

**BOARD OF NURSING**  
**Education Committee Meeting**  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

**AGENDA**

**DATE:** Thursday, May 1, 2025

**TIME:** Approximate time 10:30 a.m. **(Immediately following the Board of Nursing Meeting that starts at 9:00 a.m.)**

**IN-PERSON MEETING LOCATION:** Queen Liliuokalani Conference Room  
King Kalakaua Building, 1st Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

**Virtual Participation:** Virtual Videoconference Meeting – Zoom Meeting (use link below)  
<https://dcca-hawaii-gov.zoom.us/j/82106620549?pwd=TPUjlzEnULnuTNcp5BEqdnP087bFNi.1>

**Phone:** (669) 900 6833  
**Meeting ID:** 821 0662 0549  
**Passcode:** 208278

**AGENDA:** The agenda was posted on the State electronic calendar as required by HRS section 92-7(b).

If you wish to submit written testimony on any agenda item, please submit your testimony to [nursing@dcca.hawaii.gov](mailto:nursing@dcca.hawaii.gov) or by hard-copy mail to Attn: Board of Nursing, P.O. Box 3469, Honolulu, HI 96801. We request submission of testimony at least 24 hours prior to the meeting to ensure that it can be distributed to the Board members.

**INTERNET ACCESS**

To view the meeting and provide live oral testimony, please use the link at the top of the agenda. You will be asked to enter your name. The Board requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked for an email address. You may fill in this field with any entry in an email format, e.g., [\\*\\*\\*\\*\\*@\\*\\*\\*mail.com](mailto:*****@***mail.com).

Your microphone will be automatically muted. When the Chairperson asks for public testimony, you may click the Raise Hand button found on your Zoom screen to indicate that you wish to testify about that agenda

item. The Chairperson will individually enable each testifier to unmute their microphone. When recognized by the Chairperson, please unmute your microphone before speaking and mute your microphone after you finish speaking.

### **PHONE ACCESS**

If you cannot get internet access, you may get audio-only access by calling the phone number listed at the top on the agenda.

Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to either enter your panelist number or wait to be admitted into the meeting. You will not have a panelist number. So, please wait until you are admitted into the meeting.

When the Chairperson asks for public testimony, you may indicate you want to testify by entering “\*” and then “9” on your phone’s keypad. After entering “\*” and then “9”, a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing “\*” and then “6” on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter “\*” and then “6” again to mute yourself.

For both internet and phone access, when testifying, you will be asked to identify yourself and the organization, if any, that you represent. Each testifier will be limited to five minutes of testimony per agenda item.

If connection to the meeting is lost for more than 30 minutes, the meeting will be continued on a specified date and time. This information will be provided on the Board’s website at

<https://cca.hawaii.gov/pvl/boards/nursing/board-meeting-schedule/>.

Instructions to attend State of Hawaii virtual board meetings may be found online at <https://cca.hawaii.gov/pvl/files/2020/08/State-of-Hawaii-Virtual-Board-Attendee-Instructions.pdf>

1. Roll Call, Quorum, Call to Order - HRS §92-3 Open Meetings and HAR §16-89-70 Oral testimony
2. Chair’s Report
  - A. Announcements
3. Approval of the Open and Executive Session Minutes of the February 6, 2025 Meeting
4. Nurse License Applications

Board of Nursing – Education Committee Agenda  
Thursday, May 1, 2025

B. Registered Nurses

i. Tiare Gras

5. Credential Evaluation Agency

A. Educational Records Evaluation Service

Expressed interest in becoming an approved credential evaluation agency with the Hawaii Board of Nursing

6. Next Meeting: Date: Thursday, July 3, 2025  
Time: **(Immediately following the Board of Nursing Meeting that starts at 9:00 a.m.)**  
In-Person: Queen Liliuokalani Conference Room  
Virtual: Zoom Meeting

7. Adjournment

4/24/25

***If you need an auxiliary aid/service or other accommodation due to a disability, contact Alexander Pang at (808) 587-8859 and [nursing@dcca.hawaii.gov](mailto:nursing@dcca.hawaii.gov) as soon as possible, preferably by April 29, 2025. Requests made as early as possible have a greater likelihood of being fulfilled.***

***Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.***

**BOARD OF NURSING**

Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

**EDUCATION COMMITTEE  
MINUTES OF MEETING**

Date: Thursday, February 6, 2025

Time: Immediately following the Board of Nursing meeting that starts at 9 a.m.

In-Person Meeting Location: Queen Liliuokalani Conference Room  
HRH King Kalakaua Building, 1<sup>st</sup> Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

Virtual: Virtual Videoconference Meeting – Zoom Meeting (use link below)  
<https://dcca-hawaii.gov.zoom.us/j/81501509319?pwd=9YJucGwNJz7ADvR2QSmcpOVZC3AFxq.1>

Agenda: The agenda was posted on the State electronic calendar as required by HRS section 92-7(b).

Members Present: Karen Boyer, RN, MS, FNP, Chair  
Carrie Oliveira  
Sheri Shields-Hanson, MSN, RN

Members Excused: None

Staff Present: Chelsea Fukunaga, Executive Officer (“EO Fukunaga”)  
Alexander Pang, Executive Officer (“EO Pang”)  
Marc Yoshimura, Secretary (“Staff”)

Guests: None

Virtual Meeting Instructions: A short video regarding virtual meetings was played for attendees. The Chair provided information on internet and phone access for today’s virtual meeting and announced that today’s meeting was being recorded and that the recording will be posted on the Board’s web page.

