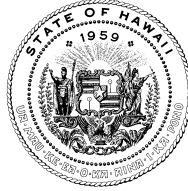


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BOARD OF PHARMACY MEMORANDUM

STATE OF HAWAII | KA MOKU'ĀINA 'O HAWAI'I
PROFESSIONAL AND VOCATIONAL LICENSING DIVISION
DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS
KA 'OIHANA PILI KĀLEPA
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December 9, 2025

PHARMACY TECHNICIAN REGISTRATION

SECTION 1 UPDATED FOR CLARIFICATION

1. PHARMACY TECHNICIAN REGISTRATION AND AUXILIARY PERSONNEL RESPONSIBILITIES AND REQUIREMENTS

Beginning January 1, 2026, Pharmacy Technicians are mandated under Act 93 (2025) to obtain a certificate of registration with the Board of Pharmacy in order to perform specified tasks in licensed pharmacies, under the supervision and control of a Hawaii registered Pharmacist. Auxiliary Pharmacy Personnel are those who perform tasks in a pharmacy assisting a registered Pharmacist or registered Pharmacy Technician and are not required to obtain a certificate of registration with the Board. Regulations related to these tasks include, but are not limited to:

	REGISTERED PHARMACY TECHNICIANS	AUXILIARY PHARMACY PERSONNEL
Retrieval tasks, such as retrieving prescriptions or files	X	X
Clerical tasks, such as data entry, typing labels, and maintaining patient profiles	X	X
Tasks such as selling prescriptions, telephoning, filing, and typing	X	X
Accounting tasks, such as recordkeeping, maintaining accounts receivables, third-party billing, and posting	X	X
Inventory control tasks, such as monitoring, pricing, dating, invoicing, stocking pharmacy, and preparing purchase orders	X	X
Custodial tasks, such as helping maintain a clean and orderly pharmacy	X	X
Filling, packaging, manipulative, repetitive; or other nondiscretionary tasks	X	
Vaccines for people three years of age or older specified in section Hawaii Revised Statutes 461-11.4	X	

- The certificate of registration for Pharmacy Technicians shall be prominently displayed in an area accessible to the public in the workplace where the registered Pharmacy Technician is employed or practices.
- Each certificate of registration shall be valid through December 31 of each odd-numbered year (example: December 31, 2027). Pharmacy Technicians will need to re-apply for a new registration upon expiration; registration will not be renewed.

2. RESPONSIBILITIES OF THE PHARMACIST-IN-CHARGE / SUPERVISING REGISTERED PHARMACISTS

- The Pharmacist-in-Charge shall verify that the person is a registered Pharmacy Technician and that the Board of Pharmacy has issued a certificate of registration for the Pharmacy Technician before the registered Pharmacy Technician performs any of the tasks enumerated above.
- The supervising registered pharmacist shall be responsible for the actions of the registered Pharmacy Technician.
- If the registered Pharmacy Technician is suspected to have violated any law or rule regarding the practice of pharmacy, legend drugs, or controlled substances, or if there is evidence that a registered Pharmacy Technician may have violated any such law or rule, the pharmacist-in-charge shall notify the board, in writing, within ten days or immediately if any danger to the public health or safety exists.
- Any registered pharmacist, whether or not practicing in the same pharmacy, who has knowledge or suspicion of a registered Pharmacy Technician who is in violation of any law or rule regarding the practice of pharmacy, legend drugs, or controlled substances shall notify the board, in writing, within ten days or immediately if any danger to the public health or safety exists.

3. HOW TO REGISTER

Beginning December 1, 2025, application instructions and forms will be available online at DCCA's website (<https://cca.hawaii.gov/pvl/boards/pharmacy/>). Certificates of **registration for Pharmacy Technicians will be effective beginning January 1, 2026**.

4. QUESTIONS AND ADDITIONAL INFORMATION

To aid the Board of Pharmacy (Board) in its review of questions relating to Act 93: Pharmacy Technician registration at its **November 20, 2025** meeting, the Board requests that questions be sent to the Board's email address: pharmacy@dcca.hawaii.gov with the subject line:

November 20, 2025 Board Meeting: Pharmacy Technician Question(s)

Please address your question(s) to the Board, being as detailed as possible. Please be advised that the Board will also be calling for testimony at the Board meeting, as well as provide additional details on how to participate in the meeting. The Board of Pharmacy's webpage also provides more information about the meeting and how you can participate: <https://cca.hawaii.gov/pvl/boards/pharmacy/>.