

## **BOARD OF NURSING**

Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

### **AGENDA**

**Date:** Thursday, May 1, 2025

**Time:** 9:00 a.m.

**In-Person Meeting Location:** Queen Liliuokalani Conference Room  
HRH King Kalakaua Building  
335 Merchant Street, 1st Floor  
Honolulu, Hawaii 96813

**Virtual Participation:** Virtual Videoconference Meeting – Zoom Meeting  
(use link below)  
[https://dcca-hawaii-  
gov.zoom.us/j/84785217554?pwd=pa0hnV1RFDoUca  
cDMwEF8iIVW8vhYK.1](https://dcca-hawaii.gov.zoom.us/j/84785217554?pwd=pa0hnV1RFDoUca cDMwEF8iIVW8vhYK.1)

**Phone:** (669) 900 6833

**Meeting ID:** 847 8521 7554

**Passcode:** 525024

**AGENDA:** The agenda was posted on the State electronic calendar as required by Hawaii Revised Statutes (“HRS”) section 92-7(b).

If you wish to submit written testimony on any agenda item, please submit your testimony to [nursing@dcca.hawaii.gov](mailto:nursing@dcca.hawaii.gov) or by hard-copy mail to Attn: Board of Nursing, P.O. Box 3469, Honolulu, HI 96801. We request submission of testimony at least 24 hours prior to the meeting to ensure that it can be distributed to the Board members.

### **INTERNET ACCESS:**

To view the meeting and provide live oral testimony, please use the link at the top of the agenda. You will be asked to enter your name. The Board requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked for an email address. You may fill in this field with any entry in an email format, e.g., \*\*\*\*\*@\*\*\*mail.com.

Your microphone will be automatically muted. When the Chairperson asks for public testimony, you may click the Raise Hand button found on your Zoom screen to indicate that you wish to testify about that agenda item. The Chairperson will individually enable each testifier to unmute their microphone. When recognized by the Chairperson, please unmute your microphone before speaking and mute your microphone after you finish speaking.

### **PHONE ACCESS:**

If you cannot get internet access, you may get audio-only access by calling the Zoom Phone Number listed at the top on the agenda.

Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to either enter your panelist number or wait to be admitted into the meeting. You will not have a panelist number. So, please wait until you are admitted into the meeting.

When the Chairperson asks for public testimony, you may indicate you want to testify by entering “\*” and then “9” on your phone’s keypad. After entering “\*” and then “9”, a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing “\*” and then “6” on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter “\*” and then “6” again to mute yourself.

For both internet and phone access, when testifying, you will be asked to identify yourself and the organization, if any, that you represent. Each testifier will be limited to five minutes of testimony per agenda item.

If connection to the meeting is lost for more than 30 minutes, the meeting will be continued on a specified date and time. This information will be provided on the Board’s website at:

<https://cca.hawaii.gov/pvl/boards/nursing/board-meeting-schedule/>.

Instructions to attend State of Hawaii virtual board meetings may be found online at: <https://cca.hawaii.gov/pvl/files/2020/08/State-of-Hawaii-Virtual-Board-Attendee-Instructions.pdf>.

1. Roll Call, Quorum, Call to Order – HRS §92-3 Open Meetings and HAR §16-89-70 Oral testimony
2. Chair’s Report
  - a. Announcements
3. Approval of the Executive Session Minutes of the February 6, 2025 Meeting and the Open and Executive Session Minutes of the April 3, 2025 Meeting

The Board may enter into Executive Session to consult with the Board’s attorney on questions and issues pertaining to the Board’s powers, duties, privileges, immunities, and liabilities in accordance with HRS section 92-5(a)(4) to review the executive session minutes.

4. Education Committee Report – Approval of the Veritas Remedial Course for LPNs

The Board will review the recommendation made by the Education Committee in December 2024 to approve the Veritas remedial course for LPNs.

5. Delegation to the Education Committee

The Board will decide on delegating authority to the Education Committee to make decisions on school, faculty, and nurse license applications.

6. Discussion on Continuing Competency Policies

The Board will discuss making potential updates to the Continuing Competency Guidebook and the Board's continuing competency policies.

7. Executive Officer's Report

a. The Nurse Licensure Renewal Period Is Open, and Ends on July 30, 2025

b. 2025 Legislative Session

1) SB 119 SD1 HD1 RELATING TO NURSING

Appropriates funds to establish the Bachelor of Science in Nursing degree program at the University of Hawaii Maui College.

2) SB 1373 SD2 HD1 RELATING TO ADMINISTRATIVE LICENSURE  
ACTIONS AGAINST SEX OFFENDERS

Authorizes the Department of Commerce and Consumer Affairs and certain licensing boards to automatically revoke and refuse to renew, restore, or reinstate the professional licenses of registered sex offenders.

8. Reports:

a. Hawai'i State Center for Nursing – Laura Reichhardt, Executive Director

b. Hawai'i American Nurses Association – Elizabeth Kahakua, Executive Director

c. Hawai'i Association of Professional Nurses – Jeremy Creekmore, President

9. Applications:

The Board may move into Executive Session in accordance with HRS §92-4 and §92-5(a)(1) and (4) "To consider and evaluate personal information relating to individuals applying for professional or vocational licenses cited in section 26-9 or both;" and "To consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities;" (Board will vote in Open Meeting.)

a. Ratification Lists

b. Nurse License Applications

1) Registered Nurses

- i. Amy Smith
- ii. Julie Geyer
- iii. Lindsay Groth

10. Next Meeting:      Date:            Thursday, June 5, 2025  
                                 Time:            9:00 a.m.  
                                 In-Person:    Queen Liliuokalani Conference Room  
                                                    King Kalakaua Building, 1st Floor  
                                                    335 Merchant Street  
                                                    Honolulu, Hawaii 96813  
                                 Virtual:        Zoom Meeting

11. Adjournment

04/24/25

***If you need an auxiliary aid/service or other accommodation due to a disability, contact Alexander Pang at (808) 587-8859 or [nursing@dcca.hawaii.gov](mailto:nursing@dcca.hawaii.gov) as soon as possible, preferably by April 29, 2025. Requests made as early as possible have a greater likelihood of being fulfilled. Upon request, this notice is available in alternate/accessible formats.***

**Board of Nursing – Ratification List  
May 1, 2025**

**Licensed Practical Nurses (LPN)**

LPN-21356	HARJOT SINGH SANGHERA
LPN-21357	JOANNA MARIE BARROGA KING
LPN-21358	CHARLENE ODAYAT MCCURRY
LPN-21359	SHILEEN LANAE SWEET
LPN-21360	TYLER TILLERY
LPN-21361	ANGELA W WRIGHT
LPN-21362	TIFFANIE MARIE GREEN
LPN-21363	MALIA MARGUERITE ANN JENSEN
LPN-21364	BRITTANY ROBERSON
LPN-21365	THERESA JO FOTH
LPN-21366	ANGELA TILLERY
LPN-21367	JANELL A K EDWARDS
LPN-21368	NGN TSUGMAI
LPN-21369	MILEEA HILL
LPN-21370	CRYSTAL LATREASE SLATON
LPN-21371	JUSTINE MAE TAGUFA SUMAGIT

**Licensed Practical Nurse Temporary Permit (LPNT)**

LPNT-4	SHELLI ANNE DECKER
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**Registered Nurses (RN)**

RN-124510	JACOB RENE SUL	RN-124523	LATEKIA NICOLE TYSON
RN-124511	ANDREA WAGNER	RN-124524	RACHEL ANN NEELON
RN-124512	AGNES IRISH ENCISO SERUT	RN-124525	ELIZABETH CYNTHIA STACKHOUSE
RN-124513	CATHERINE ALEECE SAFAR	RN-124526	DEBORAH MARIE FRIAS
RN-124514	LILLIAN GABRIELLA NAVOR	RN-124527	EMMI JANETT RAMOS-TOALA
RN-124515	GRACE HARVEY	RN-124528	ADRIANA O'NEAL
RN-124516	EWA GRABOWSKI	RN-124529	MARGARET JEANNE ROTATORI
RN-124517	EMILY NICOLE WEBB	RN-124530	MICHELLE POLETA TAVAREZ
RN-124518	SHIELA MAE SERVILLON SALAVARIA	RN-124531	KELLY PAIT RUNDLE
RN-124519	SARAH PAYNE	RN-124532	NICOLE BRIANNA LEVY
RN-124520	SHAKARA MEEK	RN-124533	CHELSEA JANE WILLIAMS
RN-124521	SHEILA BAGAIN SUMAOANG	RN-124534	BRIANNA VETERE
RN-124522	BENJAMIN JOHN DAVISSON	RN-124535	CHRISTIAN LORRAINE SLATER

**Board of Nursing – Ratification List  
May 1, 2025**

RN-124536	ANNA MASINOVSKY	RN-124580	AMANDA ABBEY
RN-124537	MELISSA CABOT WALKER	RN-124581	ERIKO NOZAWA
RN-124538	EMILY LONG	RN-124582	FABIOLA LAPOINTE
RN-124539	MICHAEL LEE SECHREST	RN-124583	DARVIN ANTHONY CRODUA SALE
RN-124540	STEPHANIE FAIRBANKS	RN-124584	JENEFER C RAZOS
RN-124541	AARON T DRAPEAU	RN-124585	DINA FAUST
RN-124542	WHITNEY RENEE WALKER	RN-124586	TRICCONI CHANTEL PADDYFOOT- JOHNSON
RN-124543	SANDRA JANETH DULAY	RN-124587	ANGELIA WILSON
RN-124544	CATHERINE ANNE LEPO	RN-124588	LANCE ALFRED PAREJA
RN-124545	GAIL E BYERS	RN-124589	JONA ARANDA MONAYAO
RN-124546	ALSHONDREA DENTON	RN-124590	DAWN R HARVEY
RN-124547	VIOLENE MONDESIR	RN-124591	LAHLA SISON
RN-124548	SARA FRASER	RN-124592	JENAE LYNN ANGELERI
RN-124549	LEILA MATSUMOTO	RN-124593	MERCY LEAJA AQUINO
RN-124550	MICHAEL D MANUEL	RN-124594	TOYA FIELDS
RN-124551	KIMBERLY PUALANI FAILAUTUSI	RN-124595	DANIELLE NAGRODSKI
RN-124552	EMMANUEL S SKALIKEU	RN-124596	DESIREE WHALEY
RN-124553	DAVID VENTI	RN-124597	JENNIFER ELMORE CLARK
RN-124554	STEFANIE M DAVIS	RN-124598	MICAH SUAN
RN-124555	CHABELITA ERMITANIO	RN-124599	LUVIE LOUIS
RN-124556	CAROLINA GALVAN	RN-124600	ERIKA TAKAMURA
RN-124557	MARJORIE ANN BANKS	RN-124601	MADONA DELA CRUZ
RN-124558	RENE WOOD	RN-124602	JESSICA BOSCH
RN-124559	OGHOR OV OVERO	RN-124603	JANESE LORENZO AFAGA
RN-124560	PENINAH KANJA	RN-124604	JEANELLE KEILAH SABANGAN PERE
RN-124561	ROSALIE M PARKER	RN-124605	INAE KIM
RN-124562	SANDRA ANN SHOCKLEY	RN-124606	MARI ALICE DURAWA
RN-124563	MAAZ MANSOOR	RN-124607	JANNA MANN
RN-124564	REMI TWINING JAYARAMAN	RN-124608	DONNA WILSON MILLER
RN-124565	MARISSA THOMPSON	RN-124609	ALEXANDRIA PRIDE
RN-124566	TEEJAY SHANKS	RN-124610	DOMINICK PETRUCCI
RN-124567	TAMMY FERNANDEZ	RN-124611	CARA DANIELLE BRAND
RN-124568	JIA WANG	RN-124612	AMBER MILLER
RN-124569	JOHN JEROME CENITA RAMOS	RN-124613	SHALORENE HAIRSTON SMITH
RN-124570	RAYCHEL HAMADA	RN-124614	STEPHANIE DAVIS
RN-124571	MICHELLE SISIC	RN-124615	MAUDIA ELAINE SMITH
RN-124572	CHARIYA SELGA	RN-124616	SHARENA GINNINE ARNOLD
RN-124573	SARA KAY HARKLEROAD	RN-124617	RICHIEL TOLENTINO
RN-124574	LATOYA EVANS	RN-124618	SOFIA ANA GARCIA BALINBIN
RN-124575	MICHELLE S ALVARADO	RN-124619	KALINA ANGEL OBREY
RN-124576	HILLARY PAIGE MAYERS	RN-124620	JY KARLAYL MARI BARNIDO
RN-124577	PATRICIA MAY RADIA HERRERA	RN-124621	SARA EMILY MOCKLER
RN-124578	SHYRETHA TAWANEE JOHNSON	RN-124622	ABBY ADELHARDT
RN-124579	JULIE HOLLAN		