Call to Order: The Chair took roll call of the Board members.  
  
After taking roll, quorum was established, and the meeting was called to order at 11:03 a.m.

Chair’s Report: The Chair noted that following this meeting, the Education Committee would return to its regular schedule of meeting on odd-numbered months.

Approval of  
Minutes:

**Approval of the Minutes of the December 5, 2024 Meeting**

Ms. Oliveira offered nonsubstantive edits to the minutes. Upon a motion by the Ms. Oliveira, seconded by Ms. Shields-Hanson, it was voted on and unanimously carried to recommend approval of the minutes of the December 5, 2024 Education Committee meeting with Ms. Oliveira's nonsubstantive edits.

Notice of New  
Interim Allied  
Health Dept.  
Chair for University  
Of Hawaii Maui  
College:

The Chair announced that Anne Scharnhorst, DNP, RN, CNE had been appointed as the new interim Allied Health Department Chair for University of Hawaii Maui College.

Annual Reports:

**Hawaii Community College**

Ms. Shields-Hanson reported that this school had an ASN program. They paused enrollment in their LPN program for one year due to faculty retention issues. Their student retention rate is 93%. They have 7 faculty, an interim chair, and 8 new lecturers.

The Committee recommended approval of this program.

**Hawaii Pacific University**

Ms. Oliveira stated that HPU gave reports on their BSN, MSN, and DNP programs. Retention rate for BSN was 98%, part-time retention in the graduate program was 60-70%, 80-90% for full-time enrollment which was characteristic of a graduate program. They had an 81.5% first time pass rate on the NCLEX in the BSN program, below the national pass rate, so the program indicated that they were working on remediation to increase that pass rate, implementing Kaplan test prep and putting their faculty through a Kaplan course to assist in providing instruction and support to students. They are already seeing incremental increases in pass rates since implementing this in 2024. They were having ongoing challenges with clinical placements and preceptors, but no major changes to the program. They continue to offer an LPN to BSN program but no one had enrolled in it yet. They reported an appropriate number of clinical hours proportionate to the total curriculum.

The Committee recommended approval of this program.

**Chaminade University**

Ms. Oliveira reported that Chaminade had a BSN and DNP program. The BSN program had a retention rate of 92%, while the DNP program had a retention rate of 89%. The NCLEX pass rate was 93.9% which was above the national average. They reported a major change to the BSN curriculum which was dropping the amount of credit hours from 132 to 120. The dropped credits were elective non-nursing courses, and 120 credit hours was typical for a BSN program. They reported an appropriate number of clinical hours proportionate to

the total curriculum. All of the programs Ms. Oliveira had reviewed saw a low percentage use of high-fidelity simulation.

The Committee recommended approval of this program.

### **Kapiolani Community College**

Ms. Oliveira reported that Kapiolani Community College provided reports for its PN and ADN programs. The PN program had a 100% pass rate. There was a drop in the program retention rate to 86% versus 96% in the previous academic year, showing some academic performance issues. Outside of that, they did not report any major challenges. ADN program also had a 100% pass rate. There was a small drop in retention to 90%. Ms. Oliveira applauded Kapiolani Community College for identifying student needs outside of academics which could be interfering with students' ability to complete the program. There had been a couple of administrative changes with an interim dean and a new ADN program director. Both programs reported an appropriate number of clinical hours proportionate to the total curriculum. Ms. Oliveira recommended approval of this program.

The Committee recommended approval of this program.

### Faculty Applications:

### **University of Hawaii at Manoa**

The Chair did not have concerns about any of the faculty applicants.

Ms. Shields-Hanson noted that a few of the applicants did not say which program they were teaching. Ms. Oliveira said she noted what course each applicant was teaching in their application.

The Committee recommended approval of all of the University of Hawaii at Manoa faculty applications, including:

**Rowena Regina Bermudez**  
**Patricia Stetson**  
**Katherine Versola**  
**Meagan Guise**  
**April Ahsing**  
**Tracy Sacan**  
**Tara Vaughn**  
**Nerissa Vazquez Arroyo**

### Applications:

Upon a motion the Chair, seconded by Ms. Oliveira, it was voted on and unanimously carried to move into executive session at 11:17 a.m. to discuss confidential personal information relating to applications.

Upon a motion the Chair, seconded by Ms. Oliveira, it was voted on and unanimously carried to exit executive session at 12:09 p.m.

The Chair called for a motion regarding the applications.

Upon a motion by Ms. Oliveira, seconded by the Chair, it was voted on and unanimously carried to recommend approval of the following application:

**Jennifer Salazar Arreola**

The Committee recommended deferring the following application pursuant to Hawaii Administrative Rules 16-89-48(b)(2)(B) and (C):

**Carrie Ann Toth**

The Committee recommended deferring the following application pursuant to Hawaii Administrative Rules 16-89-47(c)(2):

**Rosie Tilli**

The Committee recommended deferring the following applications for additional information:

**Yejide Changamire  
Naomie Laplante**

Upon a motion by Ms. Oliveira, seconded by the Chair, it was voted on and unanimously carried to recommend approval of the following application:

**Nadine Campbell**

Upon a motion by Ms. Oliveira, seconded by Ms. Shields-Hanson, it was voted on to recommend approval of the following application, with Ms. Oliveira and Ms. Shields-Hanson voting yes, the Chair voting no, and the motion carrying:

**Marie Fenelus**

The Chair asked if any member of the public wished to testify on this agenda item. Seeing none, the Board move on to the next item.

