

BOARD OF DENTISTRY
Professional & Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING¹

Date: September 18, 2023

Time: 10:00 a.m.

Place: PVL Exam Room, 3rd Floor
King Kalakaua Building
335 Merchant Street
Honolulu, Hawaii 96813

Virtual Videoconference Meeting – Zoom Webinar
<https://dcca-hawaii-gov.zoom.us/j/88041441206>

Members Present: Paul Guevara, D.M.D, M.D.S., Chair, Dental Member
Andrew Tseu, D.D.S., Vice-Chair, Dental Member
Wallace Chong, III, D.D.S., Dental Member
Wesley Choy, D.D.S., Dental Member
Staphe Fujimoto, D.D.S., Dental Member
Katherine Fukushima, R.D.H., Dental Hygiene Member
Jonathan Lau, D.D.S., Dental Member
Joy Shimabuku, Public Member
Joyce Yamada, Ed.D., R.D.H., Dental Hygiene Member
Craig Yamamoto, D.D.S., Dental Member

Members Excused: None

Staff Present: Sheena Choy, Executive Officer (“EO Choy”)
Chelsea Fukunaga, Executive Officer (“EO Fukunaga”)
Lee Ann Teshima, Executive Officer (“EO Teshima”)
Bryan Yee, Esq., Deputy Attorney General (“DAG”)
Marc Yoshimura, Secretary

In-Person Guests: Dr. Carlos Ruiz
Charles Kamimura

Zoom Webinar

Guests: Gerraine Hignite

¹ Comments from the public were solicited on each agenda item. If no public comments were given, the solicitation for and lack of public comment are not explicitly stated in these minutes.

Gillian Kim
Kim Nguyen, HDA
Kiyu Noguchi
Sheli Cobler, CRDTS
Norm Chun
Kelley Ellie Miyashiro

Virtual Meeting
Instructions:

A short video regarding virtual meetings was played for attendees.

The Vice Chair provided information on internet and phone access for today's virtual meeting and announced that today's meeting was being recorded and that the recording will be posted on the Board's web page.

Agenda:

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by §92-7(b), Hawaii Revised Statutes ("HRS").

Roll Call:

Chair Guevara welcomed everyone to the meeting and proceeded with a roll call of the Board members. All Board members confirmed that they were present; those on Zoom confirmed they were present and alone.

Call to Order:

There being a quorum present, Chair Guevara called the meeting to order at 10:07 a.m.

Chair's Report:

Announcements

Chair Guevara asked if there were any announcements. Seeing none, the Chair moved to the next agenda item.

Approval of the Minutes of the July 17, 2023 Meeting

Chair Guevara asked if there were any corrections to or discussion of the minutes for the July 17, 2023 meeting, or any public comments.

Seeing none, Chair Guevara asked for a motion to approve the open and executive session minutes of the July 17, 2023 meeting.

Upon a motion by Vice Chair Tseu, seconded by Ms. Fukushima, it was voted on and unanimously carried to approve the open session minutes of the July 17, 2023 meeting.

Upon a motion by Dr. Yamamoto, seconded by Dr. Chong, it was voted on and unanimously carried to approve the executive session

minutes of the July 17, 2023 meeting.

New Business: **Central Regional Dental Testing Service, Inc. (CRDTS)**

2023 CRDTS Annual Meeting – Board Attendee Reports

Chair Guevara invited Vice Chair Tseu, Ms. Yamada, and Ms. Fukushima to share their reports from the August 24 – August 26, 2023 CRDTS Annual Meeting.

Vice Chair Tseu reported that he attended both the CRDTS Annual Meeting and the CRDTS Steering Committee meeting on behalf of Dr. Fujimoto. He stated that much of the discussion at the meetings centered around interstate compacts.

Vice Chair Tseu stated that many state boards were concerned about how the Interstate Dental Compact / Dentist and Dental Hygienist Compact (“DDH Compact”) is written with regards to the sovereignty of states and the input and approval afforded to state boards. One of the main points raised was that interstate compacts are often approved legislatively and sometimes bypass state boards without soliciting their input.

