

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: September 11, 2013

Time: Upon adjournment of the Condominium Review Committee meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:00 a.m.

Place: Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, First Floor
Honolulu, Hawaii

Present: Walter Harvey, Chair / Broker / Honolulu Commissioner
Aileen Wada, Vice Chair / Broker / Honolulu Commissioner
Frances Gendrano, Broker / Honolulu Commissioner
Bruce Faulkner, Broker / Maui Commissioner
Scott Arakaki, Public Member / Honolulu Commissioner
Rowena Cobb, Broker / Kauai Commissioner
Nikki T. Senter, Public / Honolulu Commissioner
Scott A. Sherley, Broker / Hawaii Island Commissioner
Laurie Lee, Broker / Honolulu Commissioner

Neil Fujitani, Supervising Executive Officer
Miles Ino, Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
Amy Endo, Real Estate Specialist
David Grupen, Real Estate Specialist
Katherine Linster, Condominium Specialist
Benedyne Stone, Condominium Specialist
Cynthia Yee, Senior Condominium Specialist
Shari Wong, Deputy Attorney General
Amy Fujioka, Recording Secretary

Others: Aron Espinueva, Hawaii Association of REALTORS®

Call to Order: The Chair called the meeting to order at 10:13 a.m., at which time quorum was established.

Chair's Report: The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with section 92-5(a)(4), HRS.

Real Estate
Specialist's Report: Minutes of Previous Meeting

Upon a motion by Commissioner Cobb, seconded by Commissioner Arakaki, it was voted on and unanimously carried to accept the minutes of the August 7, 2013 Education Review Committee meeting.

Continuing Education: Applications

2013-2014 Continuing Education Providers and Courses Ratification List

Upon a motion by Commissioner Sherley, seconded by Commissioner Gendrano, it was voted on and unanimously carried to ratify the following list:

<u>Registration/Certification</u>	<u>Effective Date</u>
Course(s)	
"Commercial Landlord Representation" (3 credits) (ARELLO/The CE Shop, Inc.)	August 1, 2013
"Determining Value of Commercial Properties" (3 credits) (ARELLO/The CE Shop, Inc.)	August 1, 2013
"How toWork with Real Estate Investors – Part 1" (3 credits) (ARELLO/McKissock, LP)	August 8, 2013
"Niche Marketing: Narrow Your Focus" (3 credits) (ARELLO/McKissock, LP)	August 8, 2013
"Real Estate Safety: Protect Yourself During a Showing" (3 cr) (ARELLO/McKissock, LP)	August 8, 2013
"Ethical Real Estate: The NAR Code" (3 credits) (ARELLO/ProSchools, Inc.)	August 8, 2013
"Evolving Real Estate Finance: What You Need to Know" (3 cr) (ARELLO/ProSchools, Inc.)	August 8, 2013

**Course – "Understanding Service and Emotional Support Animals";
Author/Owner: Scott A. Sherley; Provider: Real Class Inc.; Course Categories:
Real Estate Law, Property Management, Risk Management; Clock Hours: 3**

Commissioner Sherley recused himself from discussion and decision making.

Mr. Scott Sherley was present to answer any questions. Mr. Sherley explained that the course would cover the Federal laws regarding Service Animals and Emotional Support Animals and how it affects residential property management, commercial management and condominiums.

The Commissioners agreed that the course is excellent and is greatly needed.

Upon a motion by Commissioner Gendrano, seconded by Commissioner Faulkner, it was voted on and unanimously carried to approve "Understanding Service and Emotional Support Animals" as a three credit hour continuing education elective

course, under the course categories: Real Estate Law, Property Management, Risk Management.

School - Continuing Ed Express LLC, Principal – Elizabeth Luger Anderson, Salesperson Curriculum

Senior Real Estate Specialist Fujimura noted that Continuing Ed Express LLC is already a Continuing Education Provider. Ms. Carol Ball will be the instructor.

Upon a motion by Commissioner Gendrano, seconded by Commissioner Sherley, it was voted on and unanimously carried to approve Continuing Ed Express LLC as a Prelicense School.

School-Independent Study Course – Continuing Ed Express LLC, Principal – Elizabeth Luger Anderson, Salesperson Curriculum

Upon a motion by Commissioner Gendrano, seconded by Commissioner Sherley, it was voted on and unanimously carried to approve the Independent Study Course, Salesperson Curriculum offered by Continuing Ed Express LLC.

Independent Study Course Instructor – Carol Ball, Salesperson Curriculum

Upon a motion by Commissioner Gendrano, seconded by Commissioner Lee, it was voted on and unanimously carried to approve Carol Ball as Independent Study Course Instructor, Salesperson Curriculum.

Prelicense Education: Evaluation and Education Program

Copies of evaluations of the independent study courses from Abe Lee Seminars (18) were distributed to the Commissioners for their information.

Administration of Examinations: PSI

Licensing Examination Statistics – August 2013

Examination statistics for August 2013 were distributed to the Commissioners for their information.

School Pass/Fail Rates – August 2013

School pass/fail rate statistics for August 2013 were distributed to the Commissioners for their information.

School Summary by Test Category – August 2013

Copies of the August 2013 test category summary reports, by school, were distributed to the Commissioners for their information.

Program of Work: Neighbor Island Outreach

The next Neighbor Island Outreach is scheduled for October 9, 2013, at the West Hawaii Civic Center's Community Meeting Hale in Kailua-Kona.

Real Estate Specialists' Office for the Day

The next Real Estate Specialists' Office for the Day is scheduled for October 9, 2013, at the West Hawaii Civic Center's Community Meeting Hale in Kailua Kona.

Ad Hoc Committee on Education (ACE)

The next Ad Hoc Committee on Education meeting is scheduled for October 17, 2013 to begin work on Part B of the Core Course on the topic, "Agency."

Budget and Finance
Report:

Upon a motion by Commissioner Faulkner, seconded by Commissioner Sherley, it was voted on and unanimously carried to accept the Real Estate Education Fund Finance Report for the period ending June 30, 2013.

Next Meeting:

Wednesday, October 9, 2013
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:30 a.m.
West Hawaii Civic Center
Community Meeting Hale
74-5044 Ane Keohokalole Highway
Building G
Kailua-Kona, Hawaii

Adjournment:

With no further business to discuss, Chair Harvey adjourned the meeting at 10:25 a.m.

Reviewed and approved by:

_____/s/ Diane Choy Fujimura
Diane Choy Fujimura
Senior Real Estate Specialist

September 19, 2013
Date

- [X] Minutes approved as is.
[] Minutes approved with changes, see minutes of _____