**Board of Nursing – Ratification List  
May 1, 2025**

RN-124623	CHELSEA NELSON	RN-124667	MARY SUZANNE SOLANO
RN-124624	ELIZABETH GRACE FRITTS	RN-124668	LYNDSY RACHEE VARNADO
RN-124625	MONIQUE NICOLE TSAVIDIS	RN-124669	AMBROSIA HARRIS
RN-124626	EMMA MAY MORTON	RN-124670	PRECILIA ASHTON VIQUEZ
RN-124627	FAWN LILLIAN TOWNSEND	RN-124671	GRACE ALLISON TURNER
RN-124628	MONIQUE WEITZEL	RN-124672	KATE ANN DRAGNA
RN-124629	CHRYSTAL LEIGH DESANTIS	RN-124673	CATHLEEN KOTT
RN-124630	BRENDA THREAT	RN-124674	VANESSA NGUYEN
RN-124631	LILA REBECCA MARTINEZ	RN-124675	JOSEPHINE CALUYA OCENAR
RN-124632	TRACY KLEMS-HERNANDEZ	RN-124676	ZACHARY ROBERT RUNDE
RN-124633	SARAH ELIZABETH ELSON ADDISON	RN-124677	PATRICIA MARIE OCHENSKI
RN-124634	GRACE GAYNOR MCGILLIVRAY	RN-124678	STEFFY PAMMELA SANCHEZ
RN-124635	JORGE JAIRO CORRALES IPANAQUE	RN-124679	MICHEALE PLESS
RN-124636	AVERY LAINE COWART	RN-124680	BRIANA SMITH
RN-124637	KATHLEEN MARIE HETHERMAN	RN-124681	JULIANNE ECKERT
RN-124638	DIAN BROWN-WATSON	RN-124682	AMY THERESA HOM
RN-124639	SHERRI FRAZIER	RN-124683	ADRIANA MIHAELA ENACHE
RN-124640	BRIGIDA BLANDO ALCANTARA	RN-124684	ADELLE NICOLAS
RN-124641	MONICA HAMM	RN-124685	SOPHIA SULKOWSKI
RN-124642	ANA FIORELLA HUERTA	RN-124686	KYLE NORMAN PRINZING
RN-124643	KATE LOUISE MILLER	RN-124687	KRISTI LEE MALLI
RN-124644	CHERYL D BROWN	RN-124688	RECHILLE CABADING
RN-124645	EUREKA SHAPALE MIDDLEBROOKS	RN-124689	OSTAP DVORAKEVYCH
RN-124646	EVA DIANE MCCARTHY	RN-124690	CHARLENE MITCHELL
RN-124647	LADYBIRD MORGAN	RN-124691	BROOKE B CHOMIUK
RN-124648	LAUREN MCKENZI GREEN	RN-124692	HANNAH GIVENS
RN-124649	RICHELLE GARLAND	RN-124693	EMORY CASWELL
RN-124650	DEMETRIA RENE TAYLOR	RN-124694	EMMA T LU
RN-124651	ISABEL MARIE DICAMPO	RN-124695	DANIELLE RAE MILLS
RN-124652	EDNA IDALY BURCIAGA	RN-124696	MORGAN HARRIS
RN-124653	BRANDON YOUNG	RN-124697	HOLLY NICOLE MCCLUNG
RN-124654	DAYOUNG LEE	RN-124698	EMILY L ROESSEL
RN-124655	MARIA CHRISTINA MONGCAL BREEN	RN-124699	JESSICA CHAPPELLE
RN-124656	TIMOTHY WILLIAM WALKER	RN-124700	COURTNEY NICHELLE REAMES
RN-124657	AARON BUTE	RN-124701	YANELY JASMIN PONCE CORREA
RN-124658	ELIZABETH BROOKE SLEEPER	RN-124702	MELISSA CHRISTINE ADAMS
RN-124659	AMANDA CHRISTINA PALMERE	RN-124703	ANNETTE ROSSI DAVIS
RN-124660	ZOEY D NGUYEN	RN-124704	CECILIA HIDALGO SOUTH
RN-124661	JAKYRA KYNAI SCAIFE	RN-124705	LORETTA BETH DURBIN
RN-124662	PAIGE TRUMBLE	RN-124706	TAMMY LOUISE LADY
RN-124663	GABRIEL D M DE PERALTA	RN-24014	LAURA A DEVLIN
RN-124664	ALEXIS BRANCATO	RN-39252	JO-ANN APOLONIO LLANEZA
RN-124665	CARI SUE MILLER	RN-46448	AMY LOUISE BUCK
RN-124666	CHAD MICHAEL CARROLL	RN-52920	KATHY L STANTON

**Board of Nursing – Ratification List  
May 1, 2025**

RN-55064	CYRA J TORRES DIAZ	RN-79948	ELCINA DACEUS
RN-58691	ELANA L GORALEWICZ	RN-83182	MARIE M SAINT RILUS
RN-61233	JODI MOONBEAM OLDFATHER	RN-86723	LATREKIA U CREECH
RN-62698	ALYSSA M PLEMMONS	RN-87775	SHERRY-ANN E BOGLE
RN-66438	MARIA THERESA REOLA-WAN	RN-88828	JORDAN R PERRODIN
RN-70626	JESSICA L NAUGLE	RN-91571	MARY C ROTH
RN-71313	FLORENCE OLUREMI OLAMIGOKE	RN-98016	ERIC A CONKLIN
RN-79050	KIMI K KAE0		

## Registered Nurses Temporary Permit (RNT)

RNT-1      Emily Anne Wilhite

## Advanced Practice Registered Nurses (APRN)

APRN-5154	VANESSA MACHADO	FAMILY NURSE PRACTITIONER
APRN-5155	ANDREA SLEETH	WOMEN'S HEALTH CARE NURSE PRACTITIONER
APRN-5156	SHERYL GIORDANO	FAMILY NURSE PRACTITIONER
APRN-5157	AMANDA MACKANOS	PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER
APRN-5158	KRISTINE SMITH	NURSE ANESTHETISTS
APRN-5159	KIMBERLY HEATH	PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER
APRN-5160	AARON DRAPEAU	FAMILY NURSE PRACTITIONER
APRN-5161	STEPHANIE RODRIQUEZ	FAMILY NURSE PRACTITIONER
APRN-5162	MEGAN GIBBONS	FAMILY NURSE PRACTITIONER
APRN-5163	PETER HUNT	ADULT-GERONTOLOGICAL NURSE PRACTITIONER
APRN-5164	ALEXANDRIA AMEY	CERTIFIED NURSE MIDWIVES
APRN-5164	ALEXANDRIA AMEY	WOMEN'S HEALTH CARE NURSE PRACTITIONER
APRN-5165	LENEE GORDON	FAMILY NURSE PRACTITIONER
APRN-5166	LAURA ADIELE	FAMILY NURSE PRACTITIONER
APRN-5167	HILLARY MAYERS	FAMILY NURSE PRACTITIONER
APRN-5168	ASHLEY WIGGERS	FAMILY NURSE PRACTITIONER
APRN-5169	SHYRETHA JOHNSON	PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER
APRN-5170	SHELBY HUGHES	CERTIFIED NURSE MIDWIVES
		PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER
APRN-5171	JANET BROWN	FAMILY NURSE PRACTITIONER
APRN-5172	ANNA KLETZLI	FAMILY NURSE PRACTITIONER



**Board of Nursing – Ratification List  
May 1, 2025**

APRN-5173	ADRIANA O'NEAL	FAMILY NURSE PRACTITIONER
		PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER
APRN-5174	ARMINE ALEKSANIAN	FAMILY NURSE PRACTITIONER
APRN-5175	KIMBERLY CALLENDER	FAMILY NURSE PRACTITIONER
APRN-5176	JESSICA BOSCH	FAMILY NURSE PRACTITIONER
APRN-5177	SARA KUARTEI	PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER
APRN-5178	ORLI GAL	FAMILY NURSE PRACTITIONER
APRN-5179	KRIS MARIE DOMINGO	PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER
APRN-5180	RICHARD TOLENTINO	FAMILY NURSE PRACTITIONER
APRN-5181	BRIGID AALCANTARA	NURSE ANESTHETISTS
APRN-5182	SHARI MOSES	FAMILY NURSE PRACTITIONER
APRN-5183	LAUREN GREEN	NEO-NATAL NURSE PRACTITIONER
APRN-5184	BRANDON YOUNG	FAMILY NURSE PRACTITIONER
APRN-5185	ELIZABETH SLEEPER	FAMILY NURSE PRACTITIONER
APRN-5186	MARY COPPEDGE	PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER
APRN-5187	CHRISTINA PANGAN	FAMILY NURSE PRACTITIONER
APRN-5188	CARI MILLER	FAMILY NURSE PRACTITIONER
APRN-5189	JULIANNE ECKERT	NURSE ANESTHETISTS
APRN-5190	ADELLE NICOLAS	FAMILY NURSE PRACTITIONER
APRN-5191	ZACHARY RUNDE	PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER
APRN-5192	MELISSA ADAMS	FAMILY NURSE PRACTITIONER
APRN-5193	ANNETTE ROSSI DAVIS	ADULT NURSE PRACTITIONER
APRN-5194	ALIA RIVAS	FAMILY NURSE PRACTITIONER
APRN-5195	SUZANNE MARIE PATZEK	FAMILY NURSE PRACTITIONER

## BOARD OF NURSING

Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

### MINUTES OF MEETING

Date: Thursday, April 3, 2025

Time: 9:00 a.m.

In-Person Meeting Location: PVL Exam Room  
HRH King Kalakaua Building, 3rd Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

Virtual: Virtual Videoconference Meeting – Zoom Meeting (use link below)  
<https://dcca-hawaii.gov.zoom.us/j/88009787197?pwd=Deysc5mXzzqcrZnyhO8fOdegQoUrxw.1>

Recording Link: <https://www.youtube.com/watch?v=UvHUwxL-Q7w>

Agenda: The agenda was posted on the State electronic calendar as required by HRS section 92-7(b).

Members Present: Carrie Oliveira, Chair  
Diana Jill Riggs, RN, MSN, Vice Chair  
Karen Boyer, RN, MS, FNP  
Bradley Kuo, DNP, APRN, FNP-BC, CARN-AP, PMHNP  
Rebecca Moore, RN  
Sheri Shields-Hanson, MSN, RN  
Terrence Aratani, Public Member

Staff Present: Chelsea Fukunaga, Executive Officer ("EO Fukunaga")  
Alexander Pang, Executive Officer ("EO Pang")  
Andrew Kim, Deputy Attorney General ("DAG Kim")

Guests: Laura Reichhardt, Executive Director, Hawai'i State Center for Nursing

Virtual Meeting Instructions: A short video regarding virtual meetings was played for attendees. The Chair provided information on internet and phone access for today's virtual meeting and announced that today's meeting was being recorded and that the recording will be posted on the Board's web page.

Call to Order: The Chair took roll call of the Board members.

In accordance with Act 220, SLH 2021, all Board members attending virtually confirmed that they were alone in their nonpublic location.

After taking roll, quorum was established, and the meeting was called to order at 9:09 a.m.

Chair's Report:

The Chair did not have anything to report.

Approval of  
Minutes:

**Approval of the Open Session Minutes of the  
February 6, 2025 Meeting**

Upon a motion by Mr. Kuo, seconded by Ms. Boyer, with Mr. Aratani abstaining because he was not present at the February 6, 2025 meeting, it was voted on and carried to approve the open session minutes of the February 6, 2025 meeting. Review of the executive session minutes of the February 6, 2025 meeting was deferred to a future meeting.

The Chair asked if there were any members from the public wishing to testify on this agenda item. Seeing none, the Board moved on to the next item.