Vice Chair Tseu reported that a second interstate compact will soon be introduced by the American Association of Dental Boards (“AADB”). He stated that CRDTS is concerned about the AADB Compact because of proposed language regarding the acceptance of a single exam for compact requirements, which will prohibit regional exams and other tests from being part of the compact.

Ms. Yamada reported that in the CRDTS Dental Hygiene Exam Review Committee (“ERC”) meeting, they were informed that there is a big trend towards acceptance of simulated dental hygiene patient exams. CRDTS reported that the simulated exams have had statistically similar exam pass rates. The ERC reported no recommended changes to the existing CRDTS exam other than administrative/procedural changes.

Ms. Fukushima reported that this was her first CRDTS Annual Meeting and she received mostly administrative updates from the organization.

CRDTS Presentation by Richael Cobler, Executive Director

Chair Guevara asked if Ms. Cobler was in attendance.

Richael Cobler “raised her hand” and was promoted to panelist.

Chair Guevara welcomed Ms. Cobler to the meeting and reminded her that she has five minutes to share her presentation.

Ms. Cobler stated that the purpose of the presentation is to provide the Board with more information about the CRDTS dental exam, its history in Hawaii, and why CRDTS believes candidates should be afforded the opportunity to choose which exam they take for licensure. She also would like to share about the CRDTS Care Program. Ms. Cobler stated that the exam issue would require legislative action and CRDTS understands that the Board cannot lobby and will opine on issues should they be formally introduced as legislation.

Ms. Cobler stated that around 2003, all the regional exam organizations collaborated with the intent of developing a single national exam for dental licensure, then called the American Dental Licensure Examination (“ADLEX exam”). The first ADLEX exam was administered by CRDTS in Hawaii in December 2005.

In 2008, CRDTS withdrew from the American Board of Dental Examiners (“ADEX”) and developed their own exam. The Commission on Dental Competency Assessments (CDCA), the Western Regional Examining Board (WREB), and the Council of Interstate Testing Agencies (CITA) have since merged to become CDCA-WREB-CITA and administer the ADEX exam (formerly “ADLEX” exam) as a single testing agency.

Ms. Cobler stated that since it was anticipated that there would be one national exam (ADEX/ADLEX exam), many states, including Hawaii, wrote the requirement for the ADEX exam into statute. Therefore, when CRDTS withdrew from ADEX, the CRDTS exam was no longer accepted in Hawaii because the statute had been changed.

§448-9.4 American Board of Dental Examiners (ADEX) examination; regional examinations. An applicant shall take and pass the ADEX examination, and neither the state examination nor any regional examination shall be accepted.

Ms. Cobler stated that CRDTS has given the dental hygiene examination in Hawaii for many years and gave the dental exam in Hawaii for many years prior to the statute change. CRDTS is one of three regional exams still administered in the U.S. Additionally, the CRDTS Dental Hygiene exam is the same as the CRDTS

periodontal part of the Dental Exam, and Hawaii Statutes require the periodontal exam. She stated that the ADEX periodontal exam is different than other periodontal exams.

The CRDTS periodontics simulated patient exam is 40% scoreable psychomotor diagnosis. Scoreable evaluation of the candidate's ability to detect calculus and probe periodontal pockets is assessed. Scoring is spread out evenly across multiple skill sets. A new periodontal typodont is being developed and will be available for testing in January 2024. It will likely not be utilized by CRDTS Dental until the class of 2025 examination year.

Ms. Cobler stated that CRDTS believes that Hawaii would benefit from accepting substantially equivalent clinical exams, like CRDTS, in addition to just the ADEX exam. She stated that there has been legislation introduced in the Hawaii State Legislature in numerous years, but she is not sure why such legislation did not advance.

Ms. Cobler gave a brief summary of the CRDTS Care Program. It is a resource that CRDTS offers to state board for licensees and inactive professionals who require remediation. Briefly, the program covers a pre-assessment evaluation, professional ethics outsourced to a Third Party, continuing education customized in collaboration with State Board input, structured in-person clinical technique and/or remote hand skill practice, and a post-assessment evaluation.

