

BOARD OF PSYCHOLOGY
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by § 92-7(b), Hawaii Revised Statutes (“HRS”).

Date: September 20, 2023

Time: 12:30 p.m.

In-Person Meeting Location: PVL Exam Room
HRH King Kalakaua Building
335 Merchant Street, First Floor
Honolulu, Hawaii 96813

Virtual Participation: Virtual Videoconference Meeting – Zoom Webinar
<https://dcca-hawaii-gov.zoom.us/j/82390880796>

Present: Sherry Sutherland-Choy Psy.D., Chair
Jill Oliveira Cabbab, Ph.D., Vice Chair
Jeffrey Stern, Ph.D., Member
June Ching, Ph.D., Member
Don Pedro, Psy.D., Member
Christopher Fernandez, Executive Officer (“EO”)
Andrew Kim, Esq. Deputy Attorney General (“DAG”)
Johnny Li, Tech Support
Mia Dao Linh Trung Hoang, Tech Support
Shasteen Hiona, Secretary

Excused: None.

Guests: Dr. Roxanne Ramirez

Agenda: The agenda for this meeting was posted to the State electronic calendar as required by Hawaii Revised Statutes (“HRS”) section 92-7(b).

A short video was played to explain the meeting procedures and how members of the public could participate in the virtual meeting.

Call to Order: Quorum was established by a roll call of members present, and the meeting was called to order at 12:10 p.m. by Chair Sutherland-Choy.

Chair Sutherland-Choy began by explaining that the Board of Psychology (“Board”) had held a meeting on September 1st, 2023, but after adjournment, it was discovered that the Board had not established quorum. She further explained that this meeting was to revote on agenda items from the previous meeting and to discuss new business.

RE-VOTE ON AGENDA ITEMS FROM THE SEPTEMBER 1, 2023 MEETING

Review and
Approval
Of Board Meeting
Minutes:

A. May 5, 2023: Open Meeting and Executive Session

Chair Sutherland-Choy informed attendees that at the Board's September 1, 2023 meeting, it voted to accept the open and executive session meeting minutes for May 5, 2023, as is, and then asked for public testimony.

Chair Sutherland-Choy then asked members, if there was any further discussion or changes to their votes from the previous meeting?

Just prior to Chair Sutherland-Choy calling for a motion to reaffirm the Board's September 1, 2023 vote to approve the open and executive session meeting minutes as is, Dr. Roxanne Ramirez raised her hand to provide testimony.

When called upon by the Chair, Dr. Ramirez inquired about the status of her application which had been deferred for further information by the Board at the September 1, 2023 meeting, and to clarify some terms used within that meeting's minutes associated with the review of her application documents which she listed to the Board.

Chair Sutherland-Choy explained the deferral process to Dr. Ramirez, stating that applications deferred have an issue that needs to be corrected to meet the licensure requirements.

EO Fernandez added that Dr. Ramirez can be provided with an explanation either during the applications agenda item, or with himself after the meeting.

Dr. Ramirez agreed to discuss at the later time.

On a motion by Chair, seconded by Dr. Pedro, the Board unanimously voted to reaffirm the Board's previous vote on September 1, 2023, to approve the open and executive session meeting minutes as is.

Applications

A. Ratification List

PSY-2076	Clarissa J Gosney	Examination Waiver
PSY-2077	Margaret Donohue	National Register
PSY-2078	Neira Rebecca Fineman	Senior Psychologist

PSY-2079	Marla Marisa Sanzone	National Register
PSY-2080	Michelle Medeiros	National Register
PSY-2081	Kim E Ono	ABPP Diplomat
PSY-2083	Kylie Y Uratsuka	Examination
PSY-2084	Kevin J Wittenberg	Senior Psychologist
PSY-2085	Janis V Goldman	ASPPB CPQ
PSY-2086	Rebecca F Bailey	Senior Psychologist
PSY-2091	Glenda Olivier	Senior Psychologist
PSY-2092	Denise M Jablonski-Kaye	ABPP Diplomat
PSY-2093	Della Shaylene Lusk	ASPPB CPQ
PSY-2095	Barbara J Sparrow	ASPPB CPQ
PSY-2096	Debra Ferguson	National Register
PSY-2097	Terry Dornak-Gasinski	ASPPB CPQ

Chair Sutherland-Choy explained that at its September 1, 2023 meeting the Board voted to ratify the list of approved applications as listed on the agenda. She added that the ratification list for this meeting is the same and so she moved to ratify the list of applications approved. The motion was seconded by Dr. Ching, and unanimously approved the ratification list from September 1, 2023.

B. Applications for Board Review

Chair Sutherland-Choy asked if there was any testimony from attendees, and hearing none, moved on to explain that the applications on the agenda for the meeting were reviewed, and positions were determined at the Board's September 1, 2023 meeting. Having already completed review of the applications, Chair Sutherland-Choy stated that the Board would reaffirm the following votes from the previous meeting on September 1, 2023:

Examination

- (1) Nierika Gilbert

In the matter of the Application of Dr. Gilbert, the Board voted to approve.

Examination Waiver

- (1) Jadu Jagel

Chair Sutherland-Choy informed members and attendees that there had been an update to the matter, and she wished to take the application out of order* after.

- (2) Jennifer Larsen-Evens

In the matter of the Application of Dr. Larsen-Evens, the

Board voted to approve pending receipt of verification that she completed at least an additional 100 hours of acceptable postdoctoral supervised experience.