NCSBN Midyear  
Meeting Report:

Ms. Boyer gave a report on her attendance at the NCSBN Midyear Meeting. She discussed the following information from the meeting:

States Handling Access to Reciprocity for Employment (SHARE) Act

- Makes criminal history available to a state occupational or professional licensing authority for background checks of individuals seeking a license under an interstate compact
- Awaiting reintroduction as of Feb 27, 2025
- New FBI Director

APRN Compact introductions: AZ, AR, KS, MT, NY. Unique challenges in some states with differing independent practice as the compact allows for such.

25-year anniversary for the Nurse Licensure Compact. 43 states are a part of the Compact, no change from the prior year.

A misdemeanor offense related to the practice of nursing disqualifies a nurse applicant from multistate licensure unless expunged or sealed.

On the first day of the conference, John Kelly, Ph.D gave a presentation on addiction services. Per his presentation, the clinical course of addiction and achievement of stable recovery can take a long time. On average, 4-5 years after meeting criteria to seek help. 8 years for treatment episodes. 5 years for continuing care and mutual support. The brain repairs itself with abstinence. 5 million Americans are in recovery, the majority from alcohol, with cannabis in second at 15-20%.

There had been proposals to change the model Compact language to ensure that Board compositions consisted of a majority of licensed nurses, and to allow LPNs to collect data and conduct nursing assessments of the health status of nurse patients.

NCSBN entered into a separate agreement with the Hawaii State Center for Nursing to secure like-for-like nurse workforce survey data analysis. The mean age of RNs and LPNs is 50. 18% are 34 or younger. Men account for about

10%. Nurses overall were reporting decreased stress as opposed to the survey taken 2 years before, following COVID.

DAG Kim asked if there was any public testimony on this report. There was none.

#### Education

#### Committee Report:

DAG Kim asked if there was any public testimony on this agenda item. There was none.

Ms. Boyer said that the Education Committee recommended approval of all of the nursing programs on the agenda, including University of Hawaii at Manoa, Hawaii Pacific University, Chaminade University, Hawaii Community College, and Kapiolani Community College. Kauai Community College had been approved at a prior meeting.

EO Pang noted several corrections to the agenda: Jessica Tatsuda-Merrell's application should have been under Kauai Community College rather than Kapiolani Community College. Additionally, "April Ahsing" had been misspelled as "Arl Ahsing" on the agenda.

Ms. Boyer said that, noting those corrections, the Education Committee recommended approval of all of the faculty applications on the agenda, including:

- 1) Kapiolani Community College
  - a) Katelyn Teshima
  - b) Mary L.Y. Gutierrez
  - c) Mary Kenui
  - d) Amber Moanikeala Amerino
- 2) University of Hawaii at Manoa
  - a) Rowena Regina Bermudez
  - b) Patricia Stetson
  - c) Katherine Versola
  - d) Meagan Guise
  - e) April Ahsing
  - f) Tracy Sacan
  - g) Tara Vaughn
  - h) Nissa Vazquez Arroyo
- 3) Kauai Community College
  - a) Jessica Tatsuda-Merrell

Ms. Boyer said that the Education Committee recommended the following actions on license applications:

- 1) Licensed Practical Nurses
  - a) Jennifer Salazar Arreola – recommend OK to continue processing
- 2) Registered Nurses

- a) Shelby Kurt – recommend approval
- b) Madison McQuaid – recommend approval
- c) Kory Brimmer – recommend approval
- d) Gerda Smyth – recommend deferral
- e) Rosie Tilli – recommend deferral
- f) Carrie Ann Toth – recommend deferral
- g) Philomene Jean-Joseph – recommend deferral
- h) Nadine Campbell – recommend approval
- i) Marie Fenelus – recommend OK to continue processing

The Chair asked if there was any discussion on the recommendations of the Education Committee. There was none.

Upon a motion by Mr. Aratani, seconded by Mr. Kuo, it was unanimously approved to adopt the recommendations of the Education Committee.

#### 2025 Legislative Session:

#### **2025 Annual Financial Disclosure**

EO Pang reminded the Board that annual financial disclosures were due on June 2, 2025. The Executive Officers would provide the Board members with an online link to file their financial disclosures.

#### **2025 Legislative Session**

EO Pang noted that all bills that were on the February 2025 agenda but were not on today's agenda had either been deferred or not heard by an assigned committee.

##### **a. SB 119 RELATING TO NURSING**

Appropriates funds to establish the Bachelor of Science in Nursing degree program at the University of Hawaii Maui College. Appropriate funds.

EO Pang said that this bill had been passed by FIN and therefore had been passed out of all its assigned committees.

##### **b. SB 1373 RELATING TO ADMINISTRATIVE LICENSURE ACTIONS AGAINST SEX OFFENDERS**

Authorizes the Department of Commerce and Consumer Affairs and certain licensing boards to automatically revoke and refuse to renew, restore, or reinstate the professional licenses of registered sex offenders.

EO Pang said that this bill was just passed by JHA and was on its way to conference.

EO Pang asked if there were any members from the public wishing to testify on this agenda item. Seeing none, the Board moved on to the next item.

#### Reports:

**Hawaii State Center for Nursing – Laura Reichhardt, Executive Director**

Ms. Reichhardt reported:

- She was looking forward to seeing the nursing workforce supply survey included within the license renewal process. The prior renewal cycle had produced likely the best set of nursing workforce data yet. The survey was being fine-tuned, removing superfluous questions and adding some questions relating to professional development and utilization.
- On April 4, 2025, there would be a presentation of HSCN's nursing workforce projections.
- Ms. Reichhardt met several individuals in regulation and the nursing workforce in Aotearoa and learned about their approach to nurse licensure and workforce data. She would be preparing a report on what she learned.

#### **Hawaii American Nurses Association – Elizabeth Kahakua**

Ms. Kahakua was not present.

#### **Hawaii Association of Professional Nurses – Jeremy Creekmore**

Mr. Creekmore was not present.

The Chair asked if any member of the public wished to testify on this agenda item. Seeing none, the Board move on to the next item.

#### Executive Session:

The Chair motioned to move into executive session in accordance with HRS §92-4 and 92-5(a)(1) and (4) “To consider and evaluate personal information relating to individuals applying for professional or vocational cited in section 29-6 or both;” and “To consult with the Board’s attorney on questions and issues pertaining to the Board’s powers, duties, privileges, immunities, and liabilities;”.

It was seconded by the Vice Chair, voted on and unanimously carried to move into executive session at 9:31 a.m.

Upon a motion the Chair, seconded by Mr. Kuo, it was voted on and unanimously carried to move out of executive session at 11:25 a.m.

#### Applications:

##### **Ratification Lists**

Upon a motion by the Chair, seconded by Ms. Boyer, it was voted on and unanimously carried to approve the following ratification lists:

LPNs, license numbers 21287 - 21355  
 RNs, license number 123491 - 124509; and  
 APRNs and APRNs with prescriptive authority

##### **Applications**

Arline Rogers raised her hand on Zoom. The Board welcomed her into the meeting.

Ms. Rogers said she sent in her criminal history as part of her application. She had been an LVN for about a year in California. She had made a lot of changes to her way of thinking and become a better person and productive citizen. She had a CNA license in Hawaii and had been one for several years. She wanted to let the Board that she valued her license and had made a 360 in her life. The Board thanked Ms. Rogers for her statement.

Ms. Kott raised her hand on Zoom. The Board welcomed her into the meeting.

Ms. Kott said she had written a statement but it appeared that the Board had read it and so she did not have anything further to add. The Board thanked Ms. Kott for making herself available to the Board.

Upon a motion by the Chair, seconded by Ms. Boyer, it was voted on and unanimously voted to approve all the nursing faculty applications on the agenda for Kapiolani Community College, University of Hawaii at Manoa, and University of Hawaii Maui College. These included:

- i. Kapiolani Community College
  - a. Jackie Mundell
  - b. Lei Taroma
  - c. Lindsey Umali
  - d. Marilyn Clayton
  - e. Sarah Rosa
- ii. University of Hawaii at Manoa
  - a. Alice Chang
  - b. Anthonel Patricio
  - c. Brittany Troxel
  - d. Cherry Pascual
  - e. Jessica Spurrier
  - f. Stephanie Andrews
  - g. Taryn Achong
  - h. Amy Chang
  - i. Cody Hua
  - j. Kara Terada
- iii. University of Hawaii Maui College
  - a. Erin Morken
  - b. Jennifer Miller
  - c. Joseph Dion
  - d. Nicole Imperial
  - e. Suzanne Wingate

The Board deferred the following application for not meeting the Board's education requirements:

**Oluwagbemileke Akingbade**

Upon a motion by the Vice Chair, seconded by Ms. Boyer, it was voted on and unanimously carried to approve the following LPN application conditioned on retaking the NCLEX or taking a Board-approved refresher course:

**Diana Joy Tenorio**

Upon a motion by the Vice Chair, seconded by Ms. Boyer, it was voted on and unanimously carried to approve the following LPN applications:

**Arline Rogers  
Tiffanie Green**

The Board deferred the following application for additional information:

**Jienelle Herndon**

Upon a motion by the Vice Chair, seconded by Ms. Boyer, it was voted on and unanimously carried to approve the following RN applications conditioned on retaking the NCLEX or taking a Board-approved refresher course:

**Maela Tanigawa  
Kelcie Kinney**

Upon a motion by the Vice Chair, seconded by Ms. Boyer, it was voted on and unanimously carried to approve the following application conditioned on proof from the applicant's Australian employer that she had practiced as a registered nurse within the last 5 years:

**Maria Christina Breen**

Upon a motion by the Vice Chair, seconded by Ms. Boyer, it was voted on and unanimously carried to approve the following RN applications:

**Thomas Cook  
Jessica Bosch  
Dawn Harvey  
Michael Manuel  
Antonio Garcia Merino  
Timothy Walker  
Krystyn Fortin  
Cathleen Kott  
Carline Guillaume  
Michele Tokars**

Upon a motion by the Vice Chair, seconded by Ms. Boyer, it was voted on and unanimously carried to approve the following APRN application:

**Jessica Bosch**

The Board recessed at 11:35 a.m. to review an adjudicatory matter pursuant to Chapter 91, Hawaii Revised Statutes. The Board returned to open session at 11:37 a.m.



The Chair asked if any member of the public wished to testify on this agenda item. Seeing none, the Board move on to the next item.

Next Meeting:      Date:      Thursday, May 1, 2025  
                         Time:      9:00 a.m.  
                         In-Person:      Queen Liliuokalani Conference Room  
                                      King Kalakaua Building, 1st Floor  
                                      335 Merchant Street  
                                      Honolulu, Hawaii 96813  
                         Virtual:      Zoom Meeting

Adjournment:      The meeting was adjourned at 11:38 a.m.

Taken by:

/s/ Alexander Pang  
Alexander Pang  
Executive Officer

[    ] Minutes approved as is.

[    ] Minutes approved with changes; see minutes of \_\_\_\_\_

4/22/25

Excerpt from the December 5, 2024 Education Committee Meeting Minutes (approved at the February 6, 2025 Education Committee meeting):

**Email inquiry from Mary Farmer, dated November 19, 2024, regarding whether the Veritas Remediation course for Licensed Practical Nurses meets the requirements of a Board-approved remedial program**

In her email, Mary Farmer had asked whether the Board would approve Veritas's remediation course for LPNs who had not been able to pass the NCLEX-PN. The Chair said she had reviewed the information about the course. It was an online course offering 80 hours of theory, 48 hours of clinical. The Chair noted that HAR 16-89-2 required 60 hours of clinical, and Ms. Farmer had stated that their program would take care of that requirement, with some clinicals being done in-person and the rest online.

Ms. Oliveira said she wasn't reading Ms. Farmer's response as stating that they would offer 60 hours of clinical to meet Hawaii's requirements.

The Chair said that this should be part of their response to Veritas.

Per its consensus, the Education Committee recommended that the Board approve Veritas's request.

## **2025 NURSING LICENSE RENEWAL REQUIREMENTS AND FAQs**

April 2025

**Renew your license online at <https://mypvl.dcca.hawaii.gov>**

(If you have not already done so, you can create a MyPVL account)

**Note: If you do not renew your nurse license by June 30, 2025, you may NOT practice as a nurse in this State.**

If you do not renew your nurse license by June 30, 2025, your license will be forfeited. You will then have 2 years (until June 30, 2027) to restore your license before it is terminated altogether.