Chair Guevara thanked Ms. Cobler for her presentation and asked the Board if anyone had any questions.

EO Choy asked Ms. Cobler to clarify her statement that the regional testing organizations, aside from CDCA, withdrew from ADEX. Ms. Cobler clarified that that was historical information and CDCA-WREB-CITA have since merged and administer the ADEX exam as a single testing agency.

EO Teshima asked Ms. Cobler if CRDTS has done a comparison between the CRDTS and ADEX exams to demonstrate their assertion that the two exams are "substantially similar." EO Teshima stated having the information would be important for the Board to determine whether they would support the inclusion of the CRDTS exam for Hawaii dental licensure.

Ms. Cobler confirmed that they have, and that CRDTS would share the comparison with the Hawaii Board.

EO Choy informed the Board that Ms. Cobler has requested for CRDTS to be on the agenda for the Board's November 20, 2023 meeting and will be available for further questions at that time.

Licensure Reciprocity Testimony from Dr. Carlos Ruiz

Chair Guevara welcomed Dr. Ruiz in-person to the meeting and reminded him that he has five minutes to share his presentation.

Dr. Ruiz stated that he appeared before the Board in 2021 to discuss licensure portability. Since then, much has changed in the field, and he would like to know where the Board stands on this issue. Dr. Ruiz stated that an interstate dental compact has recently been introduced, and Governor Green recently signed into law a compact bill for the Hawaii Medical Board.

Dr. Ruiz stated that the National Center for Interstate Compacts, the U.S. Department of Defense, the American Dental Association ("ADA"), and the American Dental Hygienist Association ("ADHA") have partnered on the current Interstate Dental Compact / Dentist and Dental Hygienist Compact ("DDH Compact"). He believes the Board should consider options like interstate compacts to continue to ensure the health, safety, and welfare of the public.

Chair Guevara thanked Dr. Ruiz for his presentation and asked if the Board had any questions.

EO Teshima asked Dr. Ruiz how many state boards are currently part of the DDH Compact. Dr. Ruiz replied that nine (9) states are currently signed on to the DDH Compact.

EO Teshima asked Dr. Ruiz if the DDH Compact allows participating states to deviate from the requirements. Dr. Ruiz replied that he was uncertain as he is himself just learning about interstate compacts.

EO Teshima stated that the issue of interstate compacts is very complicated and will require extensive Board and administrative review before a position is taken.

EO Choy asked Dr. Ruiz to clarify which compact he is referencing when he asks for the "Board's support" – the DDH Compact or the AADB Compact?

Dr. Ruiz replied that he is referencing interstate dental compacts generally as he is unsure as to the specifics of compacts, being

only recently introduced to the concept.

EO Teshima asked Dr. Ruiz about his statement that after presenting before the Board in 2021, he contacted Representative Sean Quinlan to introduce legislation.

Dr. Ruiz confirmed that Representative Quinlan did try to introduce legislation relating to dental licensure by reciprocity.

EO Choy clarified that House Bill 1498 was introduced by Representative Quinlan in 2022 but did not receive an initial hearing.

Dr. Ruiz was informed that the Board will form a position regarding interstate compact once more information is available.

Request from Katina Eisermann regarding approval of anesthesia certification course from Phoenix College, Dental Hygiene

Chair Guevara asked if Ms. Eisermann was in attendance.

Ms. Eisermann was not present on Zoom or in-person.

EO Choy stated that Ms. Eisermann is requesting the board's approval of the anesthesia certification course she submitted for consideration from Phoenix College, Dental Hygiene program.

EO Choy reminded the Board that they reviewed the course syllabus and letter from the course administrator at the July 17, 2023 board meeting. Upon review, the Board advised Ms. Eisermann that it appears the course meets the Board's requirements pursuant to HRS §447-1(a)(3) that all applicants must be officially certified in the administration of intra-oral infiltration local anesthesia and intra-oral block anesthesia by an accredited dental hygiene school or by a certification program previously approved by the board.

However, the Board did not grant formal approval at that time since "granting approval" was not on the agenda. The Board did not advise either way if Ms. Eisermann should enroll in the course.

