, Senior Condominium Specialist
Benedyne Stone, Condominium Specialist
Katherine Linster, Condominium Specialist
Shari Wong, Deputy Attorney General
Amy Fujioka, Recording Secretary

Others: Dan Purcell

Absent: Scott A. Sherley, Broker / Hawaii Island Commissioner

Call to Order: The Chair called the meeting to order at 11:53 a.m., at which time quorum was established.

Chair's Report: The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with section 92-5(a)(4), HRS.

Commissioner Sherley was excused from the meeting. Prior notice of his non-attendance was received.

Real Estate
Specialist's Report: Additional Distributions

The following materials were distributed prior to the start of the meeting:

6. Administration of Examinations
 - a. PSI
 - 1) Licensing Examination Statistics – March 2014
 - 2) School Pass/Fail Rates – March 2014
 - 3) School Summary by Test Category – March 2014

Announcements

Senior Real Estate Specialist Fujimura reported that Commissioner Faulkner submitted an article for the Real Estate Guide in the March 2014 supplemental issue of The Maui News. The article highlights the responsibilities of the Real Estate Commission and emphasized that all licensees must create an eHawaii account to access relevant licensing information.

Minutes of Previous Meeting

Upon a motion by Commissioner Faulkner, seconded by Commissioner Gendrano, it was voted on and unanimously carried to accept the minutes of the March 12, 2014 Education Review Committee meeting.

Continuing Education: Administrative Issues

2013-2014 Continuing Education Providers and Courses Ratification List

Upon a motion by Commissioner Faulkner, seconded by Commissioner Gendrano, it was voted on and unanimously carried to ratify the following list:

<u>Registration/Certification</u>	<u>Effective Date</u>
Course(s)	
"A Property Manager's War Chest of Tools for Conflict Resolution" (3 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
"Basics of Green Building for Real Estate" (3 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
"Code of Ethics" (3 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
"Common Mistakes Every Agent Should Avoid" (3 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
"Danger in Plain Sight: Understanding Lead Paint for Property Managers" (3 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
"How to Work with Real Estate Investors – Part 1" (3 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014

<u>Registration/Certification (continuation)</u>	<u>Effective Date</u>
Course(s)	
“Liens, Taxes and Foreclosures” (3 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
“Mortgages, Loans and Laws - How They Help Your Client” (3 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
“National Marketing, Negotiations and Closing the Sale” (3 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
“Niche Marketing: Narrow Your Focus” (3 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
“Real Estate Safety: Protect Yourself During a Showing” (3 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
“Simple Questions, Big Consequences: How to Avoid Fair Housing Violations as a Property Manager” (3 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
“The Ins and Outs of Property Management” (3 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
“The Power of Exchange: Discover the Value of 1031 Tax Deferred Exchanges” (3 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
“Commercial Real Estate: From the Beginning” (4 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
“Preparing a Listing Agreement: An In-Depth Look” (4 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
“What Real Estate Professionals Need to Know About FHA” (4 credits) (ARELLO/American School of Real Estate Express, LLC)	March 3, 2014
“Home Inspection Basics” (3 credits) (ARELLO/Continuing Ed Express, LLC)	March 17, 2014
“Indoor Air Quality: Risks and Remedies” (3 credits) (ARELLO/Continuing Ed Express, LLC)	March 17, 2014
“The Role of Diversity Marketing in Your Real Estate Practice” (3 credits) (ARELLO/Continuing Ed Express, LLC)	March 17, 2014
“Service Dogs, ADA and the Fair Housing Act” (3 credits) (ARELLO/Continuing Ed Express, LLC)	March 17, 2014
“NARPM 101 The Basics of Property Management” (3 credits) (NARPM/Hawaii Association of Realtors)	March 21, 2014

Administration of
Examinations:

PSI

Licensing Examination Statistics – March 2014

Examination statistics for March 2014 were distributed to the Commissioners for their information.

School Pass/Fail Rates – March 2014

School pass/fail rate statistics for March 2014 were distributed to the Commissioners for their information.

School Summary by Test Category – March 2014

Copies of the March 2014 test category summary reports, by school, were distributed to the Commissioners for their information.

Next Meeting:

Wednesday, May 14, 2014

Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.

King Kalakaua Building
Queen Liliuokalani Conference Room
335 Merchant Street, 1st Floor
Honolulu, Hawaii

Adjournment:

With no further business to discuss, Chair Cobb adjourned the meeting at 11:56 a.m.

Reviewed and approved by:

/s/ Diane Choy Fujimura
Diane Choy Fujimura
Senior Real Estate Specialist

April 14, 2014
Date

[X] Minutes approved as is.
[] Minutes approved with changes, see minutes of _____