

BOARD OF NURSING
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor as required by Section 92-7(b), Hawaii Revised Statutes (“HRS”).

Date: Thursday, November 2, 2023

Time: 9:00 a.m.

In-Person Meeting Location: Queen Liliuokalani Conference Room, First Floor
HRH King Kalakaua Building
335 Merchant Street
Honolulu, Hawaii 96813

Virtual: Virtual Videoconference Meeting – Zoom Webinar (use link below)
<https://dcca-hawaii-gov.zoom.us/j/85955631038>
Zoom Phone Number: (669) 900 6833
Meeting ID: 859 5563 1038

Zoom Recording Link: <https://youtu.be/EqPJhnVXsuY>

Agenda: The agenda was posted on the State electronic calendar as required by HRS section 92-7(b).

Members Present: Carrie Oliveira, Chair
Diana Jill Riggs, RN, MSN, Vice Chair
Karen Boyer, RN, MS, FNP
Luzviminda Miguel, DNP, MSN Ed., RN
Bradley Kuo, DNP, APRN, FNP-BC, CARN-AP
Terrance Aratani, Public Member

Member Excused: Benjamin Ramos, RN
Sherri Shields-Hanson, MSN, RN

Staff Present: Chelsea Fukunaga, EO (“EO Fukunaga”)
Lee Ann Teshima, Executive Officer (“EO Teshima”)
Shari Wong, Deputy Attorney General (“DAG”)
Marc Yoshimura, Secretary
Cortnie Tanaka, Secretary

Guests: Robin Jenkins, Chief Customer Engagement Officer, CGFNS
Erica Fuller, Senior Customer Experience Specialist, CGFNS
Laura Reichhardt, Hawai‘i State Center for Nursing
Linda Beechinor, Hawai‘i American Nurses Association
Jeremy Creekmore, President, Hawai‘i Association of Professional Nurses
Banfield
Danielle Schacht

Janae Pringle
Jen Pastiglione
June Belvis
Rhobera Haley
Emily Krump
Liane Hussey
Pamela Smith
Colleen Folsch
Debra

For purposes of this hybrid meeting, the Chair will take roll call of the Board members to establish quorum and for motions that require a vote of the Board members.

Virtual Meeting
Instructions:

A short video regarding virtual meetings was played for attendees.

The Chair provided information on internet and phone access for today's virtual meeting and announced that today's meeting was being recorded and that the recording will be posted on the Board's web page.

Call to Order:

The Chair took roll call of the Board members.

In accordance with Act 220, SLH 2021, all Board members attending virtually confirmed that they were alone in their nonpublic location.

After taking roll, quorum was established, and the meeting was called to order at 9:07 a.m.

Chair's Report:

Announcements

American Academy of Nurses 2023 Class of Fellows – Laura Reichhardt

The Chair congratulated Laura Reichhardt, Director of the Hawaii State Center for Nursing, for being inducted into the American Academy of Nursing from the Board.

Approval of the October 5, 2023 Open and Executive Session Meeting Minutes

The Chair asked if there were any corrections or discussion of the open and executive session minutes of the October 5, 2023 meetings.

The Chair stated that she provided the Executive Officers with minor, non-substantive changes to the minutes.

There were no further corrections or discussion.

Upon a motion by the Chair, seconded by Ms. Boyer, it was voted on and unanimously carried to approve the open and executive session minutes of the October 5, 2023 meeting as amended.

Informational
Briefing by CGFNS:

Update Board of CGFNS Services of Foreign Education Nurses

Ms. Robin Jenkins the Chief Customer Engagement Officer from CGFNS reported:

- CGFNS is one of the largest credential evaluation organizations which specializes in evaluating health care professionals since 1977.
- Increase outreach activities:
 - o Visiting various jurisdictions
 - o Quarterly education sessions
 - o Sending out information about activities
- Hawaii had 275 reports generated from CGFNS.
 - o Credential Evaluation Services (CES) report.
 - Report which assesses nurses' education from outside the US.
 - Compares them against US nursing standards.
 - Candidates also need to pass a qualifying exam which is a baseline knowledge exam (a pre NCELX exam offered by CGFNS).
 - English proficiency requirements met.
 -

The Chair has asked if the CES report includes the English proficiency results.