Chair Guevara asked if there was any public testimony or discussion. Seeing none, Chair Guevara asked for a motion.

Upon a motion by Vice Chair Tseu, seconded by Ms. Shimabuku, it

was voted on and unanimously carried to approve the 2023 Phoenix College, Dental Hygiene Program as meeting the Board's requirements pursuant to HRS §447-1(a)(3).

Applications:

Ratification Lists

Chair Guevara asked if there was any public testimony on the ratification lists.

Seeing no public testimony, public testimony was closed. Chair Guevara read the ratification list numbers.

Upon a motion by Chair Guevara, seconded by Dr. Yamamoto, it was voted on and unanimously carried to approve the following ratification lists:

Approved Dentists

DT-3111 CATHERINE WU CHENG
DT-3112 HUAN-CHUN LIN
DT-3113 JEREMY R YOO
DT-3114 KENNETH CHANG CHIEN
DT-3115 BRYSON NAKATANI
DT-3116 MEGAN K YAMAGUCHI
DT-3117 JORDAN MAKAI ANDREWS
DT-3118 JAMIE JYE-MEI LIU
DT-3119 JORDAN ROBERT SIEGEL
DT-3120 SASAN G GARAKANI
DT-3121 CLAYTON JAMES MCELROY
DT-3122 KYLE L NUNEZ
DT-3123 DAVID VASSILEYERICH KHRAPOV
DT-3124 JAIME K MASUNAGA
DT-3125 JOANNA H LEE
DT-3126 SANDY BELLE DUMAR
DT-3127 CHRISTIAN KANAE MASAMI TAMASHIRO
DT-3128 MICHAEL JOHN RETHMAN
DT-3129 REBEKAH GRACE SCHOTT

Approved Dental Hygienists

DH-2432 TIFFANI L POJAS
DH-2433 LEIANAH KAHUNANI DELATORRE-BAXTER
DH-2434 AYSE R NAVARRO
DH-2435 ROWEL VENTURA ANSAGAY
DH-2436 KOBE LYNN BOUNLANGSY
DH-2437 SARAH M CAMA
DH-2438 MICAH S ECHALAS
DH-2439 VINCENT R GUIRA

DH-2440 NAIENZA K OSAWA
DH-2441 ELENE J P RABINO
DH-2442 EMILY LYNN HARMER
DH-2443 TIA M BARRIER
DH-2444 HEIDI BROOKE LONG
DH-2445 OLENA GIUFFRIDA

Approved DH Certification in the Administration of
Intra-Oral Block Anesthesia

DH-2432 TIFFANY L POJAS
DH-2433 LEIANAHA KAHUNANI DELATORRE-BAXTER
DH-2435 ROWEL VENTURA ANSAGAY
DH-2436 KOBE LYNN BOUNLANGSY
DH-2437 SARAH M CAMA
DH-2438 MICAH S ECHALAS
DH-2439 VINCENT R GUIRA
DH-2442 EMILY LYNN HARMER
DH-2443 TIA M BARRIER

Approved DT Permit to Administer Anesthesia

DT-2835 BRETT A STERLING
DT-2887 MICHAEL T HIRONAKA

Applications

Dentist

John Jaicks

Chair Guevara asked if there was public testimony. Seeing none, public testimony was closed.

Chair Guevara asked if there was any board discussion on this application.

Seeing none, Chair Guevara asked for a motion.

Upon a motion by Dr. Lau, seconded by Vice Chair Tseu, a roll call vote was taken to approve Dr. Jaicks' application with Chair Guevara, Vice Chair Tseu, Dr. Chong, Dr. Choy, Dr. Fujimoto, Ms. Fukushima, Dr. Lau, Ms. Yamada, and Dr. Yamamoto voting yes, and Ms. Shimabuku abstaining. The motion carried.

Executive Officer's
Report:

Office of Information Practices (OIP) Updates

1) New Sunshine Law requirement

EO Choy reported that ACT 019 (SB 1513) went into effect on July 1, 2023. It requires Sunshine Law boards to report discussion and any final action taken in executive session when reconvening to public/open session. Moving forward, the Board will briefly summarize what happened after returning from executive session, without disclosing confidential information.