Credential  
Evaluation Agency:

The Committee deferred this agenda item to a future meeting.

Next Meeting:	Date:	Thursday, April 3, 2025
	Time:	9:00 a.m.
	In-Person:	PVL Exam Room King Kalakaua Building, 3rd Floor 335 Merchant Street Honolulu, Hawaii 96813
	Virtual:	Zoom Meeting

Adjournment: The meeting was adjourned at 12:15 p.m.

Taken by:

/s/ Alexander Pang  
Alexander Pang  
Executive Officer

☐ Minutes approved as is.

☐ Minutes approved with changes; see minutes of \_\_\_\_\_

4/24/25

DRAFT



**From:** [DCCA PVL](#)  
**To:** [Alexander WKM. Pang](#); [Chelsea L. Fukunaga](#)  
**Cc:** [DCCA Nursing](#)  
**Subject:** FW: [EXTERNAL] ERES Request for Approval as a Credential Evaluation Agency for Hawaii Board of Nursing  
**Date:** Wednesday, January 22, 2025 8:50:45 AM  
**Attachments:** [Email Signature Cheng.png](#)  
[1 ERES--Nursing Evalaution.pdf](#)  
[2 ERES--Procedure for Identifying Fraudulent Credentials.pdf](#)  
[3 ERES--Appeal Procedure.pdf](#)  
[4 ERES--List of Approved Boards of Nursing.pdf](#)  
[5 ERES--Language we spoken.pdf](#)  
[ERES--Nursing--Sample 1.pdf](#)  
[ERES--Nursing--Sample 2.pdf](#)

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**From:** Cheng Sha <cheng@eres.com>  
**Sent:** Sunday, January 12, 2025 7:12 PM  
**To:** ckramer@dcca.hawaii.gov; DCCA BAC <bac@dcca.hawaii.gov>; DCCA PVL <pvl@dcca.hawaii.gov>; DCCA HPEAP <hpeap@dcca.hawaii.gov>; DCCA DCCA <dcca@dcca.hawaii.gov>  
**Subject:** [EXTERNAL] ERES Request for Approval as a Credential Evaluation Agency for Hawaii Board of Nursing

**CAUTION:** This email originated from outside of Hawaii State Gov't / DCCA. Do not click links or open attachments unless you recognize the sender and are expecting the link or attachment.

Aloha,

I hope this message finds you well.

On behalf of Educational Records Evaluation Service (ERES), I am writing to formally express our interest in becoming an approved credential evaluation agency for the Hawaii Board of Nursing.

Could you kindly let us know if there is an official application process we need to complete or any specific forms or materials required for consideration?

As a charter member of the National Association of Credential Evaluation Services (NACES) since 1993, ERES has consistently demonstrated leadership and expertise in credential evaluation and foreign license verification. Our director currently serves as the chairperson of NACES, highlighting our longstanding commitment to excellence and the trust we have earned in the field.

We are proud to be a trusted evaluation provider for approximately 20 State Boards of Nursing across the United States, including Alabama, Arizona, California BVNPT, Colorado, Florida, Illinois, New Mexico, Oregon, Texas, and Washington, among others.

Our proven track record highlights our ability to meet the specific requirements and standards for evaluating foreign nursing education and supporting licensure processes.

We believe that offering applicants an additional evaluation option in Hawaii would enhance their experience and streamline their path to licensure. To assist in your review, we have attached sample reports that demonstrate the quality and thoroughness of our evaluations.

To assist with your review, I have included our supporting materials and sample reports, which showcase the precision, quality, and thoroughness of our evaluations. Kindly let us know the next steps in the application process or if there are any additional documents or information we can provide to facilitate your decision.

Thank you for your time and attention. We would be honored to partner with your board in supporting professional excellence within the nursing profession.

We look forward to your response.

Warm regards,



*Cheng Sha*

**Operations Manager**

**Educational Records Evaluation Services**

4773 Mangels Blvd, Fairfield, CA 94534

**Office:** (707)-759-2866 | **Mobile:** 415-572-2015

**Email:** [cheng@eres.com](mailto:cheng@eres.com) | **Website:** [www.eres.com](http://www.eres.com)


**ERES Corporate Office**

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**Educational Records Evaluation Service**

## **ERES Nursing Evaluation Process**

### **1. Online Application Submission**

The applicant must:

- Complete and submit the ERES Nursing evaluation application form through the online portal.
- Pay the evaluation fees as per the fee schedule.