### **RENEWAL LICENSURE REQUIREMENTS: CONTINUING COMPETENCY CRIMINAL BACKGROUND CHECKS**

#### **Continuing Competency Requirement**

Requirement: Unless you qualify for one of the exemptions or have received prior approval for an extension by the Hawaii State Board of Nursing, **ALL** Hawaii nurse licensees must complete at least one learning activity option prior to renewing your nurse license.

Please read the **continuing competency requirement booklet** available at <http://cca.hawaii.gov/pvl/boards/nursing/>, under the heading "Continuing Competency Renewal Requirements".

The following are **UPDATES** to the Continuing Competency booklet regarding acceptable learning activity options for continuing education, nurse residency programs and the National Certifications (Exemptions):

- Continuing education courses **approved** by the **California** or **Florida** Boards of Nursing are **acceptable**;
- Nurse Residency Program: **Healthstream** residency model as a nurse residency program as a learning activity option towards the continuing competency requirement;
- **Certified Case Manager (CCM®)** from the Commission for Case Manager Certification is a **Board recognized national certification**; and
- Nurse Residency Program: **Adventist Health Castle**



**BOARD OF NURSING**

**STATE OF HAWAII  
PROFESSIONAL AND VOCATIONAL LICENSING DIVISION  
DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS**

**CONTINUING COMPETENCY  
GUIDANCE and INFORMATION  
BOOKLET  
For  
NURSES, EMPLOYERS AND FACILITIES**

Prepared for the Hawaii State Board of Nursing

April 2017



## **BOARD OF NURSING**

**STATE OF HAWAII**

### **Preamble and Acknowledgement**

April 2017

To: All Hawaii Licensed Nurses

From: The Hawaii State Board of Nursing

As you may know by now, Act 127, SLH 2015, was signed into law on June 19, 2015 by Governor Ige. Act 127 entitled Relating to Nurses would require continuing competency requirements for the renewal of a Hawaii nurse license.

The Legislature found that the requirement of all candidates for an initial nurse license to pass a national examination has resulted in the consistent practice of quality health care services administered to the public. This examination safeguards the quality of health care practices by ensuring that each candidate possesses the minimum competencies necessary for a newly licensed, entry-level registered or practical nurse to perform work safely and effectively.

Despite the clear benefits of this safeguard, continuing competency requirements are not currently instituted for nurse licensure renewal applications in the State.

The Legislature also found that in today's health care environment, knowledge of the latest developments in the profession is a crucial means by which nursing duties are safely and effectively fulfilled. New health care systems are emerging and redoubling the challenge of licensure boards to assure consumers that licensed nurses shall remain competent for the duration of their practice.

Consequently, the Legislature found that the most efficient means to ensure patient safety is to require nurses to complete continuing competency requirements.

Accordingly, the purpose of Act 127 is to require all non-exempt licensed registered nurses and licensed practical nurses to complete continuing competency requirements prior to the submission of an application for license renewal, restoration, reactivation or reinstatement **beginning on July 1, 2017**.

Upon the passage of this legislation, the Hawaii State Board of Nursing ("Board") anticipated the various questions from nurses. With the research of information by Ms. Joanna Smith, DNP-C, the Board is pleased to present this Guidance Document to inform the nurses of the new requirement and to provide as much information as possible so that nurses are able to satisfy the continuing competency requirement for the **2019** renewal.

The Board would like to give a big MAHALO to Ms. Smith for her contribution of hours of research and development of the information contained in this document.

#### Hawaii State Board of Nursing

Loraine Fleming, Chair  
Glenda Tali, Vice Chair  
Katharyn Daub, Hawaii Island Member  
Jomel Duldulao, Public Member  
Thomas Joslyn, Member  
Olivia Kim, Member  
Judy Kodama, Maui Member  
Tammie Napoleon, Kauai Member  
Iris Okawa, Public Member

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## Definitions

The following terms are referred to throughout this Guidance Document. The definition for these terms are provided for your information.

"Accredited" means certification by the appropriate board of nursing that the nursing program meets established nursing education standards. (*Definition of "Accredited" in HAR 16-89-2*)

"Approved provider" means a local, state or national agency, institution, organization, or agency responsible for the development, implementation, evaluation, financing, record-keeping, and maintenance of a continuing education offering program or a total continuing education curriculum which may be delivered in a variety of formats, including electronic, journal, and lecture/seminar, as recognized by the board. . (*Definition of "Approved provider" in HAR 16-89-2*)

"Certification" means a form of specialized credentialing, under sponsorship of a recognized national certifying body that has verified an applicant's advanced knowledge, skills, and abilities in defined areas of nurse practice specialties as listed in section 16-89-85. (*Definition of "Certification" in HAR 16-89-2*)

"Competency" means the ability of a nurse to integrate knowledge, skills, judgment and personal attributes to practice safely and ethically in the professional nursing position and in accordance with the scope of nationally recognized nursing practices. (*Definition of "Competency" in HRS 457-2*)

"Contact hour" means a minimum of sixty minutes of actual organized instruction. Academic credit will be converted to contact hours as follows:

- (1) One quarter academic credit equals 12.5 contact hours; and
- (2) One semester academic credit equals 15 contact hours.

Contact hour equivalencies shall be as follows: 1 continuing education unit = 10 contact hours; 1 continuing medical education credit = 60 minutes; 1 American Medical Association credit = 60 minutes. (*Definition of "Contact hour" in HAR §16-89-2*)

"Continuing competency" means the long-term educational and professional process by which an individual undertakes and documents with verifiable evidence a personal learning plan that encompasses a periodic self-assessment of personal strengths and weaknesses as present in the individuals practice as a nurse as well as a commitment to furthering the individual's professional knowledge relating to the nursing field. (*Definition of "Continuing competency" in HRS 457-2*)



“Learning activity options” for continuing competency:

- National certification of recertification related to the nurse’s practice role;
- Thirty contact hours of continuing education activities;
- Completion of a board approved refresher course;
- Completion of a minimum of two semester credits of post-licensure academic education related to nursing practice from an accredited nursing program;
- Participation as a preceptor, for at least one nursing student or employee transitioning into new clinical practice areas for at least one hundred twenty hours, in a one-to-one relationship as part of an organized preceptorship program; provided that the licensee may precept more than one student or employee during the one hundred twenty hours and shall be evidenced by documentation of hours completed and objectives of the preceptorship by the institution supervising the student;
- Completion as principal or co-principal investigator of a nursing research project that is an institution review board project or evidence-based practice project that has been preapproved by the board;
- Authoring or coauthoring a peer reviewed published nursing or health-related article, book, or book chapter;
- Developing and conducting a nursing education presentation or presentations totaling a minimum of five contact hours of actual organized instruction that qualifies as continuing education;
- Completion of a board-recognized nurse residency program; or
- A similar type of learning activity option; provided that the type of activity shall be recognized by the Board. (*Language pertaining to learning activity options in 457-9.3*)

“National Council” means the National Council of State Boards of Nursing, Inc. or NCSBN. (*Definition of “National Council” in HAR §16-89-2*)

“Recognized national certifying body” means nurse credentialing agencies accredited National Commission for Certifying Agencies (NCCA) or the American Board of Nursing Specialties (ABNS) and recognized by the Board which include, but is not limited to:

- The American Nurses Credentialing Center;
- The Pediatric Nursing Certification Board;
- The National Certification Corporation for Obstetric;
- The Gynecologic and Neonatal Nursing Specialties;
- The Council on Certification of the American College of Nurse Midwives;
- The American Academy of Nurse Practitioners;

- The Council on Certification of the American Association of Nurse Anesthetists;
- Or any new national certifying body or a national certifying body which is a successor to any body accredited by the NCCA or ABNS and recognized by the Board. Any modifications by the national certifying bodies, the NCCA, or the ABNS shall apply unless otherwise provided in the Board's policy and Board's rules. (*Definition of "Recognized national certifying body" in HAR §16-89-2*)

"Refresher course" a refresher course shall consist of at least sixty (60) hours of didactic and sixty (60) hours of clinical practice by an approved provider and designed for the practical nurse or registered nurse who is returning to practice after more than five years of absence from nursing practice. (*Language pertaining to refresher course requirements in HAR §16-89-132(b)(3)*)

"Semester credit" means a minimum of fifteen hours of classroom instruction or a minimum of thirty hours of laboratory or clinical instruction, or equivalent quarter hours which means a minimum of ten hours of classroom instruction or a minimum of twenty hours of laboratory or clinical instruction. (*Definition of "Semester credit" in HAR §16-89-2*)

**IMPORTANT FACTS YOU SHOULD KNOW ABOUT THE CONTINUING  
COMPETENCY REQUIREMENT...**

1. Any learning activity option taken prior to July 1, 2017, will not count!
2. By June 30, **2019**, you must have completed at least one (1) of the following learning activities.
3. Continuing education approved by another State Board of Nursing is **not** acceptable.
4. You may **NOT** complete a **combination** of more than one (1) learning activity, (i.e. if you choose the continuing education learning activity, you must complete at least thirty (30) hours of continuing education) and not 15 hours of continuing education and 15 hours of another learning activity.
5. **ONLY** learning activities completed **within** the prior biennium will be accepted (i.e. if you start taking continuing education before July 1, 2017, those courses will not be counted towards the continuing education learning activity for the 2019 renewal).

## EXEMPTIONS

The following nurses shall be **exempt** from the continuing competency requirements:

**APRNs:** Registered nurses licensed in this State who also maintain active advanced practice registered nurse licenses in accordance with this chapter and have a current national certification approved by the board;

**National Certification:** Registered nurses and practical nurses licensed in this State who also maintain current national certification (*see list of national certifying organizations and certifications below*), approved by the board, in their practice role; or

**Nursing Students/Recent Graduates:** A licensee who graduated or completed pre-licensure requirements from an accredited nursing program recognized by the board within twelve months prior to the renewal date of the licensee's first license renewal period.

If a licensee graduated or completed pre-licensure requirements from an accredited nursing program more than twelve months but less than two years prior to the renewal date, the registered nurse or practical nurse licensee shall be required to obtain or complete one of the following prior to the first renewal period:

- Fifteen contact hours of continuing education;
- One semester credit of post-licensure academic education related to nursing practice from an accredited nursing program;
- Completion of a board-recognized nurse residency program; or
- Other learning activity options from an approved provider recognized by the board.

### List of National Certifying Organizations and Certifications

At the time you renew your nurse license, if you **currently** hold a national certification from one of the certifying organizations listed below in one of the certification programs, you may use your national certification as an exemption from completing one of the learning activity options.