Ms. Jenkins answered that the CES report is customizable and if the Board would like for it to be included in the reports it can be included.

EO Teshima inquired whether an English proficiency test is required if an applicant was taught in English.

Ms. Jenkins answered yes, it is stated on the report if the education was taught in English.

EO Teshima informed Ms. Jenkins that the Hawaii BON reviews the CES Report to verify the nursing program comparability; specifically, whether the program is comparable to a US nursing program.

Ms. Jenkins stated yes that the report does include those things and that if the education is not comparable it will list the deficiencies or if there are any gaps. At that point the Board can act.

EO Teshima also asked for clarification on the CES vs Certification Program (CEP), is the CEP equivalent to a CES report.

Ms. Jenkins stated that the evaluation process of assessing is the same, with the exception that, the CEP does not provide you a report. If an applicant does not meet the standards, then they are not issued a certificate. The applicant will get a letter stating their deficiencies but will not issue anything to the licensure board. The CES report is an advisory report to explain where the gaps are in an applicant's education and requests for supporting documents. The CEP indicates whether an applicant meets the requirements; if they meet the requirement, they will be issued a certificate as to if they do not meet the requirements, they will not get a certificate issued.

EO Teshima wants to verify that if an applicant received the CEP verification certificate, whether it was the equivalent of being issued a CES report; meaning that the CEP recipient's education is comparable to a US accredited program with no deficiencies.

Ms. Jenkins verified the language on the certificate will state that the education is

comparable to the Hawaii BON standards.

EO Teshima is trying to distinguish the difference between the two verifications. She stated that the CES report will indicate that an applicant's education is comparable however, the program did not include "X", "Y", and "Z". She is wondering whether the CEP verification certificate would be issued to someone that had any "deficiencies" in any clinical or didactic subjects.

Ms. Jenkins replied that they would not be but would like for her colleague, Erica Fuller, to answer.

Ms. Erica Fuller, Senior Customer Experience Specialist, explained that the difference is that the certification program issues the applicant a certificate.. Meaning that anyone issued a certificate has met the comparability assessment as far as RN standards; this includes both clinical and theoretical hours for U.S. RN standards. If any applicant does not meet these standards, a certificate will not be issued; instead a deficiency letter will be sent, stating that the applicant will need to remediate those hours to receive their certificate. However, the certificate will never be issued to the Board. The Board will instead, receive a certification verification letter which states that the applicant has met the comparability assessment to an RN.

Ms. Fuller also explained that the CES advisory report also looks at the same requirements as the CEP certificate except that the Board will do the advisory on the applicants next steps. They are two different deliveries with the same assessment.

EO Teshima asked how the Board would receive the verification certificate letter for the CEP certificate.

Ms. Fuller stated that the CES connect portal allows up to 5 Board members to be notified when a report is uploaded or transmitted to the portal. Each person will be notified if a CES report has been uploaded or a verification letter has been uploaded, and of new applications. She added that the reports are only available for one year.

Ms. Jenkins added that the Board will be forwarded a document that shows the services comparison between the CES and CEP certification verification letter.

The Chair asked if there were any other questions.

Ms. June Belvis had her hand raised and was promoted to panelist.

Ms. June Belvis the COO of Hawaii Health Associates, she stated that she has a Canadian nurse that she is trying to employ in HI and inquire a HI license but is having issues regarding CGFNS and other visa screens.

The Chair informed Ms. Belvis that her testimony does not pertain to the agenda item of "Informational Briefing: Update Board of CGFNS Services of Foreign Education Nurses".

Ms. Jenkins offered her contact information, but Ms. Belvis stated that she would like to speak with someone from the Board of Nursing.

EO Teshima stated that she will look out for her email and will get back to her after the meeting.

The Chair asked there were any other questions for CGFNS and Ms. Jenkins.

There were no further questions or discussion.

The Chair thanked Ms. Jenkins for her time, her presentation and her team being available for this meeting.

