

REAL ESTATE APPRAISER ADVISORY COMMITTEE

Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

Date: April 5, 2023

Time: 10:00 a.m.

In-Person Meeting Location: Queen Liliuokalani Conference Room
HRH King Kalakaua Building
335 Merchant Street, First Floor
Honolulu, Hawaii 96813

Virtual Participation: Virtual Videoconference Meeting – Zoom Webinar
(use link below)
<https://dcca-hawaii-gov.zoom.us/j/91325731538>

Present: Shelly H. Tanaka, Industry Member, Chairperson
Fernando Benavente, Industry Member, Vice Chairperson
Aimee Yamamoto, Industry Member
Lars B. Larson, Public Member
Brian Brennan, Financial Institution Member
James Paige, Deputy Attorney General
Candace Ito, Supervising Executive Officer
Hector West, Executive Officer
Shelley Choy, Program Specialist
Leanne Abe, Secretary
Mia Hoang, Technical Support

Excused: None.

Zoom Webinar Guest(s): None.

Agenda: The agenda for this meeting was posted to the State electronic calendar as required by Hawaii Revised Statutes (“HRS”) section 92-7(b).

A brief video was played to explain procedures for this virtual meeting and how members of the public can participate and interact with the Committee during the meeting.

Call to Order: There being a quorum present, the meeting was called to order at 10:13 a.m. by Chairperson Tanaka.

Chairperson Tanaka proceeded with roll call of members. All Committee members were present and alone in their off-site locations.

Approval of the Chairperson Tanaka asked if any members of the public would like

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February 1, 2023,
Meeting Minutes:

to provide oral testimony on this agenda item. There were none.

After discussion, it was moved by Chairperson Tanaka, seconded by Vice Chairperson Benavente, and unanimously carried to approve the February 1, 2023, meeting minutes as circulated.

New Business:

Chairperson Tanaka asked if any members of the public would like to provide oral testimony on this agenda item. There were none.

At 10:14 a.m., it was moved by Chairperson Tanaka, seconded by Mr. Larson, and unanimously carried for the Committee to enter into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with HRS section 92-5(a)(1), and to consult with the Committee's attorney on questions and issues pertaining to the Committee's powers, duties, privileges, immunities, and liabilities in accordance with HRS section 92-5(a)(4). (Note: Committee members and staff entered into Microsoft Teams).

EXECUTIVE SESSION

At 11:02 a.m., it was moved by Chairperson Tanaka, seconded by Vice Chairperson Benavente, and unanimously carried for the Committee to move out of Executive Session and to reconvene to the Committee's regular order of business.

A. Review of Applications:

- 1). Travis S. Rasmussen
(State Licensed Appraiser)

Chairperson Tanaka advised the Committee members that Ms. Yamamoto reviewed the application of Mr. Rasmussen. Three (3) random sample reports were provided with the application, and Mr. Rasmussen appears to meet the qualifications for licensure.

It was moved by Ms. Yamamoto, seconded by Vice Chairperson Benavente, and unanimously carried to approve the application of Mr. Rasmussen for State Licensed Appraiser license.

- 2). Hiromi M. Rodrigues
(Certified General Appraiser)

Chairperson Tanaka advised the Committee members that Vice Chairperson Benavente reviewed the application of Ms. Rodrigues. Three (3) random sample reports were

provided with the application, and Ms. Rodrigues appears to meet the qualifications for licensure.

It was moved by Vice Chairperson Benavente, seconded by Mr. Larson, and unanimously carried to approve the application of Ms. Rodrigues for Certified General Appraiser license.

3). Desiree L. Manual
(Certified General Appraiser)

Chairperson Tanaka advised the Committee members that she reviewed the application of Ms. Manual. Three (3) random sample reports were provided with the application, and Ms. Manual appears to meet the qualifications for licensure.

It was moved by Chairperson Tanaka, seconded by Vice Chairperson Benavente, and unanimously carried to approve the application of Ms. Manual for Certified General Appraiser license.