EO Choy stated that the Board has also been provided with an unofficial copy of Sunshine Law, Hawaii Revised Statutes (“HRS”) §92 from the OIP website as a reminder. EO Choy noted that this copy has not yet been updated with the aforementioned Act 019 amendments.

2) Civil Beat Article – “Sunshine Law Complaint Leads To Revote On Changes To Maui Shoreline Rules” (7/25/23)

EO Choy stated that the Board was provided with the July 25, 2023 Civil Beat Article as a reminder of the importance of abiding by Sunshine Law.

EO Choy summarized that the article reports that the County of Maui Planning Commission, which must adhere to Sunshine Law, failed to include some written testimony on a rules revision prior to the Commission’s vote. The complaint was investigated by OIP, and the Commission decided to hold a re-vote.

EO Choy stated that in OIP’s May 1, 2023 “Notice of Appeal” to the Commission, OIP states, “Please remember that OIP is required to interpret the Sunshine Law to favor openness and to disfavor closed meeting provisions...For this reason, when a member of the public complains to OIP that a board’s action was not in compliance with the Sunshine Law, the board has the burden to justify to OIP any departure from the law’s general requirement of openness.”

Interstate Dental Compact and AADB Compact

EO Choy stated that the Board has been receiving correspondence from national dental organizations about two dental compacts – the Interstate Dental Compact / Dentist and Dental Hygienist Compact (“DDH Compact”) and the American Association of Dental Board (“AADB”) Compact.

EO Choy reported that the DDH Compact is being put forth by the Council of State Governments (“CSG”), the American Dental Association (“ADA”), and the American Dental Hygiene Association (“ADHA”) and is funded by the US Department of Defense (“DOD”). It is patterned after several other medical compacts including the Nurse Licensure Compact (“NLC”) and the Interstate Medical Licensure Compact (“IMLC”).

So far, the DDH Compact has passed in three states – Iowa, Tennessee, and Washington, with legislation pending in Kansas, Minnesota, Ohio, and Pennsylvania. The goal is to have seven states approve the compact in order to commence.

The AADB Compact is patterned after the Federation of State Medical Boards (“FSMB”) Compact. The FSMB Compact was passed by the Hawaii State Legislature in 2023. AADB’s goal is to launch in Fall 2023, so the actual language of the AADB Compact is not yet available.

However, EO Choy reported that AADB has raised several concerns against the DDH Compact.

EO Choy stated that the Board does not have to come up with a position at this meeting regarding compacts, but that this was added to the agenda as a starting point for the Board to begin information gathering and discussion.

Formation of Committee for Board Update to the List of Approved Courses for Dental Hygienist Certification for the Administration of Intra-oral Block Anesthesia

EO Choy stated that at the last Board meeting, the Board discussed several inquiries regarding remediation options for the dental hygienist anesthesia certification requirements in HRS §447-3. EO Choy reminded the Board that submitting verification of anesthesia certification is a requirement for the general dental hygiene license in Hawaii.

EO Choy stated that she suggests the Board consider updating a list providing a starting guide of Board-approved courses to applicants given that anesthesia regulations vary by state.

EO Choy clarified that the Board’s requirements are not being changed, but rather the Board may consider creating a “starting resource” of course options. The Board does not “recommend”

courses. All applicants are still responsible for doing their own research and due diligence to meet the Board's requirements.

EO Choy stated that at this time, there are no institutions in Hawaii offering a standalone certification course, so general dental hygiene applicants looking to remediate the anesthesia certification requirement do not currently have any local options.

Upon a motion by Chair Guevara, seconded by Ms. Shimabuku, it was voted upon and unanimously carried to form a Permitted Interaction Group ("PIG") with Chair Guevara, Ms. Yamada, Ms. Fukushima, and Dr. Lau as PIG members to research updating a list of approved courses for the dental hygiene anesthesia certification requirements.

Reminder Regarding Access to Dental Board Meetings

EO Choy stated that for the information of members of the public, the Board staff would like to remind everyone that digital access to attend the Board meetings and access to the agenda and minutes are all available via the Board's website:

<https://cca.hawaii.gov/pvl/boards/dentist/>.