### **2. Submission of Official Documents**

The degree-granting institution must send the following documents directly to ERES:

- **Official Transcript(s):** Including marks sheets, if applicable, reflecting coursework, grades, and graduation details.
- **Original Degree Certificate:** Or equivalent academic records to confirm the awarded degree.
- **Official Course Descriptions or Syllabi:** Providing detailed information on coursework content.
- **Detailed Program Information (Form 101):** Completed by the program director or a qualified institutional representative, including:
  - Program length.
  - Entry requirements.
  - Areas of concentration.
  - Attendance dates.
  - Graduation status.
  - Next level of study or certification eligibility upon program completion.
  - Local government accreditation details.
  - Employment eligibility after program completion.
  - Name and contact information of the person providing the details.

### 3. Submission of Official Licensure Verification

If the applicant holds a foreign nursing license, the foreign license-granting authority must send the following documents directly to ERES:

- **Official Licensure Verification:** Including:
    - License number.
    - Issue date.
    - Governmental division in the country regulating the licensing authority.
    - Expiration date.
    - Validation date
- 

### 4. Document Translations

If documents are not in English:

- Translations must be provided either by the issuing institution or a recognized translation service, **or**
  - ERES can provide in-house translation services for the original documents.
- 

### 5. Evaluation by ERES

ERES conducts a thorough evaluation of the submission, including:

- **Document Authenticity:** Verification through primary sources, which may vary by country.
  - **Institutional Accreditation:** Confirming that the degree-granting institution and program meet recognized accreditation standards.
  - **Program Accreditation:** Ensuring the program aligns with regulatory or educational standards in its country of origin.
  - **Theoretical and Clinical Training Evaluation:**
    - **Theoretical Components:** Fundamental subjects such as psychology, sociology, anatomy, microbiology, nutrition, physiology, and pharmacology.
    - **Clinical Components:** Core nursing specialties including medical-surgical, pediatric, obstetric, psychiatric, geriatric, and community health nursing.
  - **Educational Equivalency:**
    - Comparing the educational system to U.S. standards.
    - Assessing foundational nursing education and the length of study.
    - Verifying program organization, faculty credentials, student body structure, and curriculum.
-

## 6. Additional Information Requests

If additional details are required, ERES will contact:

- The applicant directly.
  - The program director or other institutional representatives.
- 

## 7. Final Decision and Issuance of the Official Report

ERES will:

- Provide a comprehensive evaluation report detailing the findings.
  - Communicate the final decision on the equivalency of the nursing education to U.S. standards to the applicant if needed.
- 

## 8. Delivery Methods

ERES offers multiple delivery options for the official evaluation report:

- **Physical Delivery:** The official report can be mailed directly to a designated physical address.
  - **Email Delivery:** The report can be sent to designated email addresses.
  - **ERES SharePoint Portal:** For additional security, the official report can be shared via ERES SharePoint, a secure portal for sharing documents directly with the State Board.
- 

## 9. Turnaround Time

- **Standard Turnaround Time:** Typically 5-6 weeks from the date all required documents are received and verified as complete.
- **Expedited Service:** Available upon request. Expedited evaluations can be completed as quickly as **5 business days** once all required documents are received.


**ERES Corporate Office**

4773 Mangels Blvd,  
Fairfield, CA 94534

Tel: 707-759-2866

E-mail: edu@eres.com

www.eres.com

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**Educational Records Evaluation Service**

## **Procedure for Detecting Fraudulent Credentials at ERES**

### **1. Physical Examination of Documents**

#### **1.1. Material Assessment**

- Evaluate the type of material used.
- Assess paper quality, ensuring authentic documents are printed on high-quality, heavier stock.

#### **1.2. Document Size and Orientation**

- Compare document size to country norms (e.g., Latin American diplomas are often large, European transcripts are typically A4).
- Verify the printing orientation (landscape vs. portrait) commonly used in the issuing country.

#### **1.3. Print Quality**

- Check for issues like low-quality inks, smudges, or inconsistent color registration, which may indicate fraud.

### **2. Examination of Document Information**

#### **2.1. Issuing Institution**

- Confirm that the institution exists and is legitimate, including verifying the appropriate school or unit within a college or university.
- Verify that the institution offered the program at the time the credential was awarded.

#### **2.2. Degree or Diploma**

- Ensure the awarded credential aligns with the country's education system (e.g., a "Bachelor's" degree from France would raise suspicion).
- Validate that terminology matches regional standards (e.g., "Upper/Lower Division" applies only in the UK or British-influenced systems).

#### **2.3. Inconsistencies and Errors**

- Look for subtle variations in institutional names, misspellings, or irregularities in seals, fonts, or design.
- Check the language of the document against the official language of the country (e.g., official documents in Mexico are not in English).

#### **2.4. Signatures and Stamps**

- Verify names, titles, and signatures of document signatories against known records.

- Examine seals and stamps for authenticity and consistency with standard institutional practices.

### 2.5. Dates and Formats

- Ensure dates correspond logically to the program and institution (e.g., U.S. dates use MM/DD/YYYY; European dates use DD/MM/YYYY).
- 

## 3. Transcript-Specific Evaluation

### 3.1. Student Information

- Verify student details (e.g., name, student number, program) for consistency.

### 3.2. Academic Structure

- Check terms and grading systems against country norms (e.g., semesters are common in the U.S.; annual terms in the UK).
- Validate grading scales and awarded grades for adherence to local practices (e.g., perfect scores are rare in Argentina and Chile).