B. Review of Courses

After discussion, it was moved by Chairperson Tanaka, seconded by Vice Chairperson Benavente, and unanimously carried to ratify the approval of the following renewed and/or CAP approved course:

Course Provider: Franklin Energy Services, LLC

Index #: Course Title & Approved Hours

23-275 Accredited Green Appraiser
20 CE

Course Provider: The CE Shop, LLC

Index #: Course Title & Approved Hours

23-279 Supervisory Appraiser/Trainee Appraiser Course
4 CE

23-280 2022-2023 7-Hour Equivalent USPAP Update Course
7 CE

23-281 2022-2023 15-Hour Equivalent USPAP Update Course
15 QE w/exam
15 CE w/exam

14 CE w/o exam

Course Provider: McKissock, LP

<u>Index #:</u>	<u>Course Title & Approved Hours</u>
23-290	Live Webinar: Residential Appraiser Site Valuation and Cost Approach 15 QE w/exam 15 CE w/exam 14 CE w/o exam
23-291	Live Webinar: Residential Report Writing and Case Studies 15 QE w/exam 15 CE w/exam 14 CE w/o exam

After discussion, it was moved by Chairperson Tanaka, seconded by Vice Chairperson Benavente, and unanimously carried to approve the following courses, based on the initial review and recommendation by Ms. Yamamoto:

Course Provider: Hawaii Chapter of the Appraisal Institute

<u>Index #:</u>	<u>Course Title & Approved Hours</u>
23-276	Marketability Studies: The Six Step Process & Basic Applications 7 CE

Course Provider: American Continuing Education Institute d.b.a. Calypso Continuing Education

<u>Index #:</u>	<u>Course Title & Approved Hours</u>
23-277	Cultural Competency and Elimination of Bias in Appraisals 3 CE

Course Provider: OREP Education Network

<u>Index #:</u>	<u>Course Title & Approved Hours</u>
23-278	Appraiser Liability and Risk Management 7 CE

After discussion, it was moved by Chairperson Tanaka, seconded by Vice Chairperson Benavente, and unanimously carried to approve the

following courses, based on the initial review and recommendation by Chairperson Tanaka:

Course Provider: Appraiser eLearning LLC

Index #: Course Title & Approved Hours

23-282 Appraiser's Guide to Appraisal Inspections
[Online]
7 CE

Index #: Course Title & Approved Hours

23-283 Elimination of Bias and Cultural Competency for
Appraisers – with Real World Relevance
3 CE

Index #: Course Title & Approved Hours

23-284 Desktops 101: Navigating GSE Appraisal Modernization
4 CE

Index #: Course Title & Approved Hours

23-287 Desktops 101: Navigating GSE Appraisal Modernization
[Online]
4 CE

After discussion, it was moved by Chairperson Tanaka, seconded by Vice Chairperson Benavente, and unanimously carried to approve the following courses, based on the initial review and recommendation by Vice Chairperson Benavente:

Course Provider: Appraiser eLearning LLC

Index #: Course Title & Approved Hours

23-285 2023 Appraiser's Conference and Trade Shows (ACTS) –
Day 1
7 CE

Index #: Course Title & Approved Hours

23-286 2023 Appraiser's Conference and Trade Shows (ACTS) –
Day 2
7 CE

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Index #: Course Title & Approved Hours

23-288 FHA Roadmap
7 CE

Index #: Course Title & Approved Hours

23-289 The Other Appraisal Reports: Exploring Restricted & Oral
Appraisal Reports
7 CE

Permitted
Interaction
Group:

Chairperson Tanaka asked if any members of the public would like to provide oral testimony on this agenda item. There were none.

Chairperson Tanaka stated that the Permitted Interaction Group ("PIG")) met and discussed incorporating the Practical Applications of Real Estate Appraisal ("PAREA") into the Real Estate Appraiser Program and amendments to Hawaii Revised Statutes ("HRS") Chapter 466K and Hawaii Administrative Rules ("HAR") Chapter 16-114.

The PIG presented its recommendations to the Committee at the February 1, 2023, meeting.

Pursuant to HRS section 92-2.5(b)(1)(c), the Committee shall act on this item at a subsequent meeting to allot the public and the industry time to review and provide testimony.

There was no further discussion.

Next Meeting:

Wednesday, June 7, 2023
10:00 a.m.

In-Person: Queen Liliuokalani Conference Room
HRH King Kalakaua Building
335 Merchant Street, First Floor
Honolulu, Hawaii 96813

and

Virtual Participation: Virtual Videoconference Meeting
Zoom Webinar

Adjournment:

There being no further business to discuss at this time, the meeting adjourned at 11:09 a.m.

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Taken and recorded by:

/s/ Leanne Abe

Leanne Abe
Secretary

Reviewed and Approved by:

/s/ Hector West

Hector West
Executive Officer

HW:la

5/01/23

☒ Minutes approved as is.

☐ Minutes approved with changes. See Minutes of _____.