\*\*\*\*\***Disclaimer:** *Though every effort has been made to compile complete and accurate information for this directory, neither the Hawaii Board of Nursing (Board) nor its employees or members, will be responsible for errors or omissions. The information contained herein lists individual certification programs that have been endorsed and/or accredited by the either AANPCB, ABSNC, ANCC, ICE, NCCA, or NCSBN but should not be construed as an endorsement of the program, entire parent organization, individuals, or the products/services they provide. Furthermore, the Board recognizes that certifications may be retired by the associated agency. In addition, agencies may allow their accreditation status to lapse or expire at any time. Thus, it is ultimately the responsibility of the learner to ensure that the selected activity meets the most current criteria for State of Hawaii (State) continuing competency requirements*\*\*\*\*\*

Name of Certifying Organization	Accredited Certification Program(s)	Accreditation Expiration Date
AACN (American Association of Critical-Care Nurses) <a href="https://www.aacn.org/about-aacn/contact-us">https://www.aacn.org/about-aacn/contact-us</a> Email: <a href="mailto:certcorp@AACN.org">certcorp@AACN.org</a> Phone: (800) 809-CARE (2273) Toll free: (800) 899-AACN (226)	CCRN® (Adult)	3/31/2020
	CCRN® (Pediatric)	3/31/2020
	CCRN® (Neonatal)	3/31/2020
	CCRN-ETM (Adult)	3/31/2020
	PCCN®	3/31/2020
	CMC®	8/31/2017
	CSC®	8/31/2017
	ACCNS-AG®	3/31/2020
	ACCNS-P®	3/31/2020
	ACCNS-N®	3/31/2020
	ACNPC-AG®	3/31/2020
AADE (American Association of Diabetes Educators) Email: <a href="mailto:info@ncbde.org">info@ncbde.org</a> Phone: (800) 338-3633 Fax: (847) 228-8469	BC-ADM — Board Certified-Advanced Diabetes Management	No expiration date provided
AAHFN (American Association of Heart Failure Nurses) Email: <a href="mailto:information@aahfn.org">information@aahfn.org</a> Phone: 1-888-45-AAHFN (1-888-452-2436) Fax: (856) 439-0525	CHFN — Certified Heart Failure Nurse CHFN-K — Non-Clinical Certified Heart Failure Nurse	No expiration date provided
AANPCB (American Academy of Nurse Practitioners Certification Board) Email: <a href="mailto:Certification@aanpcert.org">Certification@aanpcert.org</a> Phone: (512) 637-0500 Toll free: (855) 822-6727 Fax: (512) 637-0540	ANP – Adult Nurse Practitioner FNP – Family Nurse Practitioner A-GNP – Adult-Gero Primary Nurse Practitioner	October 2017 October 2017 December 2018
ABCGN (American Board for Certification of Gastroenterology Nurses) Email: <a href="mailto:info@abcgcn.org">info@abcgcn.org</a> Phone: (855) 252-2246 Fax: (312) 673-6723	CGRN	February 2018
ABMCN (American Board of Managed Care Nursing) Phone: (804) 747-1905 Fax: (804) 747-5316	CMCN — Certification in Managed Care Nursing	No expiration date provided
ABNN (American Board of Neuroscience Nursing) Email: <a href="mailto:info@abnncertification.org">info@abnncertification.org</a> Phone: 1-888-557-2266 Fax: (847) 375-6430	CNRN® SCRN®	July 2017 July 2019

<hr/>		
American Board of Neuroscience Nursing Email: <a href="mailto:info@abnncertification.org">info@abnncertification.org</a> Phone: (888) 557-2266 or (847) 375-4733 Fax: (847) 375-6430	CGRN	No expiration date provided
<hr/>		
American Board for Occupational Health Nurses Email: <a href="mailto:info@abohn.org">info@abohn.org</a> Phone: (630) 789-5799 Toll free: (888) 842-2646 Fax: (630) 789-8901	COHN COHN-SI CM	8/31/2018 8/31/2018 8/31/2018
<hr/>		
ABPANC, Inc. (American Board of Perianesthesia Nursing Certification, Inc.) Email: <a href="mailto:abpnc@proexam.org">abpnc@proexam.org</a> Phone: (800) 6ABPANC Fax: (212) 367-4256	CPAN® CAPA®	April 2019
<hr/>		
American Hospital Association Phone: (800) 424-4301 Email: <a href="http://www.aha.org/certifcenter/contact-us.shtml">http://www.aha.org/certifcenter/contact-us.shtml</a>	CPHRM – Certified Professional in Healthcare Risk Management	No expiration date provided
<hr/>		
AHNCC (American Holistic Nurses Credentialing Center) Email: <a href="mailto:ahncc@ptcny.com">ahncc@ptcny.com</a> Phone: (212) 356-0660	HNB-BC AHN-BC APHN-BC NC-BC HN-BC	October 2019
<hr/>		
ALNCCB (American Legal Nurse Consultant Certification Board) Email: <a href="mailto:info@lncertified.org">info@lncertified.org</a> Phone: (877) 402-2562 Fax: (312) 673-6655	LNCC®	August 2019
<hr/>		
ANCC (American Nurses Credentialing Center) Email: <a href="mailto:apmvalidation@ana.org">apmvalidation@ana.org</a> Phone: 1-800-284-2378	ANP-BC Adult Nurse Practitioner FNP-BC Family Nurse Practitioner PNP-BC Pediatric Nurse Practitioner ACNP-BC Acute Care Nurse Practitioner GNP – BC Gerontological Nurse Practitioner PMHNP-BC Adult Psychiatric and Mental Health Nurse Practitioner PMHNP-BC Family Psychiatric and	January 2017

	Mental Health Nurse Practitioner	
	AGPCNP-BC Adult-Gerontological Primary Care Nurse Practitioner	June 2019
	AGACNP-BC Adult-Gerontological Acute Care Nurse Practitioner	March 2019
	PMHCNS-BC Psychiatric-Adult CNS	
	PMHCNS-BC Child/Adolescent Psychiatric Mental Health CNS	November 2017
	ACNS-BC Adult Health	
	PCNS-BC Pediatric CNS	
	RN-BC: Nursing Case Management Ambulatory Care Nurse Pain Management	December 2018
	RN-BC: Medical-Surgical Nurse	
	Pediatric Nurse Gerontological Nurse	January 2019
	Psychiatric Mental Health Nurse Cardiac/Vascular Nurse	
	RN-BC – Informatics Nurse	
	NE-BC – Nurse Executive	
	NEA-BC – Nurse Executive, Advanced	April 2019
	RN-BC Nursing Professional Development	
American Organization of Nurse Executives Email: <a href="mailto:mmeadows@aha.org">mmeadows@aha.org</a> Phone: (312) 422-2807	CENP – Certified in Executive Nursing Practice	3/31/2021
	CNML – Certified Nurse Manager and Leader	3/31/2021

Association of Clinical Research Professionals Email: <a href="mailto:certification@acrpnet.org">certification@acrpnet.org</a> Phone: (703) 253-6275 Fax: (703) 254-8101	CCRC — Certified Clinical Research Coordinator CCRA — Certified Clinical Research Associate	No expiration date provided
BCEN (Board of Certification for Emergency Nursing) Email: <a href="mailto:bcen@bcencertifications.org">bcen@bcencertifications.org</a> Phone: (877) 302-BCEN Fax: (630) 596-8250	CEN® CFRN® CPEN®	February 2022 September 2017 May 2020
Certification Board of Infection Control and Epidemiology, Inc. Email: <a href="mailto:info@cbic.org">info@cbic.org</a> Phone: (414) 918-9796 Fax: (414) 276-3349	CIC — Certified in Infection Control	No expiration date provided
Certification Board for Urologic Nurses and Associates Phone: (856) 256-2351 Email: <a href="mailto:cbuna@ajj.com">cbuna@ajj.com</a>	CUNP – Certified Urologic Nurse Practitioner CURN – Certified Urologic Registered Nurse CUA – Urologic Associate	No expiration date provided
CCI (Competency & Credentialing Institute) Email: <a href="mailto:info@cc-institute.org">info@cc-institute.org</a> Phone: (303) 369-9566 or (888) 257-2667 Fax: (303) 695-8464	CNOR® CRNFA® CNS-CP®	March 2021
Commission on Nurse Certification Email: <a href="mailto:info@aacn.nche.edu">info@aacn.nche.edu</a> Phone: (202) 463-6930 Fax: (202) 785-8320	CNL – Clinical Nurse Leader	1/31/2019
Dermatology Nursing Certification Board Email: <a href="mailto:dna@dnanurse.org">dna@dnanurse.org</a> Phone: (800) 454-4362 Fax: (910) 246-2361	DNC – Dermatology Nurse Certified DCNP – Dermatology Certified Nurse Practitioner	No expiration date provided
ENA (Emergency Nurses Association) Course Operations Email: <a href="mailto:courseops@ena.org">courseops@ena.org</a> Phone: 800.942.0011	Certified Transport Registered Nurse (CTRN®)  Trauma Certified Registered Nurse (TCRN™)	No expiration date provided



HIV/AIDS Nursing Certification Board Phone: (800) 260-6780 Fax: (330) 670-0109	ACRN – HIV/AIDS Certified Registered Nurse AACRN – Advanced HIV/AIDS Certified Registered Nurse	No expiration date provided
HPCC (Hospice and Palliative Credentialing Center) Email: <a href="mailto:nbchpn@nbchpn.org">nbchpn@nbchpn.org</a> Phone: (412) 787-1057 Fax: (412) 787-9305	CHPN® ACHPN® CHPPN® CHPLN® CHPCA®	February 2017 February 2017
INCC (Infusion Nurses Certification Corporation) Email: <a href="mailto:incc@incc1.org">incc@incc1.org</a> Phone: (800) 434-4622 Fax: (781) 440-9409	CRNI®	October 2021
International Association of Forensic Nurses Email: <a href="mailto:info@forensicnurses.org">info@forensicnurses.org</a> Phone: (410) 626-7805 Fax: (410) 626-7804	SANE-A — Sexual Assault Nurse Examiner- Adult/Adolescent SANE-P — Sexual Assault Nurse Examiner-Pediatric AFN-BC — Advanced Forensic Nursing	No expiration date provided
MSNCB (Medical Surgical Nursing Certification Board) Email: <a href="https://msncb.org/contact">https://msncb.org/contact</a> Phone: (866) 877-2676 Fax: (856) 589-7463	CMSRN® CCCTM®	January 2019
National Asthma Education Certification Board Phone: (800) 408-0072 Email: <a href="mailto:info@naecb.org">info@naecb.org</a>	AE-C – Certified Asthma Educator	No expiration date provided
National Association for Healthcare Quality Phone: (800) 966-9392 Email: <a href="mailto:info@cphq.org">info@cphq.org</a>	CPHQ – Certified Professional in Healthcare Quality	No expiration date provided
NBCRNA (National Board of Certification and Recertification for Nurse Anesthetists) Email: For certification inquiries, <a href="mailto:certification@nbcna.com">certification@nbcna.com</a> For recertification inquiries, <a href="mailto:recertification@nbcna.com">recertification@nbcna.com</a> Phone: (855) 285-4658 Fax: (708) 669-7636	CRNA	July 2017

NBCSN (National Board of Certification of School Nurses) Email: <a href="mailto:certification@nbcn.org">certification@nbcn.org</a> Phone: (844) 808-6276	NCSN®	May 2018
National Certification Board for Diabetes Educators Email: <a href="mailto:info@ncbde.org">info@ncbde.org</a> Phone: (847) 228-9795 Fax: (847) 228-8469	CDE — Certified Diabetes Educator	3/31/2021
NCC (National Certification Corporation) Email: <a href="https://www.nccwebsite.org/contact.aspx">https://www.nccwebsite.org/contact.aspx</a> Phone: (312) 951-0207	RNC-OB RNC-MNN RNC-LRN RNC-NIC NNP — Neonatal Nurse Practitioner WHCNP — Women's Health Care Nurse Practitioner	October 2021
National Certifying Board for Ophthalmic Registered Nurses Email: <a href="mailto:ncborn@aao.org">ncborn@aao.org</a> Phone: (415) 561-8513 Fax: (415) 561-8531	CRNO — Certification for Registered Nurses of Ophthalmology	No expiration date provided
National Certifying Board of Otorhinolaryngology and Head-Neck Nurse Email: <a href="mailto:info@sohnnurse.com">info@sohnnurse.com</a> Phone: (386) 428-1695 Fax: (386) 423-7566	CORLN — Certified Otorhinolaryngology Nurse	No expiration date provided
National League for Nursing Email: <a href="http://www.nln.org/contact-us">http://www.nln.org/contact-us</a> Phone: (800) 669-1656	CNE — Certified Nurse Educator	3/31/2019
NNCC (Nephrology Nursing Certification Commission) Email: <a href="mailto:nncc@nncc-exam.org">nncc@nncc-exam.org</a> Phone: (888) 884-NNCC	CNN CDN CCHT	January 2021 January 2021 November 2021
ONCB® Orthopaedic Nurses Certification Board Email: <a href="mailto:oncb@oncb.org">oncb@oncb.org</a> Phone: (888) 561-6622 Fax: (312) 673-6079	ONC® ONP-C® OCNS-C®	July 2018 January 2018 January 2018
Oncology Nursing Certification Corporation Email: <a href="mailto:oncc@oncc.org">oncc@oncc.org</a> Phone: (877) 769-ONCC Fax number: (412) 859-6168	AOCN — Advanced Oncology Certified Nurse CPON — Certified Pediatric Oncology Nurse OCN — Oncology Certified Nurse AOCNP — Advanced	4/30/2020