### 3.3. Credit Systems

- Confirm credits align with the country's system (e.g., U.S. credits are standard in Canada but not in Mexico; ECTS applies in Europe).
- 

## 4. Verification Processes

### 4.1. Fraud Database Check

- Cross-reference credentials against ERES' fraud database to identify repeat offenders or known fraudulent cases.

### 4.2. Electronic Verification

- Utilize free electronic verification tools where available.

### 4.3. Institutional Verification

- Contact the issuing institution for verification when fraud is suspected. Requests include but not limit to:
    - Official correspondence using the institution's email or degree verification system.
    - Signed client consent forms and a copy of the document.
    - Payment for verification fees if required by the institution.
- 

## 5. Fraud Detection Indicators

- Irregularities in document material, design, or formatting.
  - Errors or inconsistencies in institutional details, dates, or academic structure.
  - Unusual grading patterns or credit allocations.
- 

## 6. Decision and Action

### 6.1. Authentic Credentials

- Proceed with evaluation, including a note confirming successful verification.

### 6.2. Fraudulent Credentials

- Reject the document and inform the applicant in writing of the findings.

- Retain records of the fraudulent credentials for future reference.
  - Report fraud to relevant authorities or agencies based on ERES' procedure.
- 

### **7. Appeal and Reassessment**

7.1. Applicants may appeal within 30 days of the decision, providing additional documentation.

7.2. Reassess the case and communicate the final decision to the applicant.

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### **8. Confidentiality and Updates**

- Maintain secure storage of all records and correspondence.
- Review and update fraud detection procedures annually to incorporate new tools and techniques.





**ERES Corporate Office**  
4773 Mangels Blvd,  
Fairfield, CA 94534  
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E-mail: [edu@eres.com](mailto:edu@eres.com)  
[www.eres.com](http://www.eres.com)  
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**Educational Records Evaluation Service**

## **ERES Appeal Procedure for Fraudulent Records Determination**

### **1. Eligibility to Appeal**

- Any individual who has been notified of a determination of fraudulent records has the right to appeal.
- Appeals must be based on substantive evidence or valid explanations contesting the determination.

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### **2. Timeframe for Filing an Appeal**

- Appeals must be submitted within **60 days** of receiving the official notification of the fraudulent records determination.
- Late appeals will not be accepted unless exceptional circumstances are demonstrated.

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### **3. Steps to File an Appeal**

#### **Step 1: Submit an Appeal Request**

- Submit a formal written request to [edu@eres.com](mailto:edu@eres.com)
- Include the following:
  - Full name and contact information
  - DOB
  - Reference number
  - A detailed explanation of why the determination is being appealed.

- Supporting documentation to contest the finding.

### **Step 2: Provide Supporting Evidence**

- Submit any relevant evidence that demonstrates the authenticity of the records, such as:
  - Official Verification Letter from the Institution.
  - Any other evidence to support the appeal.

### **Step 3: Acknowledgment of Receipt**

- Upon submission, the organization will acknowledge receipt of the appeal within **5 business days**.
  - The acknowledgment will include information about the next steps and an estimated timeline for resolution.
- 

## **4. Review Process**

### **1. Initial Review:**

- A designated appeal officer or evaluator will conduct a preliminary review to ensure all required materials are included.
- If the submission is incomplete, the applicant will be notified to provide the missing information.

### **2. Investigation:**

- The appeal officer will verify the authenticity of the submitted documents and explanations.
- This may involve contacting the issuing institution or conducting additional research.

### **3. Decision Making:**

- The appeal officer or evaluator will make a determination based on the evidence provided.
  - A decision will be issued within **5 business days** from the date of receiving all required information.
-

## 5. Notification of Decision

- The appellant will receive a written decision via email or mail
- 

## 6. Final Decision

- The decision of the appeals committee will be final. No further appeals will be accepted.
  - If the appeal is successful, the fraudulent records determination will be overturned, and the individual may continue with the process as outlined.
  - If the appeal is denied, the determination will stand, and the individual may face consequences outlined in the initial notification.
- 

## 7. Confidentiality

- All appeals and related documents will be handled confidentially and in accordance with the organization's privacy policy.
- 

## 8. Contact Information

For questions or to submit an appeal, contact:

- **Email:** [edu@eres.com](mailto:edu@eres.com)
- **Mailing Address:** 4773 Mangels Blvd, Fairfield, CA 94534

**ERES Corporate Office**

4773 Mangels Blvd,  
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**Educational Records Evaluation Service**

## **State Board of Nursing that accept ERES Evaluations**

- Alabama Board of Nursing
- Arizona State Board of Nursing
- California Board of Vocational Nursing & Psychiatric Technicians
- Colorado State Nursing Board
- Florida Board of nursing
- Illinois Board of Nursing
- Indiana Board of Nursing
- Michigan Board of Nursing
- Nebraska Board of Nursing
- New Mexico Board of Nursing
- North Dakota Board of Nursing
- Northern Mariana Islands Board of Nursing
- Oregon State Board of Nursing
- South Carolina Board of Nursing
- Texas Board of Nursing
- Utah Board of Nursing
- Vermont Board of Nursing
- Washington Board of Nursing
- Wyoming Board of Nursing

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**Educational Records Evaluation Service**

## **Language We Speak at ERES**

To ensure clear communication and excellent service for our diverse clientele, ERES offers support in the following languages:

- **Arabic**
- **English**
- **French**
- **Hindi**
- **Italian**
- **Mandarin**
- **Persian**
- **Russian**
- **Spanish**
- **Ukrainian**

Our multilingual team is dedicated to assisting applicants and institutions worldwide in a language they are most comfortable with.

