

**BOARD OF PSYCHOLOGY**  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by § 92-7(b), Hawaii Revised Statutes (“HRS”).

Date: November 3, 2023

Time: 12:30 p.m.

In-Person Meeting Location: PVL Exam Room  
HRH King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii 96813

Present: Sherry Sutherland-Choy Psy.D., APRN, Chair  
Jill Oliveira Cabbab, Ph.D., Vice Chair  
June Ching, Ph.D., Member  
Don “Keith” Pedro, Psy.D., Member  
Christopher Fernandez, Executive Officer (“EO”)  
Rochelle Araki, EO  
Andrew Kim, Esq. Deputy Attorney General (“DAG”)  
Shasteen Hiona, Secretary

Excused: Jeffrey Stern, Ph.D., Member.

Guests: None.

Agenda: The agenda for this meeting was posted to the State electronic calendar as required by Hawaii Revised Statutes (“HRS”) section 92-7(b).

Call to Order: The meeting was called to order by Chair Sutherland-Choy at 1:00 p.m., at which time quorum was established by roll call vote of present members. Vice Chair Oliveira Cabbab; Dr. June Ching; and Dr. Pedro confirmed their presence. Dr. Jeffrey Stern was excused by Chair Sutherland-Choy.

Review and Approval Of Board Meeting Minutes:

A. Meeting minutes of September 20, 2023

Chair Sutherland-Choy asked if any members had any questions or corrections to the minutes. After a brief review, and on a motion by Chair Sutherland-Choy seconded by Dr. Pedro, and hearing no objections, the members unanimously approved the meeting minutes as is.

Applications:

On a motion by Chair Sutherland-Choy, seconded by Vice Chair Oliveira Cabbab, and hearing no objections, the Board unanimously voted to enter into Executive Session at **1:10 p.m.** pursuant to HRS sections 92-5(a)(1) and 92-5(a)(4) to consider and evaluate personal information relating to individuals applying for professional or vocational licenses cited in section 26-9 or both and to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.

**EXECUTIVE SESSION**

At 2:30 p.m., it was moved by Dr. Pedro, seconded by Dr. Ching, and unanimously carried by roll call of present members to return to open session.

A. Ratification List

PSY-2099	Jane E Ginsberg	National Register
PSY-2100	Frank W Davis	CPQ
PSY-2102	Dayami Liebenguth	National Register
PSY-2103	Sara R Fromboluti	Examination
PSY-2104	Ahmed S Sabry Elsokkary	Senior Psychologist
PSY-2105	Madison B Bailey	National Register
PSY-2106	Joseph D Salerno	National Register
PSY-2107	Darlene A Hall	Senior Psychologist
PSY-2108	Wesley S Chong	Examination
PSY-2109	Jamie A Cisar	National Register
PSY-2112	Michelle H Macera	Examination Wavier
PSY-2113	Nicole Knapp	National Register
PSY-2114	Nicole Lane Huggins	CPQ
PSY-2116	Minda Huang	Examination Wavier
PSY-2118	Pamela Freundl Krist	National Register
PSY-2119	Marine G Richard	National Register

A motion by Chair Sutherland-Choy, seconded by Dr. Pedro, was unanimously carried by the Board to ratify the list of approved applications above.

B. Applications for Board Review

Examination

(1) Tara Sanderson

On a motion by Dr. Pedro, seconded by Dr. Ching, members present voted unanimously to defer the application of Dr. Sanderson pursuant to HRS 436B-

10(a)(9) to request additional details regarding her application.

The Board wished to also note for change in the next meeting that Dr. Sanderson should change pathways to Examination Waiver since she is licensed in another jurisdiction.

(2) Poe Poe Sua'ava

On a motion by Dr. Ching, seconded by Vice Chair Oliveira Cabbab, members present voted unanimously to approve the application of Dr. Sua'ava.

Examination Waiver

(3) Heather Johnson

On a motion by Dr. Ching, seconded by Dr. Pedro, members present voted unanimously to defer the application of Dr. Johnson pursuant to HRS 436B-10(a)(9).

(4) Jennifer Larsen-Evens

On a motion by Chair Sutherland-Choy, seconded by Dr. Pedro, members present voted unanimously to approve the application of Dr. Larsen-Evens based on the new information provided to the Board.

(5) Meghan Polits

On a motion by Dr. Pedro, seconded by Dr. Ching, members present voted unanimously to defer the application of Dr. Polits pursuant to HRS 436B-10(a)(9) in order to request further information.

(6) Roxanne Ramirez

On a motion by Chair Sutherland-Choy, seconded by Dr. Ching, members present voted unanimously to approve the application of Dr. Ramirez based on new information provided to the Board.

(7) Arlene Unger

On a motion by Chair Sutherland-Choy, seconded by Dr. Ching, members present voted unanimously to defer the application of Dr. Unger, pursuant to HRS 436B-10(a)(9),

HRS in order to request completion of her training report.