	Oncology Certified Nurse Practitioner AOCNS – Advanced Oncology Certified Clinical Nurse Specialist CPHON – Certified Pediatric Hematology Oncology Nurse CBCN – Certified Breast Care Nurse BMTCN – Blood & Marrow Transplant Certified Nurse	
PNCB (Pediatric Nursing Certification Board) Email: <a href="mailto:service@pncb.org">service@pncb.org</a> Phone: (888) 641-2767 Fax: (301) 330-1504	CPN – Certified Pediatric Nurse CPEN – Certified Pediatric Emergency Nurse CPNP-PC – Certified Pediatric Nurse Practitioner-Primary Care CPP-AC – Certified Pediatric Nurse Practitioner-Acute Care PMHS – Pediatric Primary Care Mental Health Specialist	1/31/2022
Plastic Surgical Nursing Certification Board Email: <a href="http://www.psnbc.org/contact.cgi">http://www.psnbc.org/contact.cgi</a> Phone: (877) 337-9315 Fax: (978) 524-0498	CPSN — Certified Plastic Surgical Nurse CANS – Certified Aesthetic Nurse Specialist	No expiration date provided
RNCB (Radiologic Nursing Certification Board) Email: <a href="mailto:RNCB@internationalamc.com">RNCB@internationalamc.com</a> Phone: (855) 871-6681 Fax: (703) 884-2229	CRN®	July 2018
RNCB (Rehabilitation Nursing Certification Board) Email: <a href="mailto:info@rehabnurse.org">info@rehabnurse.org</a> Phone: (800) 229-7530	CRRN®	August 2017
Society for Clinical Research Excellence Email: <a href="http://www.socra.org/contact-socra/contact-us/">http://www.socra.org/contact-socra/contact-us/</a> Phone: (215) 822-8644 or (800) 762-7292	CCRP — Certified Clinical Research Professional	No expiration date provided

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WOCNCB

Email: [info@wocncb.org](mailto:info@wocncb.org)

Phone: (888) 496-2622

Fax: (414) 276-2146

(Wound, Ostomy, Continence Nursing  
Certification Board)

CWOCN®

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COCN®

CCCN®

CWON®

Advanced Practice

CCCN-AP®

COCN-AP®

CWCN-AP®

CWOCN-AP®

CWON-AP®

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March 2021

A list of the most current certificate education programs approved by the American Board for Specialty Nursing Certification (ABSNC) is available at the website <http://www.nursingcertification.org/absnc/programs>.

## EXTENSIONS FOR COMPLIANCE WITH THE CONTINUING COMPETENCY REQUIREMENT

The board may extend the deadline for compliance with the continuing competency requirements and shall consider each case on an individual basis. **Prior to the expiration of the license**, a nurse licensee may submit a written request for an extension and any documentation requested by the board to substantiate the reason for the extension of the deadline for compliance with the continuing competency requirements of this section, based on the following circumstances:

- (1) Illness, as certified by a physician or osteopathic physician licensed under chapter **453** or advanced practice registered nurse licensed under chapter 457 in the jurisdiction in which the licensee was treated; or
- (2) Military service under extended active duty with the armed forces of the United States.

All requests and documentation for an extension shall be submitted to the Board prior to the expiration of the license. We recommend submitting your request and all documents to the Board's office several months prior to the expiration of your license for the Board's consideration at one of their monthly meetings. However, in cases where the Board cancels a meeting or if your request is denied, make sure you have sufficient time to complete one of the learning activity options.

If you submit your request and it is not approved by the Board, you will be required to complete one of the learning activity options in order to renew your license.

If you do not submit your request prior to the expiration of your license and you do not renew your license, your license will be forfeited and you will have two (2) years to complete one of the learning activity options in order to restore your license.

### **LEARNING ACTIVITY OPTIONS**

Prior to the renewal of your nurse license in **2019**, so starting on July 1, 2017, you may select and start one of the learning activity options to meet the continuing competency requirement. You must complete at least one (1) of the learning activity options listed on the following pages by June 30, 2019 in order to meet the continuing competency requirement to renew your nurse license in **2019**.

Please make sure you read through all the learning activity options to see which activity you are interested in and able to complete.

Only one (1) activity option may be completed in a biennium.

You may **NOT** combine any of the learning activity options.

**Only** learning activity options taken on or after **July 1, 2017** will be credited for the **2019** renewal.

## LEARNING ACTIVITY OPTIONS

### Continuing Education (CE)

- CE Hours: If you choose this learning activity option, you must complete at least thirty (30) hours of continuing education courses completed within the biennium prior to the renewal of your license (i.e. July 1, 2017 – June 30, 2019). Courses completed before July 1, 2017 will not count for the June 2019 renewal cycle.
- CE Providers: The following providers of continuing education courses are acceptable:
- a. Nationally accredited nursing schools such as those recognized by **but not limited to**, the Commission on Collegiate Nursing Education (CCNE) at:  
<http://directory.ccnecommunity.org/reports/rptAccreditedProgramsNew.asp?sort=institution>
  - b. National certifying body  
 Recognized national certifying body means nurse credentialing agencies accredited by one of the following:
    - 1) American Academy of Nurse Practitioners Certification Board (AANPCB)
    - 2) American Board for Specialty Nursing Certification (ABSNC)
    - 3) American Nurses Credentialing Center (ANCC)
    - 4) Institute for Credentialing Excellence (ICE)
    - 5) National Commission for Certifying Agencies (NCCA)
    - 6) National Council of State Boards of Nursing (NCSBN)
  - c. And organizations recognized by the board which include, but limited to:
    - 1) Council on Certification of the National Board of Certification and Recertification for Nurse Anesthetists
    - 2) Council on Certification of the American College of Nurse Midwives
    - 3) Gynecologic and Neonatal Nursing Specialties
    - 4) National Certification Corporation for Obstetric

### 5) Pediatric Nursing Certification Board

- d. Or any new national certifying body or a national certifying body which is a successor to any organization accredited by the NCCA or ABSNC and recognized by the board. Any modifications by the national certifying bodies, the NCCA, or ABSNC shall apply unless otherwise provided in the board's policy and board's rules.
- e. Local and National nursing or other professional associations recognized by the Board that include but is not limited to:
  - 1) Accreditation Council for Continuing Medical Education (ACCME);
  - 2) American Nurses Association (ANA);
  - 3) American Nurses Credentialing Center (ANCC)
  - 4) Accreditation Council for Pharmacy Education (ACPE);
  - 5) Joint Accreditation for Interprofessional Continuing Education™ (IPCE) which is simultaneously endorsed and accredited by ACCME, ACPE, and ANCC.
  - 6) National Council of State Boards of Nursing (NCSBN);

The Board recommends that **facilities that offer training in-house** have the program accredited/approved by a national certifying body or a Board recognized professional association.

***Continuing education approved by another State Board of Nursing is not acceptable.***

College courses which are applied toward nursing degree completion such content offered in basic nursing education programs, can be used to satisfy the requirements of “contact hours.” Independent study course work can be applied toward State competency requirements if course work is directly related to healthcare and/or to your area of specialty. Potential courses include but not limited to:

- Adult education or adult learning principles
- Biology, anatomy, physiology, or behavioral science
- Culturally competent care
- Disaster preparedness
- Ethics or legal aspects of nursing
- Evidence-based nursing practice
- Health care compliance
- Health care trends, issues, or policies
- Health informatics



- Health/physical assessment
- Medical terminology for health care providers
- Nursing education or research
- Nursing management/administration
- Pathophysiology

CE Documentation: Upon completion of the CE course, please make sure you receive a completion certificate. No credit will be given for CE courses if the completion certificate does not indicate the name of the course, provider, date completed and CE hours.

You are required to maintain your CE completion certificates for at least two bienniums (four years). If you are audited, you will be required to submit the CE documentation within sixty (60) days upon receipt of the notice. If you moved and failed to notify us of your current address, the Board will proceed with appropriate action (disciplinary action) as if you received the notice but failed to respond.

## **LEARNING ACTIVITY OPTIONS**

### **Refresher Course**

A refresher course shall consist of at least sixty (60) hours of didactic and sixty (60) hours of clinical practice by an approved provider and designed for the practical nurse or registered nurse who is returning to practice after more than five years of absence from nursing practice.

The following may be considered an approved provider for a nurse refresher course:

- a. Nationally accredited nursing schools such as those recognized by but not limited to, the Commission on Collegiate Nursing Education (CCNE) at:  
<http://directory.ccnecommunity.org/reports/rptAccreditedProgramsNew.asp?sort=institution>;

### **LEARNING ACTIVITY OPTIONS**

#### **Two Semester Credits of Post-licensure Academic Education Related to Nursing Practice**

Completion of a minimum of two semester credits of post-licensure academic education related to nursing practice from an accredited nursing program within the renewal biennium (i.e. July 1, 2017 – June 30, 2019), will satisfy as one of the learning activity options.

Examples:

- LPN to RN
- RN to BSN
- BSN to MSN/DNP
- RN to PhD in Nursing

### LEARNING ACTIVITY OPTIONS

#### **120 Hours as a Preceptor for One (1) Nursing Student or Employee Transitioning into New Clinical Practice Area**

During the biennium, if you act as a preceptor for at least one nursing student or employee transitioning into new clinical practice areas for at least one hundred twenty (120) hours, in a one-to-one relationship as part of an organized preceptorship program; provided that the licensee may precept more than one student or employee during the one hundred twenty hours and shall be evidenced by documentation of hours completed and objectives of the preceptorship by the institution supervising the student or employee, this will satisfy as one of the learning activity options.

*Precepting for orientation specific to employment (i.e. computer course, documentation, human resource policies or being oriented/precepted to a position) does **NOT** count.*

## LEARNING ACTIVITY OPTIONS

### **A Nursing Research Study or Evidence-Based Practice (EBP) Project**

Your role must be as principal or co-principal investigator for a nursing research study or lead or co-lead for an EBP project completed within the biennium (i.e. July 1, 2017 to June 30, 2019). A nursing Research Study (see guidelines below) must be IRB-approved. An EBP project must be preapproved by the Board. Submitting a structured abstract and Executive Summary (see guidelines below) will satisfy one of the learning activity options.

If you are considering this learning activity option, and need Board approval, you must allow at least three (3) months from the time you submit your request to the Board.

*If you are unable to complete your EBP research project within the biennium, be sure to complete another learning option prior to the renewal of your nurse license.*

#### Research Study

Abstract (less than 350 words)

Introduction: Background/Problem  
Conceptual Framework  
Literature Review & Synthesis  
Objectives

Methods: Design  
Intervention  
Setting & Sample  
Data Collection

Results: Description of Participants  
Data Analyses  
Findings

Discussion: Interpretation of Results  
Implications  
Limitations

#### Evidence-Based Practice Project

Abstract (less than 350 words)

Introduction: Background/Problem  
Conceptual Framework  
Literature Review & Synthesis  
Innovation/Objectives

Methods: Design  
Practice Change Description  
Setting & Sample  
Data Collection

Results: Description of Participants  
Data Analyses Findings

Discussion: Interpretation of Results  
Implications  
Limitations

#### Executive Summary (2-3 pages)

Introduction: Background/Problem  
Conceptual Framework  
Literature Review & Synthesis  
Objectives

Methods: Design  
Intervention  
Setting & Sample  
Data Collection

Results: Description of Participants  
Data Analysis  
Findings

Discussion: Interpretation of Results  
Implications  
Limitations

#### Executive Summary (2-3 pages)

Introduction: Background/Problem  
Conceptual Framework  
Literature Review & Synthesis  
Innovations/Objectives

Methods: Design  
Practice Change Description  
Setting & Sample  
Data Collection

Results: Description of Participants  
Data Analyses Findings

Discussion: Interpretation of Results  
Implications  
Limitations

### LEARNING ACTIVITY OPTIONS

#### **Authoring a Peer Reviewed Published Nursing or Health-related Article, Book or Book Chapter**

Authored or coauthored a peer reviewed published nursing or health-related article, book or book chapter that was published within the biennium (i.e. July 1, 2017 to June 30, 2019), then this will satisfy one of the learning activity options.

*If you are unable to complete (publish) this learning activity option with the biennium, be sure to complete another learning option prior to the renewal of your nurse license. Doing research for your book does **NOT** count towards the learning activity. Your work must be **published** within the biennium for which you are seeking credit for.*

### LEARNING ACTIVITY OPTIONS

#### **Developing and Conducting a Nursing Education Presentation or Presentations Totaling a Minimum of Five (5) Contact Hours of Actual Instruction that Qualifies as Continuing Education**

If you develop **and** conduct (present) a nursing education presentation or presentations totaling a minimum of five contact hours of actual organized instruction that qualifies as continuing education within the biennium (i.e. July 1, 2017 to June 30, 2019), then this will satisfy one of the learning activity options.

