

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: October 9, 2013

Time: Upon adjournment of the Condominium Review Committee meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:30 a.m.

Place: West Hawaii Civic Center
Community Meeting Hale
74-5044 Ane Keohokalole Hwy., Building G
Kailua-Kona, Hawaii

Present: Walter Harvey, Chair / Broker / Honolulu Commissioner
Aileen Wada, Vice Chair / Broker / Honolulu Commissioner
Frances Gendrano, Broker / Honolulu Commissioner
Bruce Faulkner, Broker / Maui Commissioner
Rowena Cobb, Broker / Kauai Commissioner
Nikki T. Senter, Public / Honolulu Commissioner
Scott A. Sherley, Broker / Hawaii Island Commissioner
Laurie Lee, Broker / Honolulu Commissioner

Neil Fujitani, Supervising Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
Cynthia Yee, Senior Condominium Specialist
Shari Wong, Deputy Attorney General
Tammy Norton, Recording Secretary

Others: Rollie J. Litteral, Hawaii Island Board of REALTORS®
Karen Ostlie, West Hawaii Association of REALTORS®
Kehau Costa, Hawaii Island Board of REALTORS®
John A. Ervin, Maunaloa Shores AOA
Sherry Arndt, Maunaloa Shores AOA
Linda Swanson, West Hawaii Association of REALTORS®
Chris Sprague, Regulated Industries Complaints Office – Kona
Barbara Dolton, Governor's Liaison
Penny Sherley, REAL Class, Inc.
Rep. Faye P. Hanohano, State House of Representatives, District 4
Leslie Julian

Absent: Scott Arakaki, Public Member / Honolulu Commissioner

Call to Order: The Chair called the meeting to order at 10:08 a.m., at which time quorum was established.

Chair's Report: The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with section 92-5(a)(4), HRS.

Commissioner Arakaki was excused from the meeting. Prior notification of his non-attendance was received.

Real Estate Specialist's Report: Minutes of Previous Meeting

Upon a motion by Commissioner Gendrano, seconded by Commissioner Sherley, it was voted on and unanimously carried to accept the minutes of the September 11, 2013 Education Review Committee meeting.

Continuing Education: Applications

2013-2014 Continuing Education Providers and Courses Ratification List

Upon a motion by Commissioner Sherley, seconded by Commissioner Gendrano, it was voted on and unanimously carried to ratify the following list:

<u>Registration/Certification</u>	<u>Effective Date</u>
Course(s)	
Client Advocacy in Commercial Real Estate (3 cr) (The CE Shop, Inc./ARELLO)	September 10, 2013
Investment Strategies in Commercial Real Estate (3 cr) (The CE Shop, Inc./ARELLO)	September 10, 2013
Accredited Buyer's Representative (12 cr) (Honolulu Board of Realtors/National)	September 10, 2013
Accredited Buyer's Representative (12 cr) (Hawaii Business Training/National)	September 11, 2013

Prelicensure Education: Evaluation and Education Program

Copies of evaluations of the independent study courses from the following prelicensure schools were distributed to the Commissioners for their information:

- ProSchools, Inc. (36)
- Seiler School of Real Estate (8)

Administration of Examinations: PSI

Licensing Examination Statistics – September 2013

Examination statistics for September 2013 were distributed to the Commissioners for their information.

School Pass/Fail Rates – September 2013

School pass/fail rate statistics for September 2013 were distributed to the Commissioners for their information.

School Summary by Test Category – September 2013

Copies of the September 2013 test category summary reports, by school, were distributed to the Commissioners for their information.

Exam Monitoring

Real Estate Specialist Amy Endo monitored the Honolulu Test Site on September 9, 2013. A copy of her evaluation was distributed for informational purposes.

Examination Contract

It was reported that effective January 1, 2014, the exam fee will increase from \$63 to \$68. SEO Fujitani noted that the previous test vendor charged \$68. PSI underbid at \$63, and now 5 years later will be increasing the fee to \$68. The Commission has just rolled over the contract with PSI for another 5 years.

Educator's Forum: No discussion presented.

Program of Work: Instructor's Development Workshop

HAR's flyer for the upcoming IDW "Inviting Technology Into the Classroom" was distributed for informational purposes. The Commission is co-sponsoring the IDW to be held on the Big Island on October 30th, Maui on October 31st and Oahu on November 1st.

Commissioner Sherley noted that the presenter, Alycea Snyder, an Innovation Developer for The CE Shop, is a great speaker and that he encourages all instructors to attend. This IDW brings technology to the classroom. There is a lot of interactive group participation, and the use of smart phones and tablets as the new evolution of hands-on tools in the classroom.

Commissioner Cobb questioned whether staff monitors the instructors' classes after attending a Commission-sponsored IDW.

Specialist Fujimura responded in the negative, but did note that courses are monitored.

CE Providers are responsible for monitoring their CE instructors and ensure that they are able to teach the subject matter.

Options for Instructors

Upon a motion by Commissioner Cobb, seconded by Commissioner Sherley, it was voted on and unanimously carried to approve the following as alternate

options in lieu of the "Inviting Technology Into The Classroom" live Instructor Development Workshop:

1. Training 101, Carmel Streater Online Course
2. Training 201, Carmel Streater Online Course
3. Training 301, Carmel Streater Online Course
4. Training 401, Carmel Streater Online Course.

Ad Hoc Committee on Education (ACE)

The next Ad Hoc Committee on Education meeting is scheduled for October 17, 2013 to begin work on Part B of the Core Course on the topic, "Agency."

Budget and Finance Report: No report presented.

Next Meeting: Wednesday, November 13, 2013
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.
King Kalakaua Building
Queen Lili'uokalani Conference Room
335 Merchant Street, 1st Floor
Honolulu, Hawaii

Adjournment: With no further business to discuss, Chair Harvey adjourned the meeting at 10:17 a.m.

Reviewed and approved by:

/s/ Diane Choy Fujimura
Diane Choy Fujimura
Senior Real Estate Specialist

October 14, 2013

Date

[X] Minutes approved as is.
[] Minutes approved with changes, see minutes of _____