Temporary Permit

(8) Brittani Baldwin Gracey

On a motion by Vice Chair Oliveira Cabbab, seconded by Dr. Pedro, members present voted unanimously to approve the application of Dr. Baldwin Gracey petitioning for a temporary permit to provide services for up to 90 days pursuant to section 465-9, HRS.

Request to  
Provide Remote  
Supervision of  
Psychological  
Assistant:

Pursuant to Hawaii Administrative Rules §16-98-4(6), the Board was to review a request by Dr. Michi Wong, Ph.D. and Dr. Ayako Sakuragi, Psy.D.; to approve other arrangements, i.e., remote supervision, in lieu of being in the same location for Psychological Assistant Dr. Jessica Payne, Psy.D.

However, after some discussion based on information provided to EO Fernandez, Chair Sutherland-Choy chose to take the next agenda item out of order so that EO Fernandez could confirm with Dr. Sakuragi that their clinic still required the authorization presented in this agenda item.

EO Fernandez explained he spoke with Dr. Sakuragi to inquire whether Kaiser was moving forward with the request, or, with Dr. Payne intending to be licensed fully within the next week, would they be withdrawing the request.

**Taken out of Order**

Review of Advisory  
Committee Member  
Candidates:

The Board reviewed candidates for the Regulated Industries Complaints Office's ("RICO") Psychology Advisory Committee which will become effective January 1, 2024, upon an approval vote by the Board.

After a brief discussion concerning the purpose of the committee and how it relates to disciplinary investigations by RICO, and on a motion by Dr. Ching, seconded by Dr. Pedro, the Board voted unanimously to approve the candidates for the RICO Psychology Advisory Committee.

Training Standards

And Requirements  
For Licensure:

A. Degree Requirements: Coursework, Practicum, Internship  
Program and Standards

Dr. Pedro stated he believes that standards need to be established by the Board. He is getting information from training programs that it would be beneficial to have the set training standards to develop program curriculum; especially in a postdoc experience.

Chair Sutherland-Choy agreed stating this has been something the Board has been attempting to establish through rules or statute change. For example, for those training programs that are not APA accredited, new language that would follow APPIC standards.

EO Fernandez reminded the Board that several years ago the Board made an informal interpretation of the statutes and rules saying it considered the APPIC standards for training program accreditation to meet the requirements for licensure in Hawaii. He added the Board was currently limited to asking certain specific questions, and whether the program adhered to the standards of APPIC is not one of them.

Vice Chair Oliveira Cabbab requested clarification why the Board was limited.

EO Fernandez explained that the rules only allow the Board to identify the supervisor and their credentials, the hours and dates of the internship or postdoc, whether its APA or not, and brief summary. To ask if the internship, for example, was APPIC would be beyond the Board's authorities, especially if the response from the applicant leads to the Board denying the application.

Vice Chair Oliveira Cabbab opined that the Board has a responsibility to confirm if the training occurred in "a Health Service Psychology training program".

EO Fernandez stated that this is made difficult by the fact that "health service psychology" is not defined in the statutes and rules, making a determination by the Board based on APPIC standards questionable. He asked where the term came from?

Vice Chair Oliveira Cabbab explained that the difference between "health service psychology" and "clinical psychology" is almost semantical.

Dr. Pedro agreed.

Dr. Ching noted that “health service psychology” was established during a time when some in the health fields were moving towards integrated medicine.

Members agreed.

DAG Kim stated the Board’s authorities are not clear about asking further information on training programs without a definition. He added that this could lead to determinations by the Board being considered arbitrary and capricious.

Vice Chair Oliveira Cabbab noted that the Board would be basing determinations on APPIC standards, or national standards.

Dr Pedro suggested that the Board continue to pursue updating standards for training.

Members agreed.

EO Fernandez suggested considering bringing this matter to the stakeholders of the statutory chapter, e.g., professional associations, and other departments.

The Board will continue discussion of developing the training standards based on APPIC standards at subsequent meetings.

B. Internship and Postdoctoral Experience Reporting

Chair deferred agenda sub-item.

**Taken out of Order**

Request to  
Provide Remote  
Supervision of  
Psychological  
Assistant:

EO Fernandez explained that he spoke with Dr. Sakuragi to inquire if Kaiser was moving forward with the request if Dr. Payne intended to be licensed fully within the next week. He stated Dr. Sakuragi initiated a withdrawal of Kaiser’s request, since it would be unnecessary, if Dr. Payne was licensed.

Chair deferred the item.

Next Meeting: Schedule for 2024 TBD

Adjournment: There being no further business to discuss, the meeting adjourned by Chair Sutherland-Choy at 3:04 p.m.

Reviewed and approved by:

Taken and recorded by:

/s/ Christopher Fernandez  
Christopher Fernandez  
Executive Officer

/s/ Shasteen Hiona  
Shasteen Hiona  
Secretary

CF:sh  
01/12/24

- Minutes approved as is.
- Minutes approved with changes; see minutes of \_\_\_\_\_.

DRAFT