The Chair announced that the Executive Officers will meet with CGFNS and at the next meeting will make a recommendation on whether to accept either or both of the CES Report and the CEP certification verification letter.

Executive Officer's
Report:

Emergency Proclamation Relating to Wildfires – Report on Current Emergency Proclamation – Terminates on November 6, 2023, Unless Superseded by a Separate Proclamation

EO Teshima reported that the Emergency Proclamation Relating to Wildfires will terminate on November 6, 2023, unless superseded by a separate proclamation. Any individuals practicing without a license will not be able to do so if proclamation is not extended.

Amendments to Hawaii Administrative Rules (“HAR”) Chapter 89, Relating to Nurses – Proposed Amendments to HAR §16-89-22, Pertaining to Temporary Permits – Status Report

EO Teshima reported that the rule amendments have been forwarded to the Director of the DCCA for review and signature, at which point, they will be forward to the Legislative Reference Bureau (“LRB”) for review. EO Teshima stated that she will also try to request that LRB expedite its review so that the rule amendments may be reviewed by the Small Business Regulatory Review Board (“SBRRB”) at its December meeting. If approved by the SBRRB, a public hearing will be held and then the rules will be sent to the Governor for signature.

NCSBN Nursys e-Notify Database

EO Teshima stated that at the Board’s last meeting, she provided an article that announced that nurses who sign up for the e-Notify Database will receive a notification indicating that their license is due to expire. Ms. Boyer had previously asked whether NCSBN maintains a list of nurses who have signs up for this data base it will notify you when your license is about to expire and requirements. NCSBN responded that their list is confidential and that they are unable to share this information.

Random Audit – Status Report

EO Fukunaga stated that the audit letters were sent out on October 31, 2023, noting that 2% of nurses who renewed for the 2023 renewal were randomly selected for audit. EO Fukunaga stated that the nurses who were selected have of 60 days to submit proof that they complied with the continuing competency audit. The last day to respond to the audit letter is December 31, 2023.

EO Teshima asked whether the Board has any issues with posting a list of nurses who were selected for random audit wants to the Board's website.

There were no objections raised.

The Board agreed it would be permissible to post the list to the website.

2024 Legislative Session

EO Teshima asked if the Board knows of any possible legislation upcoming for the 2024 Legislative session.

There were no further comments or discussion from the Board.

Request for Continuing Education from Hawaii Department of Human Services for Course, "Person-Centered Thinking and Practices Training"

EO Teshima requested the Board's thoughts and opinions on the course.

Ms. Boyer stated that it looks comprehensive.

EO Teshima asked whether the course would apply for both an RN or LPN credit.

The Chair answered yes.

Ms. Boyer answered yes, stating that the course is a two-year training to help at-risk, great-need Medicaid recipients in the community. They are just trying to prove their care outcomes.

EO Teshima asked if there was any other questions or concerns related to this CE course.

Upon a motion by the Chair, it was seconded by Mr. Boyer, voted on and unanimously carried to approve the "Person-Centered Thinking and Practices Training" as a Board-approved continuing competency course.

"Nursing Schools Are Turning Away Thousands of Applicants During Major Nursing Shortage" – Article from CNN

EO Fukunaga found this article stating that the nursing shortage is not specific to Hawaii, noting that there is a shortage of nurses nationally and internationally as well. The article also highlighted strenuous working conditions that were present pre-COVID, during COVID, and post-COVID.

Reports:

Hawai'i State Center for Nursing – Laura Reichhardt

Ms. Reichhardt reported on the following:

- Released the data table for the State's nursing workforce supply survey with the

- largest response rate of all time.
- Nursing Simulation Conference was a great turnout.
- Deep dive into John Hopkins training on November 3, 2023.
- SCR- 112 Working Group Study.
 - Currently writing the report.
 - Wants to thank everyone involved.
 - Wanting to introduce into legislation.
- HRS review.
 - Report provided and will be sent to the board.
 - 180 statutes reviewed to date.
 - 83 recommended profession specific language changes.
- New specialty training
 - Launched on October 20th.
 - Partnership with “Good Job” grant through UH.
 - Pay for nursing specialty training curriculum across the state in clinical settings to help build the specialty nurse workforce across the state.