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**Educational Records Evaluation Service**

**Nursing Education Evaluation  
with  
Course-by-Course Detail**

**ERES Evaluation No.:** XX-XX-XXXX  
**Prepared for:** XXXX Board of Nursing  
**Purpose of Evaluation:** Nursing License  
**Applicant Name:** XXXX  
**Other Name:** N/A  
**Date of Birth:** August 28, 1988  
**Country of Nursing Ed.:** Cameroon  
**Dates of Attendance:** 2013 – 2016, Higher National Diploma  
**Documentation:** Original documents were sent directly to ERES from the institution(s). We have examined the documentation carefully and have no reason to doubt its authenticity.  
**Nursing License:** Issued in Cameroon on August 01, 2016 (See details on page 4)

■ **SUMMARY AND CONCLUSIONS:**

It is the judgment of **Educational Records Evaluation Service** that the above studies are equivalent to the following completed at regionally accredited institutions of higher education in the United States:

- **Associate of Science Degree plus one year of undergraduate study in Nursing**

◆ **U.S. License Comparability: First Level General (Registered) Nurse.**

Certified by:

Dated: March 25, 2024

XXXX

International Education Specialist

XXXX

ERES Evaluation No. XX-XX-XXXX

Nursing Education Evaluation Report

### ■ Nursing Education:

**Credential Name:** Higher National Diploma  
**Country:** Cameroon  
**Institution:** Biaka University Institute of Buea  
**Period of Attendance:** October, 2013 – August, 2016  
**Completion Date:** November, 2016  
**Source of Credential:** Biaka University Institute of Buea  
**Entrance Requirement:** General Certificate of Education Advanced Level (13 years of study)  
**Length of Study:** Three Years, full time  
**Nature of Study:** Professional general nursing education  
**Language of Instruction:** English with English textbooks  
**Gives Access To:** It may be considered for admission to undergraduate studies at colleges and universities in the United States with credit determined through a course by course analysis.  
**U.S. Comparability:** Associate of Science Degree plus one year of undergraduate study in Nursing  
**Comments:** None

### ■ Course List

Grades and units have been converted to U.S. equivalencies. **Subjects in the field of Psychology, Sociology, Anatomy, Microbiology, Nutrition, Physiology and Pharmacology are listed in bold.**

COURSE TITLE	GRADE	UNITS	CLOCK HOURS	
			THEORY	CLINICAL
Biaka University Institute of Buea				
First Year First Semester:				
Anatomy & Physiology I	B	3.0	50	10
Sociology and Social Health	B	3.0	40	20
Medico Surgical I (Foundation of Nursing) I	C	3.0	40	20
Public Health I	A	3.0	40	20
Nutrition and Related Pathologies	B	3.0	40	20
Ethics & Legislation	B	3.0	40	--
English Language	B	1.0	10	--
Clinical Practice I	A	3.0	--	--
First Year Second Semester:				
Anatomy & Physiology II	A	3.0	40	20
Pharmacology & Prescription I	C	3.0	40	20
Medico Surgical II (Foundation of Nursing) II	D	3.0	40	20
Obstetrics & Gynecology I	B	3.0	40	20
Biochemistry	B	3.0	40	--
Traumatology & Emergency	C	3.0	40	20
French Language	C	1.0	--	--
Summer practical experience	B	3.0	--	200
Second Year First Semester:				
Microbio/para/mm/lab/science	B	3.0	40	20
Obstetrics & Gynecology II	B	3.0	40	20
Pediatrics	A	3.0	40	20

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ERES Evaluation No. XX-XX-XXXX

Nursing Education Evaluation Report

## ■ Course List (cont'd)

COURSE TITLE	GRADE	UNITS	CLOCK HOURS	
			THEORY	CLINICAL
Medico Surgical III (Foundation of Nursing) III	B	3.0	40	20
Infectious Disease	B	3.0	40	20
Clinical Practice I	A	3.0	--	168
Elementary Maths	B	3.0	--	20
Computer for Business	C	3.0	--	--
End of semester experience	Pass	--	--	200
<b>Second Year Second Semester:</b>				
Medical Pathology I	B	3.0	40	20
Surgical Pathology I	A	3.0	40	20
Public Health II	B	3.0	40	20
<b>Pharmacology &amp; Prescription II</b>	<b>C</b>	<b>3.0</b>	<b>40</b>	<b>20</b>
<b>Psychology</b>	<b>D</b>	<b>3.0</b>	<b>40</b>	<b>20</b>
Epidemiology & Biostatistics	C	3.0	40	20
Clinical Practice II	B	3.0	--	168
Sport	Pass	1.0	--	--
<b>Third Year First Semester:</b>				
Medical and Surgical Pathology II	A	3.0	40	20
Psychiatric Nursing	C	3.0	40	20
Geriatric Nursing	C	3.0	40	20
Communication Science/ICT	D	3.0	40	20
Management in Health Sciences	C	3.0	40	20
Clinical Practice III (Community) Psychiatry	A	3.0	--	168
Current Events/Civics	C	1.0	--	--
<b>Third Year Second Semester:</b>				
Surgical Nursing Internship	A	3.0	--	200
Theatre Nursing Internship	A	3.0	--	200
Medical Nursing Internship	A	3.0	--	200
Reproductive Health (Maternity) Internship	B	3.0	--	200
Pediatric Nursing (Internship)	A	3.0	--	200
Research/Project	B	3.0	60	60
<b>Total U.S. Units, Semester Theory &amp; Clinical Hours:</b>		<b>127.0</b>	<b>1200.0</b>	<b>2494.0</b>
Higher National Diploma: 2016				