(3) Cortney Janick-Menzie

In the matter of the Application of Dr. Janicki-Menzie, the Board voted to approve.

(4) Heather Johnson

In the matter of the Application of Dr. Johnson, the Board voted to defer for further information.

(5) Yesenia Castillo

In the matter of the Application of Dr. Castillo, the Board voted to approve.

(6) Min Cheng

In the matter of the Application of Dr. Cheng, the Board voted to approve pending receipt of further information that verifies she completed all degree requirements prior to the start of her postdoctoral experience.

(7) Roxanne Ramirez

In the matter of the Application of Dr. Ramirez, the Board voted to defer for further information.

Chair Sutherland-Choy then asked for public testimony, and there was none.

Dr. Pedro advocated for Dr. Ramirez to speak with the Board.

EO Fernandez informed Dr. Ramirez that since her application is in review, information within is considered protected. She can waive this and discuss her application with the Board in open session or if she wishes to keep confidentiality, go into executive session with the Board.

Dr. Ramirez confirmed that she was fine with discussing in open session.

Dr. Stern requested EO Fernandez provide Dr. Ramirez with the information he collected in his review of her application at the September 1, 2023, meeting.

EO Fernandez explained to Dr. Ramirez that the Board found her application was deficient for two reasons: (1) the second page of her

application form, Dr. Ramirez appeared to have entered incorrect graduation dates for her degrees. The Board wished for her to correct the education history on a new application form; and (2) there is a conflict of dates between the start of her postdoctoral experience and the award date of her degree. He added the postdoctoral experience began 2 months prior to Dr. Ramirez receiving her degree. The Board is requesting a letter from her degree program confirming she completed her degree requirements prior to starting her postdoctoral experience.

Dr. Ramirez stated that she has a letter from her training director since she did finish her dissertation prior to her internship ending. She added that her graduation was in April, but that the university only confers degrees 3 times a year and so hers was conferred in October of the same year making the conflict with the postdoctoral experience. Lastly, she informed the Board that she has a letter from school that states she completed her degree requirements before starting her postdoctoral experience.

EO Fernandez asked members if after hearing the information presented by Dr. Ramirez they intended to change their previous vote. He added there may be two viable options: (1) keep the vote the same; or (2) change the vote to approve pending receipt of the information from Dr. Ramirez.

Dr. Stern added that another conflict of concern was that the verification form for the postdoctoral experience was signed by the supervisor in July, but the date range of the experience ended in August, after the signing of the document. He noted his belief that these errors are administrative in nature and asked EO Fernandez if his delegation would allow him to approve her application.

EO Fernandez stated that so long as the information requested is quantitative the information received he can approve on behalf of the Board.

Dr. Ramirez presented some additional information regarding her postdoctoral experience dates and hours that explained the signage issue.

EO Fernandez asked members if it wished to have Dr. Ramirez submit a new postdoctoral experience form.

Dr. Ching stated to be consistent across all applications, the Board should request a new form be completed.

After some further discussion clarifying what was to be submitted to the Board and how, Chair Sutherland-Choy informed Dr. Ramirez that it would be maintaining its decision to defer her application at its September 1, 2023 meeting, and thank her for attending.

Chair Sutherland-Choy then moved to re-affirm the votes for items (1), (3), (4), (5), (6), (7), and (8) above. The motion was seconded by Dr. Pedro, and carried unanimously by the Board.

***TAKEN OUT OF ORDER**

With regards to the application of Dr. Jagel, Dr. Sutherland-Choy informed those present that the Board received acceptable verification from his supervisor confirming he has met the postdoctoral experience requirement and this matter is now considered complete. She noted that Dr. Jagel was approved administratively and will be added to the Board's ratification list to be approved at the Board's next meeting.

Executive
Officer Report:

This item was deferred by Chair Sutherland-Choy.

Training Standards
And Requirements:

This item was deferred by Chair Sutherland-Choy to be discussed at a later board meeting.

Chair Sutherland-Choy announced since the Board made no votes during the discussions of agenda items of Executive Officer Report and Training Standards And Requirements, (items 4 & 5 on the agenda), she was deferring these items for today's meeting and request that EO Fernandez include these items for discussion on an upcoming meeting's agenda.

Note: For more information, please see the meeting minutes for September 1, 2023.

Chair Sutherland-Choy announced this concluded the agenda section "Re-vote on Agenda Items From the Board's September 1, 2023 Meeting", and the Board would be moving on to the following section "New business for September 20, 2023".

NEW BUSINESS FOR SEPTEMBER 20, 2023

Review and
Approval of
Board Meeting
Minutes

The Board reviewed the open meeting and executive session minutes of September 1, 2023.

Chair Sutherland-Choy asked members if they had any comments or changes to the meeting minutes. Hearing none she asked for a motion to approve the meeting minutes. On a motion by Dr. Stern, seconded by Dr. Ching, the minutes were unanimously approved as is.

Next Meeting: November 3, 2023
12:30 p.m. HST
PVL Examination Room 330, 3rd Floor

Adjournment: There being no further business to discuss, the meeting was adjourned
by Chair Sutherland-Choy at 1:04 p.m.

Reviewed and approved by:

Taken and recorded by:

/s/ Christopher Fernandez
Christopher Fernandez
Executive Officer

/s/ Shasteen Hiona
Shasteen Hiona
Secretary

CF:sh
10/20/23

Minutes approved as is.

Minutes approved with changes; see minutes of _____.