Hawai'i American Nurses Association – Linda Beechinor

Ms. Beechinor reported on the following:

- Hawaii ANA 4th Annual Conference on October 28th 7am – 4pm at the Hawaii Country Club to be live streamed.
 - Over 100 participants.
 - Awarded over 600 CEU's.
 - Conducted elections for several director positions.
 - Keynote speaker is Dr. Jennifer Kennedy the ANA President was received by the Royal Hawaiian Color Guard.
- Trying to bring young people into the organization to connect with younger nurses.
- Supports the temporary nursing licensure to help alleviate the problem NLC has been trying to solve.

Hawai'i Association of Professional Nurses – Jeremy Creekmore, President

Mr. Creekmore reported on the following:

- NP Week on November 15, 2023, 6pm at the Encore Saloon.
- Trying to plan a small conference next year, summertime, with a local organization, more to follow.
- Next May collaborating with Queens on another conference.

Executive Session:

At 10:05 a.m., upon a motion by the Chair, seconded by Mr. Kuo, it was voted on and unanimously carried to move into executive session in accordance with HRS §92-4 and §92-5 “To consider and evaluate personal information relating to individuals applying for professional or vocational licenses cited in section 26-9 or both;” and “To consult with the Board’s attorney on questions and issues pertaining to the Board’s powers, duties, privileges, immunities, and liabilities;”, and that the Board will vote on the applications after coming out of executive session.

At 11:02 a.m., upon a motion by Mr. Kuo, seconded by Mr. Aratani, it was voted on to move out of executive session.

Applications:

Ratification Lists

Upon a motion by the Chair, seconded by Mr. Aratani, it was voted on and unanimously carried to approve the following ratification lists:

LPNs, license numbers 20824-20850;
RNs, license numbers 114835-115264; and
APRNs and APRNs with prescriptive authority

Applications

The Chair called for a motion regarding the applications.

Licensed Practical Nurse:

Upon a motion by Ms. Boyer, it was seconded by Mr. Kuo, voted on and unanimously carried to the following application:

Shirley Jeanneane Harrell-Pilar

Registered Nurses:

The Chair announced that the following RN applications have been deferred for additional information:

**Maureen Murphy
Travis Oliphant
Shem Kenyanya**

Upon a motion by Ms. Boyer, it was seconded by Mr. Kuo, voted on and unanimously carried to approve the following RN and APRN applications for licensure subject to the condition that the applicant disclose her prior disciplinary action to any and all employers in which she may provide care to patients in Hawaii pursuant to HRS § 436B-19(13):

Mary James

Upon a motion by Ms. Boyer, it was seconded by Ms. Miguel, voted on and unanimously carried to approve the following applications:

**Baylee Candeaux
Colleen Folsch
Ehimwenma I. Iaya
Anella Smith**

Upon a motion by Ms. Boyer, it was seconded by Mr. Aratani, voted on and unanimously carried to deny carried to deny the following RN applicant pursuant to HRS §457-12(a)(1):

Laverne Christine McKenzie

Advanced Practice Registered Nurses:

Upon a motion by Ms. Boyer, it was seconded by Mr. Kuo, it was voted on and unanimously carried to approve the following application:

Anella Smith

Next Meeting: Date: Thursday, December 7, 2023
 Time: 9:00 a.m.
 In-Person: Queen Liliuokalani Conference Room
 King Kalakaua Building, 1st Floor 335 Merchant Street
 Honolulu, Hawaii 96813
 Virtual: Zoom Webinar

Adjournment: With no further business to discuss, the Chair adjourned the meeting at 10:49 a.m.

Taken by:

Reviewed by:

/s/ Cortnie Tanaka

/s/ Chelsea Fukunaga

Cortnie Tanaka
Secretary

Chelsea Fukunaga
Executive Officer

[X] Minutes approved as is.

[] Minutes approved with changes; see minutes of _____