<b>According to Biaka University Institute of Buea the above courses included:</b>		
<i>Adult Medical Nursing</i>	120	260
<i>Adult Surgical Nursing</i>	120	260
<i>Pediatric Nursing</i>	40	220
<i>Obstetric Nursing</i>	80	240
<i>Psychiatric Nursing</i>	40	20
<i>Geriatric Nursing</i>	40	20
<i>Community Nursing</i>	80	240
<b>Total Theory &amp; Clinical Hours for the above subjects:</b>	<b>520.0</b>	<b>1260.0</b>



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ERES Evaluation No. XX-XX-XXXX

Nursing Education Evaluation Report

### ■ Professional Registration

**Credential Name:** Registration with the Cameroon Nurses Association  
**Country:** Cameroon  
**Institution:** Biaka University Institute of Buea  
**Professional Title:** Registered Nurse  
**Registration No.:** XXXX (Registration with the Cameroon Nurses Association)  
**Date of Issue:** August 01, 2016  
**Expiration Date:** N/A  
**Validation Date:** March 06, 2024  
**Source of Credential:** Ministry of Higher Education/Cameroon Nurses Association  
**Education Requirement:** Higher National Diploma  
**Scope of Practice:** General Nursing  
**Gives Access to:** Employment as a General Registered Nurse in Cameroon  
**U.S. Comparability:** First Level General (Registered) Nurse  
**Comments:** In Cameroon, holders of a Higher Professional Diploma in Nursing issued by the Ministry of Higher Education are eligible to practice as Registered Nurses. Registration with the Cameroon Nurses Association, the main professional body for nurses in Cameroon, is optional. No disciplinary action was indicated.

This evaluation is advisory in nature and subject to the policies of the institution to which it is presented.

#### References:

- ♦ *The New Country Index, Making Sense of International Credentials*, Volume 1, I.E.R.F., 2004
- ♦ *EDGE (Electronic Database for Global Education)-AACRAO*, 2010
- ♦ *International Handbook of Universities*, 25<sup>th</sup> Edition, International Association of Universities, 2014

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**Educational Records Evaluation Service**

**Nursing Education Evaluation  
with  
Course-by-Course Detail**

**ERES Evaluation No.:** XX-XX-XXXX

**Prepared for:** XXXX Board of Nursing

**Purpose of Evaluation:** Nursing License

**Applicant Name:** XXXX

**Other Name:** N/A

**Date of Birth:** August XX, 1994

**Country of Nursing Ed.:** India

**Dates of Attendance:** 2011 – 2015, Bachelor of Science in Nursing

**Documentation:** Original documents were sent directly to ERES from the institution(s). We have examined the documentation carefully and have no reason to doubt its authenticity.

**Nursing License:** Issued in India on November 20, 2015 (See details on page 4)

■ **SUMMARY AND CONCLUSIONS:**

It is the judgment of **Educational Records Evaluation Service** that the above studies are equivalent to the following completed at regionally accredited institutions of higher education in the United States:

- **Bachelor of Science Degree in Nursing**
- ▶ **U.S. License Comparability: First Level General (Registered) Nurse.**

Certified by:

Dated: April 12, 2024

XXXX

Senior Evaluator

XXXX

ERES Evaluation No. XX-XX-XXXX

Nursing Education Evaluation Report

### ■ Nursing Education:

**Credential Name:** Bachelor of Science in Nursing  
**Country:** India  
**Institution:** JG College of Nursing, India  
 (Affiliated with the Gujarat University, India)  
**Period of Attendance:** 2011 – 2015  
**Completion Date:** March 13, 2016  
**Source of Credential:** The Gujarat University, India  
**Entrance Requirement:** High School Graduation (12<sup>th</sup> Grade)  
**Length of Study:** Four Years, full time  
**Nature of Study:** Professional general nursing education  
**Language of Instruction:** English with English textbooks  
**Gives Access To:** Graduate study at Indian institutions of higher education. May be considered for graduate admission to U.S. institutions of higher education.  
**U.S. Comparability:** Bachelor of Science Degree in Nursing  
**Comments:** None

### ■ Course List

Grades and units have been converted to U.S. equivalencies. **Subjects in the field of Psychology, Sociology, Anatomy, Microbiology, Nutrition, Physiology and Pharmacology are listed in bold.**