You must be the primary presenter of a first-time presentation.

The presentations must total at least five contact hours of actual organized instruction.

The presentations are delivered in a structured teaching/learning framework to nurses, other healthcare providers, or the public as part of conferences, grand rounds, in-services, seminars, CD-ROM content, internet-based or other e-learning formats, teleconferences, patient/family teaching, or public education.

Repeat presentations of the same material or modifications of the same material, presentations or lectures that were a required part of your job, or presentations for which you served as a panel moderator will **not** be accepted

If you are audited, you will be required to submit supporting documents such as a copy of the presentation outline, abstract, letter accepting your abstract, or letter inviting you to speak as well as evidence that you actually presented the topic (e.g., a thank-you letter on official letterhead).

## **LEARNING ACTIVITY OPTIONS**

### **Nurse Residency Program**

Completion of a board-recognized nurse residency program.

This includes completion of a “New Grad Residency Academy Evidence-Based Project (EBP)” through a nationally accredited nursing program, employer, or professional organization.

“New Grad Residency Academy Evidence-Based Projects (EBP)” are programs which are typically 5 to 6 months in length plus an EBP project requirement in addition to a 1 year residency. At present, the Hawaii Pacific Health organizations offers 10 academies which include:

1. New Grad Residency (1 year)
2. Pediatric/PICU Resource Academy (1 year)
3. PICU/ED Resource Academy (1 year)
4. ED Academy (5 months plus EBP)
5. Perinatal Academy (5 months plus EBP)
6. Critical Care Academy (5 months plus EBP)
7. Perioperative Academy (6 months plus EBP)
8. NICU Academy (5 months plus EBP)
9. PICU Academy (5 months plus EBP)
10. Pediatric Academy (5 months plus EBP)

Nationally accredited nurse residency programs (NRPs) are required to meet curriculum standards framed by the Vizient Model and is identified in the American Association of Colleges of Nurses (AACN) guidelines. A complete list of AACN approved NRP participants since May 2016 is available at: <http://www.aacn.nche.edu/education-resources/NRP-Participants-by-State.pdf>.

As other organizations not included in the AACNs approved list of NRP participants develop new residency programs, we recommend that you check with the organization prior to your participation in said residency program to assure that your learning activity will meet the NRP standards of AANC as well as the Hawaii Board of Nursing continuing competency criteria for nurse licensure. Current NRP curriculum standards can be found at: <http://www.aacn.nche.edu/education-resources/curriculum-standards>.

Completion of the residency program within the biennium (i.e. July 1, 2017 to June 30, 2019), will satisfy one of the learning activity options.



## **LEARNING ACTIVITY OPTIONS**

### **Similar Type of Learning Activity Option Recognized by the Board**

The Board recommends preapproval for any learning activity option that does not fall under any of the previously mentioned activities. Please provide information on the provider, instructor, course content, objectives, etc. Insufficient information will delay the review process.

## **RECORDKEEPING REQUIREMENTS AND AUDIT BY THE BOARD**

You are required to maintain your continuing competency records for at least four (4) years (or two (2) bienniums).

The Board of Nursing will start conducting audits after the June 30, 2019 renewal period. Should you be selected, you will be notified in writing (***You must ensure that your current mailing address is on file with the Board. If you are selected and have moved and you do not receive the notice, the Board will proceed with the appropriate action as if you received the notice but failed to respond.***)

Upon receipt of the notification, you will have sixty (60) days to submit proof of completion (appropriate documentation) of one of the learning activity options.

**Failure** to comply or provide sufficient documentation to show compliance with the continuing competency requirements by completing one of the learning activity options or providing proof of exemption, will result in **disciplinary** action being taken against your nurse license.

Hawaii Revised Statutes, section 457-12 states in part, "In addition to any other actions authorized by law, the board shall have the power to deny, revoke, limit, or suspend any license to practice nursing as a registered nurse or as a licensed practical nurse applied for or issued by the board, in accordance with this chapter, and to fine or to otherwise discipline a licensee for any cause authorized by law, including but not limited to the following:

- (11) Submitting to or filing with the board any notice, statement, or other document required under this chapter, which is false or untrue or contains any material misstatement of fact, including a false attestation of compliance with continuing competency requirements;"

### **Frequently Asked Questions (FAQs):**

1. **What is continuing competency?**  
 “Continuing competency” means the long-term educational and professional process by which an individual undertakes and documents with verifiable evidence a personal learning plan that encompasses a periodic self-assessment of personal strengths and weaknesses as present in the individual’s practice as a nurse as well as a commitment to furthering the individual’s professional knowledge relating to the nursing field.
2. **Who is required to complete the continuing competency requirements?**  
 Unless you fall under one of the exemptions, all LPNs and RNs will be required to complete one of the learning activity options.
3. **Who is exempt from completing the continuing competency requirements?**  
 See “Exemptions from the Continuing Competency Requirements:” discussed previously.
4. **What if I need an extension to complete the continuing competency requirement?**  
 The Board may extend the deadline for compliance with the continuing competency requirements (completion of a learning activity option) on a case-by-case basis. Prior to the expiration of the license, a nurse licensee may submit a written request for an extension and any documentation to substantiate the reason(s) for the extension based on the following:
  - a) Illness, as certified by a physician or osteopathic physician licensed under chapter 453 or advanced practice registered nurse licensed under chapter 457 in the jurisdiction in which the licensee was treated; or
  - b) Military service under extended active duty with the armed forces of the United States.
5. **When do I have to start taking one of the learning activities? In other words, when does this take effect?**  
 Starting on July 1, 2017, all LPNs and RNs may **start** completing one of the learning activity options in order to renew his/her license by June 30, 2019. You will have 2 years to complete the learning activity you choose.
6. **What are the learning activity options I am able to choose from?**  
 See “Learning Activity Options” previously discussed.
7. **Can I take more than one type of learning activity option? Can I combine the learning activity options as long as it totals 30 hours?**  
 No, you can only complete one type of learning activity option per biennium. You cannot combine hours of more than one type of learning activity option.

8. **Can courses such as BLS, ACLS, PALS, NALS or instructor certifications in the aforementioned learning activities be applied toward my continuing competency education credits?**

No. These types of certifications are a requirement for some practice areas and do not necessarily lead to the enhancement of your practice or improve workforce development.

9. **Are there other specific activities or topics that are NOT eligible for continuing competency credit?**

Yes. Activities **not** eligible for credit includes but is not limited to:

- Clinical practice related to the policies/procedures of the facility where you are providing nursing care.
- Orientation specific to employment i.e. computer course, documentation, human resource policies.
- Orienting an employee or student.
- Being oriented to a position.
- Attendance at business and/or professional meeting unless the activity enhances nursing knowledge, judgment, and skills.
- Duplicate activities reviewed within a reporting period (i.e. annual competencies and retraining).
- Courses which focus upon self-improvement such as changes in attitude, self-therapy, self-awareness, weight loss, and yoga.
- Economic courses for personal financial gain (e.g., investments, retirement, preparing resumes, and techniques for job interviews, etc.).
- Courses designed for lay people.
- Liberal arts courses in music, art, philosophy, and others when unrelated to patient/client care.
- Courses which focus on personal appearance in nursing.
- Certification courses or programs *not* accredited by those noted in 1b of the described learning activities and/or which are not specific to the role of nursing:
  - *Examples:* Certifications which have been endorsed or accredited by the Commission on Certification for Health Informatics and Information Management (CCHIIM) and is offered through an organization like American Health Information Management Association (AHIMA) are not specific to the role of nursing. AHIMA provides educational programs geared toward certification in health information management (HIM) subject matter. Non-nursing professionals are eligible to earn HIM related certifications. Certifications such as Registered Health Information Administrator (RHIA®), Registered Health Information Technician (RHIT®), Certified Coding Associate (CCA®), Certified Coding Specialist (CCS®), Certified Coding Specialist-Physician-based (CCS-P®), Certified Documentation Improvement Practitioner (CDIP®), Certified Health Data Analyst (CHDA®), Certified in Healthcare Privacy and Security (CHPS®), or Health Information Technology

Professional (HIT-Pro) which are aimed at the development of HIM skills and knowledge are accredited by the NCCA but are NOT nursing specific. Therefore, these types of certifications are *not* eligible for automatic exemption for continuing competency credit.

However, if the non-nursing certification is accredited by a nationally recognized accrediting body such as those identified on page 20 under “Learning Activity Options – Continuing Education” “b” (i.e. ICE, NCCA, or Joint Accreditation for Interprofessional Continuing Education™ etc.), then the individual course work leading up to the certification can be applied toward credit-for-credit CE or converted into contact hours as defined on page 4 under definition of “Contact hour” (*Definition of “Contact hour” in HAR §16-89-2*) of the learning activity options to be applied toward state competency requirements.

**10. If I have an LPN and RN license, do I have to complete 2 learning activities, one for each license?**

At its November 5, 2015 meeting the Board of Nursing determined that if an individual maintains more than one nurse license, (i.e. LPN and RN, RN and APRN [no national certification]), then the individual must complete one learning activity at the higher license level, (i.e. LPN and RN), individual must complete learning activity for RN level, RN and APRN (no national certification), individual must complete one learning activity for APRN level.

**11. Once I complete my learning activity option what do I need to submit to the Board?**

Upon completion of one of the learning activity options, you must maintain your own copies. The Board may conduct an audit to determine compliance with one of the learning activity options. After the renewal period (June 30, 2019), the Board will be sending out letters to those individuals who were randomly selected. If you are selected, you will be required to submit documentation verifying completion of one of the learning activity options within 60 days of notification by the Board. Failure to do so may result in disciplinary action being taken against your nurse license(s).

**12. What if I’m not selected, do I have to keep my records to show compliance?**

Yes, you must maintain your records for at least 4 years or 2 previous bienniums as the Board may request your records anytime during this period.

**13. What if I don’t complete one of the learning activity options and did not request an extension, can I still renew my nurse license?**

When you renew your nurse license in June 2019, you will be asked if you completed the continuing competency requirements in order to renew your nurse license. If you did not complete one of the learning activity options, you may not be able to renew your nurse license or you may have to renew “inactive”.

Submitting a false statement (swearing that you completed the continuing competency requirements when you did not) when you renew is grounds for disciplinary action against your nurse license.

14. **Can I still practice nursing with an “inactive” license until I complete the continuing competency requirements?**  
No, you may not practice nursing with an “inactive” license. You will have to reactivate your license by submitting a reactivation application, applicable fees and documents verifying your completion of one of the learning activity options.
15. **Is my employer obligated to pay or give me time off to complete the continuing competency requirements?**  
No, this was not addressed in the original bill. The reason for continuing competency is to ensure that in today’s health care environment, knowledge of the latest developments in the profession is a crucial means by which nursing duties are safely and effectively fulfilled. New health care systems are emerging and redoubling the challenges of Boards to assure consumers that licensed nurses shall remain competent for the duration of their practice. This is a benefit for the individual nurse as well as the nurse’s employer.
16. **If I am interested in taking a course that is not offered by one of the formally accepted certification programs listed under the “Learning Activity Options,” how can I be sure that the learning activity will be eligible as a learning activity that will meet the state requirements?**  
Many health care professionals receive educational opportunities by mail, find brochures through different networks, find offers in various journals or magazines. Be sure to check the “Accreditation Statement” to find which accreditation body has provided the credit designation. See examples:

#### Accreditation Statement

The Northwestern University Feinberg School of Medicine is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education for physicians.

#### Credit Hour Statement

The Northwestern University Feinberg School of Medicine designates this live activity for a maximum of 10.75 *AMA PRA Category 1 Credit(s)*. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

The American Academy of Nurse Practitioners and the American Nurses Credentialing Center accept *AMA PRA Category 1 Credit(s)* from organizations accredited by the ACCME.



## Education Credits

### Category 1

Creighton University Health Sciences Continuing Education designates this live activity for a maximum of 8.5 AMA PRA Category 1 Credit(s)<sup>™</sup>. Physicians should claim only credit commensurate with the extent of their participation in this activity.

AAPA accepts AMA category 1 credit for the PRA from organizations accredited by ACCME.