Meeting information can be found at the following link:

https://cca.hawaii.gov/pvl/boards/dentist/meeting_schedule/.

Board agendas are posted on the Public Meetings Calendar website at the following link:

<https://calendar.ehawaii.gov/calendar/>. Agendas are posted no later than six (6) calendar days prior to the Board meeting.

Meeting minutes can also be found on the Board's website, at the following link: <https://cca.hawaii.gov/pvl/boards/dentist/board-meeting-minutes/>.

Members of the public or any other inquirers are always welcome to contact the Board if they have any questions about Board meeting access.

Governor Josh Green's Emergency Proclamations regarding the Maui Wildfires

EO Choy stated that the State is currently operating under Governor Green's Seventh Emergency Proclamation Relating to [the Maui] Wildfires ("Proclamation"). The exact text of the

Proclamation is available at:
<https://governor.hawaii.gov/emergency-proclamations/>.

The Board is very concerned about reports that there are unlicensed dentists who are trying to circumvent the licensure laws and take advantage of the emergency situation on Maui.

Despite recent assertions of licensure exemptions, all individuals are advised that the Proclamation **does not** exempt any provision in HRS Chapter 447, HRS Chapter 448 or HAR Chapter 79. Anyone who wishes to practice dentistry or dental hygiene in the State of Hawaii must hold a current and active license.

All individuals and employers are reminded that pursuant to Hawaii Revised Statutes (HRS) §448-2 and §448-3, practice without license and practice by unlicensed employees is strictly prohibited and subject to penalties. Further, HRS §448-17 provides the Board with the authority to refuse, revoke, and suspend licensees and/or otherwise impose administrative penalties for unauthorized activities.

Chair Guevara and EO Choy both reminded the Board that any inquiries they receive from the public regarding licensing, etc. should be forwarded to Board staff so they can respond accordingly. Board members should not reply to such communication on behalf of the Board.

Consideration of renewal extensions for Lahaina licensees affected by the Lahaina Wildfires

EO Choy stated that given the recent Maui wildfires, she suggests the Board consider discussing continuing education (“CE”) renewal extensions for Lahaina licensees affected.

EO Choy stated that pursuant to HAR §16-79-147(b)(5), “The board may grant a waiver or modification of the CE requirements based on...undue hardship or any other extenuating circumstances.”

§16-79-147 Waiver or modification of requirements. (b) The board may grant a waiver or modification of the CE requirements based on:

- (1) Full time service in the armed forces of the United States;
- (2) An incapacitating illness documented by a licensed physician;
- (3) Being disabled and unable to practice dentistry or

- dental hygiene documented by a licensed physician;
- (4) Being retired from practice and not performing any dental or dental hygiene services; or
- (5) Undue hardship or any other extenuating circumstances.

1) Anesthesia facility renewal inspections

EO Choy reported that there are currently no dentists with a permit to administer deep sedation/general anesthesia or moderate sedation who have a facility in Lahaina.

2) Renewal requirements for Board of Dentistry licensees

EO Choy stated that a sample FAQs page was included in the Board's packet as a starting point for the board if they would like to discuss some kind of waiver or extension for Maui/Lahaina licensees. All waiver requests would be on a case-by-case basis, but factors like the Board's current waiver for virtual CEs, the amount of time an extension would be granted for, etc. may be prudent for the Board to discuss.

Based on HAR §16-79-147(a), if a waiver is sought, the licensee shall submit the following:

§16-79-147 Waiver or modification of requirements. (a) Any licensee seeking renewal of license without full compliance of the CE requirements shall submit:

- (1) A written request for waiver or modification of the CE requirements, with an explanation why the waiver or modification is being sought; and
- (2) Other supporting documents.

EO Teshima asked DAG Yee if licensees can request a CE waiver or extension from the Board regarding continuing education after the renewal deadline.

DAG Yee replied that Board precedence has been that CE waivers or extensions have been granted on a case-by-case basis.

Chair Guevara asked EO Choy for clarification if the discussion was on extensions for renewal or extensions for CE requirements.