COURSE TITLE	GRADE	UNITS	CLOCK HOURS	
			THEORY	CLINICAL
JG College of Nursing, India				
First Year:				
Anatomy and Physiology	B	--	60+60	--
Nutrition & Biochemistry	B	--	60+30	--
Nursing Foundation	B	--	465	450
Psychology	C	--	60	--
Microbiology	C	--	60	--
English	A	--	60	--
Introduction of Computer	A	--	45	--
Hindi/Regional Language	Pass	--	30	--
Library Work/Self Study	Pass	--	50	--
Co Curricular Activities	Pass	--	50	--
Nursing Foundation (Practical)	A	--	--	--
Second Year:				
Sociology	B	--	55	--
Medical Surgical Nursing-I	C	--	210	720
Pharmacology, Pathology and Genetics	B	--	45+30+15	--
Community Health Nursing-I	C	--	80	135

(Continued)

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ERES Evaluation No. XX-XX-XXXX

Nursing Education Evaluation Report

## ■ Course List (cont'd)

COURSE TITLE	GRADE	UNITS	CLOCK HOURS	
			THEORY	CLINICAL
Communication and Educational Technology	C	--	80	--
Library Work/Self Study	Pass	--	50	--
Co Curricular Activities	Pass	--	35	--
Medical Surgical Nursing-I (Practical)	A	--	--	--
<b>Third Year:</b>				
Medical Surgical Nursing-II	A	--	120	270
Child Health Nursing	A	--	90	270
Mental Health Nursing	A	--	90	270
Midwifery and Obstetrical Nursing	Pass	--	90	180
Library Work/Self Study	Pass	--	50	--
Co Curricular Activities	Pass	--	50	--
Medical Surgical Nursing-II (Practical)	B	--	--	--
Child Health Nursing-II (Practical)	A	--	--	--
Mental Health Nursing (Practical)	A	--	--	--
<b>Fourth Year:</b>				
Midwifery and Obstetrical Nursing	C	--	--	180
Community Health Nursing-II	B	--	87	135
Nursing Research & Statistics	A	--	45	--
Management of Nursing Services and Education	A	--	90	--
Midwifery and Obstetrical Nursing (Practical)	A	--	--	--
Community Health Nursing-II (Practical)	A	--	--	--
<b>Internship (Integrated Practice):</b>				
Midwifery & Obstetrics Nursing	Pass	--	--	240
Community Health Nursing-II	Pass	--	--	195
Medical-Surgical Nursing (Adult including Geriatrics)	Pass	--	--	430
Child Health Nursing	Pass	--	--	145
Mental Health Nursing	Pass	--	--	95
Research Project	Pass	--	--	45
<b>Total Theory &amp; Clinical Hours:</b>			<b>2342.0</b>	<b>3760.0</b>
Bachelor of Science in Nursing Degree: 2016				

♦ ACCORDING TO JG COLLEGE OF NURSING THE ABOVE COURSES INCLUDED:				
Subject	Theory Hours (RN)		Clinical Hours (RN)	
	Actual	Required	Actual	Required
Adult Medical Nursing	160	70	710	127
Adult Surgical Nursing	160	45	710	104
Pediatric Nursing	90	32	415	43
Obstetric Nursing	90	31	600	44
Psychiatric Nursing	90	34	365	53
Geriatric Nursing	10	--	Integrated	--
Community Nursing	167	--	465	--
♦ CLINICAL EXPERIENCE IN:				
Subject	Yes	No	Comments	
Acute Care	X			
Long-Term Care	X			
Community Health	X			

(Continued)

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ERES Evaluation No. XX-XX-XXXX

Nursing Education Evaluation Report

### ■ Course List (cont'd)

♦ CLINICAL AND THEORY STUDY IN:			
Subject	Yes	No	Comments
Personal, Family & Community Health Concepts	X		
Human Growth & Development Throughout the Life Span	X		
Inter-Personal Relationships Skills	X		
Mental Health Concepts	X		
Legal Aspects of Nursing Practices	X		
Inter-Personal Relationships & Leadership Skills	X		
Professional Role & Function	X		
Health Teaching & Counseling Skills	X		

### ■ Professional Registration

**Credential Name:** Certificate of Registration for Nurses & Midwifery  
**Country:** India  
**Institution:** JG College of Nursing, India  
**Professional Title:** Registered Nurse & Midwifery  
**Registration No.:** XXXX  
**Date of Issue:** November 20, 2015  
**Expiration Date:** October 31, 2022  
**Validation Date:** April 15, 2019  
**Source of Credential:** The Gujarat Nursing Council, India  
**Education Requirement:** Bachelor of Science in Nursing  
**Scope of Practice:** Registered Nursing & Midwifery  
**Gives Access To:** Employment as a General Registered Nurse in the India  
**U.S. Comparability:** First Level General Registered Nurse  
**Comments:** No disciplinary action was indicated

This evaluation is advisory in nature and subject to the policies of the agency using it.

#### References:

- ♦ *The Admission and Academic Placement of Students from South Asia: Bangladesh, India, Pakistan, Sri Lanka*, AACRAO, 1986
- ♦ *Pier World Education Series: India Special Report*, AACRAO & NAFSA, 1997
- ♦ *The New Country Index, Making Sense of International Credentials*, Volume 1, I.E.R.F., 2004
- ♦ *EDGE (Electronic Database for Global Education)*-AACRAO, 2010
- ♦ *International Handbook of Universities*, 23<sup>rd</sup> ed., International Association of Universities, 2012