### Nurses CE

Creighton University Health Sciences Continuing Education designates this activity for 8.5 contact hours for nurses. Nurses should claim only credit commensurate with the extent of their participation in the activity.

**Nurses licensed in Iowa and California:** This activity was planned and developed in accordance with the continuing education standards of the American Nurses Credentialing Center (ANCC). The Iowa Board of Nursing and the California Board of Nursing will honor ANCC continuing education credits for face-to-face programs held outside Iowa and California, or for ANCC-approved online-recorded courses taken in a self-study format.

### Pharmacy

The 2016 *Trauma Symposium* is provided by Creighton University Health Sciences Continuing Education (HSCE). HSCE is accredited by the Accreditation Council for Pharmacy Education (ACPE) as a provider of continuing pharmacy education. This activity is assigned Universal Activity (UAN) # 0839-9999-16-012-L04-P and is accredited for 8.5 hours for attendance of all CE sessions on June 17, 2016. The 2016 *Trauma Symposium* is a knowledge-based CE activity.

### EMS

This educational activity has been approved for up to 8.5 continuing education hours for all levels of EMS personnel through Creighton University.

### Accreditation Statement

This activity has been planned and implemented by Creighton University Health Sciences Continuing Education, CHI Health and LifeNet Air Medical Services for the advancement of patient care. Creighton University Health Sciences Continuing Education is accredited by the American Nurses Credentialing Center (ANCC), the Accreditation Council for Pharmacy Education (ACPE), and the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing education for the health care team.

## 17. How can I become a CE provider or approver?

Visit the ANCC website and learn how you or your organization can become a provider of CE or approver of CE by downloading the provider manual at: <http://www.nursecredentialing.org/2015-ProviderManual> or the approver manual at: <http://www.nursecredentialing.org/2015-ApproverManual>

You can find an ANCC accredited provider in your state by checking the ANCC website at:

<http://www.nursecredentialing.org/Accreditation/AccreditedOrganizations>

At present (as of February 2017), Hawaii Pacific Health Continuing Education Department is the only ANCC accredited organization in Hawaii.

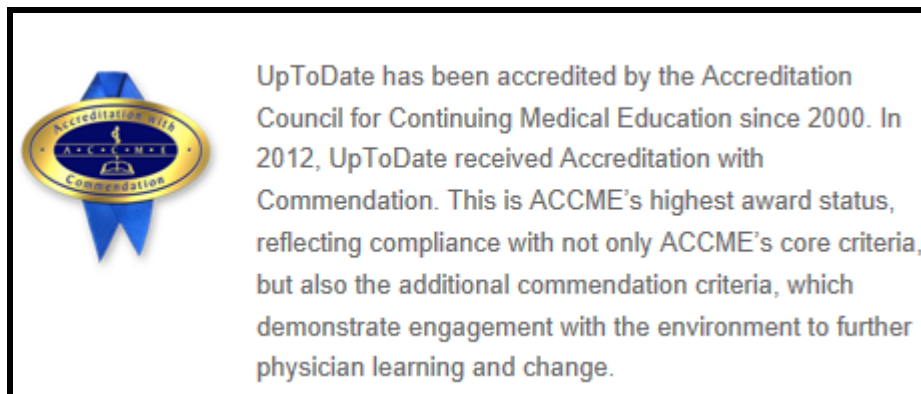
## 18. Are resources for free or low-cost educational opportunities available?

Yes. There are numerous resources for continuing education credits which may be free or low-cost. Here are some tips:

- a) First, see if your organization offers an accredited (i.e. AANPBC, ACCN, ACCME, or ACPE certified) employer-based education program or provides education through an accredited vendor such as Elsevier, Healthstream, or Lippincott.
- b) Watch for flyers and brochures for free CME seminars offered by your organizations. Many speakers provide these presentations at no cost to employees or association members.
- c) Check health profession journals and publications for qualified directed reading credits.

- d) Advance Practice Nurses who subscribe to UpToDate earn CMEs simply by using the application during day-to-day practice.

**(See Accreditation Statement for UpToDate)**



- e) Check with your local union chapters (Hawaii Nurses Association [HNA]), nursing associations (Hawaii Association for Professional Nurses [HAPN]) at: <http://www.hapn-nurses.org/>, or honor societies like Sigma Theta Tau for learning activities.
- f) Watch for vendor provided learning opportunities such as those given by health technology companies or pharmaceutical representatives.
- g) Learning activities are also available through the Center for Disease Control and Prevention (CDC) training and continuing education online at: <https://www2a.cdc.gov/TCEOnline/>
- h) Medscape offers free CMEs for nurses who register at: <http://www.medscape.org/nurses>
- i) The Lippincott Nursing Center offers free CE as well at: <http://www.nursingcenter.com/ceconnection>
- j) The National Council of State Boards of Nursing (NCSBN) also gives you access to a significant amount of free CE at: <https://www.ncsbn.org/courses.htm>
- k) If you are a member of a formal nursing organization, your membership may afford you free CE activities. At present, there are almost 100 organizations nationwide who offer accredited learning opportunities in various specialties. Organizations include but not limited to:
- 1) Academy of Medical-Surgical Nurses
  - 2) Academy of Neonatal Nursing
  - 3) Air & Surface Transport Nurses Association
  - 4) American Academy of Ambulatory Care Nursing
  - 5) Academy of Nurse Practitioners
  - 6) Assembly for Men in Nursing
  - 7) American Assisted Living Nurses Association
  - 8) American Association of College of Nurses
  - 9) American Association of Critical-Care Nurses



- 10) American Association of Diabetes Educator
- 11) American Association of Heart Failure Nurses
- 12) American Association of the History of Nurses
- 13) American Association of Legal Nurse Consultants
- 14) American Association of Managed Care Nurses
- 15) American Association of Neuroscience Nurses
- 16) American Association of Nurse Anesthetists
- 17) American Association of Nurse Assessment Coordinators
- 18) American Association of Nurse Life Care Planners
- 19) The American Association of Occupational Health Nurses
- 20) American College of Cardiovascular Nurses
- 21) American College of Nurse-Midwives
- 22) American College of Nurse Practitioners
- 23) American Holistic Nurses' Association
- 24) American Nephrology Nurses' Association
- 25) American Nurses Association
- 26) American Nursing Informatics
- 27) Army Nurse Corps Association
- 28) Asian American/Pacific Islander Nurses Association
- 29) Association of Camp Nurses
- 30) Association of Child and Adolescent Psychiatric Nurses
- 31) Association of Child Neurology Nurses
- 32) American Association of Critical-Care Nurses
- 33) Association Community Health Nurse Educators
- 34) Association of Faculties of Pediatric Nurse Practitioners
- 35) Association of Nurses in AIDS Care
- 36) Association of perioperative Registered Nurses
- 37) Association of Rehabilitation Nurses
- 38) Association of Women's Health, Obstetric and Neonatal Nurses
- 39) Case Management Society of America
- 40) Dermatology Nurses' Association
- 41) Federal Nurses Association
- 42) Home Health Nurses Association
- 43) Hospice and Palliative Nurses Association
- 44) Infusion Nurses Society
- 45) International Association of Forensic Nurses
- 46) National Alaska Native American Indian Nurses Association
- 47) National Association of Bariatric Nurses
- 48) National Association of Directors of Nursing Administration/Long Term Care
- 49) National Association of Clinical Nurse Specialist
- 50) National Association of Hispanic Nurses
- 51) National Association of Indian Nurses of America
- 52) American Organization of Nurse Executives
- 53) American Pediatric Surgical Nurses Association
- 54) American Psychiatric Nurses Association

- 55) American Society of Ophthalmic Registered Nurses
- 56) American Society for Pain Management Nursing
- 57) American Society of PeriAnesthesia Nurses
- 58) American Society of Plastic Surgery Nurses
- 59) National Association of Neonatal Nurses
- 60) National Association of Nurse Massage Therapist
- 61) National Association of Nurse Practitioners in Women's Health
- 62) National Association of Orthopaedic Nurses
- 63) National Association of Pediatric Nurse Practitioners
- 64) National Association for Practical Nurse Education and Service
- 65) National Association of Registered Nurse First Assistants
- 66) National Association of School Nurses
- 67) National Association of State School Nurse Consultants
- 68) National Black Nurses Association
- 69) National Federation of License Practical Nurses
- 70) National Gerontological Nursing Association
- 71) National League for Nursing
- 72) National Nurses in Business Association
- 73) National Nursing Staff Development Organization
- 74) National Organization for Associate Degree Nursing
- 75) National Organization of Nurse Practitioner Faculties
- 76) National Private Duty Association
- 77) Navy Nurse Corps Association
- 78) Nurses Organization of Veterans Affairs
- 79) Oncology Nursing Association
- 80) Pediatric Endocrinology Nursing Society
- 81) Respiratory Nursing Society
- 82) Rural Nurse Organization
- 83) Philippine Nurses Association of America
- 84) Sigma Theta Tau International, The Honor Society of Nursing
- 85) Society of Gastroenterology Nurses and Associates
- 86) Society of Otorhinolaryngology and Head-and-Neck Nurses
- 87) Society of Pediatric Nursing
- 88) Society of Trauma Nurses
- 89) Society of Urological Nurse and Associates
- 90) Society of Vascular Nursing
- 91) Transcultural Nursing Society
- 92) Visiting Nurses Association of America
- 93) Wound, Ostomy and Continence Nurses Society

## **HAWAII STATE CENTER FOR NURSING'S WORKFORCE SURVEY**

Every renewal period, nurse licensees are requested to complete the Hawaii State Center for Nursing's workforce survey in collaboration with the Hawaii State Board of Nursing. The survey link is located on the top and bottom of the Hawaii State Board of Nursing's online renewal form.

This survey asks questions about nurses' current practice in Hawaii including island of residence, license type, employment role, setting, and specialty and educational pathways. Nurses' participation in the survey improves the reliability of these survey findings.

This information is analyzed and released in a report. This report helps nursing leaders, schools of nursing, and government officials and individuals understand trends and changes to the nursing workforce and support planning and programs that respond to the current need of nurses and healthcare in the State.

Past reports and other Hawaii State Center for Nursing activity and program information are available at [hawaiicenterfornursing.org](http://hawaiicenterfornursing.org).

Laura Reichhardt, Director  
Hawaii State Center for Nursing

### RENEWAL “FACTOIDS”

1. For the current renewal cycle, July 1, 2015 – June 30, 2017, you do **NOT** have to complete a learning activity option for continuing competency.
2. All nurse licenses (LPN, RN, APRN) expire on June 30<sup>th</sup> of every odd-numbered year.
3. To renew your nurse license in **2019** renewal, all nurses who are not exempt or who have not been granted an extension, shall be required to have completed at least one of the learning activity options to meet the continuing competency requirement.
4. You may renew your nurse license online only if you did not have any convictions, disciplinary actions or pending disciplinary actions in the past two (2) years preceding the renewal cycle (i.e. July 1, 2017 – June 30, 2019, July 1, 2019 – June 30, 2021, etc.).
5. Filing any false attestation on your renewal application will result in disciplinary action taken against your nurse license.
6. If you are an APRN, you must renew your RN license at the same time.
7. If you are an APRN with prescriptive authority, you are required to submit proof of completion of at least thirty (30) hours of continuing education (8 hours in pharmacology and 22 hours in your practice specialty) in order to “renew” your prescriptive authority privilege. Please submit your documents before or when you renew your APRN license. Failure to submit proof of completion of the continuing education requirement will result in disciplinary action to revoke your prescriptive authority.
8. If you fail to renew your nurse license prior to June 30, 2017, your nurse license will be forfeited and you may NOT practice. Practicing under an “expired” or “forfeited” license is considered unlicensed activity and disciplinary action can be taken against your license even if it is “expired” or “forfeited”. You may restore your forfeited license within two (2) years from the expiration date by submitted the renewal application and paying an additional fee.
9. Online renewals are only available from the beginning of April to midnight June 30, 2017. After that LPNs and RNs may access the restoration application online until March 2019. APRNs may **NOT** restore their license online, only hard copy (paper) restoration will be accepted.
10. If you are currently “active” and wish to place your nurse license on “inactive” status when you renew, you may not renew online. You will have to request a hard copy (paper) renewal application to place your nurse license on “inactive” status for the next biennium. You may reactivate your license by submitting a reactivation application.