EO Choy clarified that the discussion is focused on potential waiver or extension for the CE requirements only. All licensees must

renew their licenses by the renewal deadline of December 31, 2023.

EO Teshima stated that by submitting a renewal application, licensees certify that they have met the CE requirements for the renewal period. Therefore, if a licensee submits the renewal application, but does not request a CE waiver and has not met the CE requirements, they will be found to have falsely attested on their renewal application and may be subject to disciplinary action.

Vice Chair Tseu recommended EO Choy contact the Maui County Dental society to see if they are aware of any licensees who may have been affected.

Dr. Lau stated that there's likely no more than about 10 dentists who are actively practicing in Lahaina. He stated that he can try to identify Lahaina licensees who may encounter difficulties meeting the CE requirements.

Ellie Kelley-Miyashiro raised her hand, but connection could not be established. The participant was directed to contact the Board directly via email at dental@dcca.hawaii.gov.

Gerraine Hignite raised her hand and was promoted to panelist.

Chair Guevara welcome Ms. Hignite and asked her to introduce herself.

Ms. Hignite introduced herself and stated that she is with the Hawaii Dental Hygienist Association (HDHA). HDHA would like to remind the Board that there were also dental hygienists affected by the Maui wildfires, not just dentists.

EO Choy affirmed that the Board will also be reaching out to the relevant dental hygiene associations regarding any dental hygiene licensees who may have been affected by the Maui wildfires.

Ms. Hignite also requested renewal information for the upcoming renewal period.

EO Choy stated that licensees may request a hard-copy renewal form or renew online starting from November 6, 2023. All licensees must renew by December 31, 2023 in order for their license to remain current and active.

Chair Guevara stated that it is each licensee's responsibility to ensure that their license has been renewed on-time.

EO Choy stated that a renewal postcard reminder will be sent out to licensees at the mailing address currently on file. However, the onus is on the licensee to ensure timely renew of their license as the Board has no way of guaranteeing that the reminder postcard has been received. Renewal FAQs have been posted on the Board's website: <https://cca.hawaii.gov/pvl/boards/dentist/>.

Reminder for dentist licensees renewing their anesthesia administration permits

EO Choy reminded the Board that renewal facility inspections are currently underway for dentist licensees with the permit to administer deep sedation/general anesthesia and moderate sedation.

EO Choy reported that there seems to be some confusion regarding the renewal of such dentists' licenses, with some licensees accidentally submitting the initial application for permit instead of renewal form.

Dentists with the special permit to administer should currently be requesting renewal inspections for their facilities. However, the renewal of their license should be done by requesting a hard-copy renewal form, which they cannot complete until they have passed the renewal facility inspection. Hard-copy renewals may be requested starting November 6, 2023.

EO Choy summarized the process as follows:

1. Schedule and pass a renewal facility inspection;
2. Request a hard-copy license renewal form from the Professional and Vocational Licensing (PVL) division starting November 6, 2023;
3. Complete the renewal inspection AND hard-copy renewal form with fees by December 31, 2023.

To request a hardcopy form, licensees should contact the Licensing Branch at (808) 586-3000 or pick up at office location: King Kalakaua Building, 335 Merchant Street, Rm. 301, Honolulu, Hawaii 96813. FAQs on both general renewal requirements and renewal requirements for permit holders are all available on the Board's website: https://cca.hawaii.gov/pvl/news-releases/dental_announcements/.

Next Meeting: Monday, November 20, 2023
10:00 a.m.
In-Person: Queen Liliuokalani Conference Room
HRH King Kalakaua Building

335 Merchant Street, First Floor
Honolulu, Hawaii 96813

Virtual
Participation: Virtual Videoconference Meeting – Zoom Webinar

Adjournment: The meeting adjourned at 11:26 a.m.

Reviewed and approved by:

Taken and recorded by:

/s/ Sheena Choy
Sheena Choy
Executive Officer

/s/ Marc Yoshimura
Marc Yoshimura
Secretary

SC:my

11/3/23

Minutes approved as is.

Minutes approved with changes; see minutes of