

## **IMPORTANT NOTICE FOR ALL MARRIAGE AND FAMILY THERAPISTS REGARDING CONTINUING EDUCATION REQUIREMENTS**

Pursuant to Hawaii Revised Statutes section 451J-10, continuing education ("CE") will be required to renew an MFT license.

Beginning with the renewal for the licensing triennium 1/1/2017 - 12/31/2019, and prior to every triennial renewal thereafter, each licensee shall complete 45 credit hours of CE within the 3-year period preceding the renewal date; provided that a minimum of 6 credit hours are in ethics. Thus, to renew for the licensing triennium starting on 1/1/2017, the licensee shall complete 45 credit hours of CE between January 1, 2017 and December 31, 2019.

A first-time licensee is exempt from the CE requirement for the first license renewal. For instance, if you were initially issued a license between January 1, 2020 and December 31, 2022, you are exempt from the CE requirement for this renewal period only.

Continuing education courses means courses approved by the American Association for Marriage and Family Therapy, Hawaiian Islands Association for Marriage and Family Therapy (formerly known as American Association for Marriage and Family Therapy: Hawaii Division), American Psychological Association, Hawaii Psychological Association, National Association of Social Workers, or National Board for Certified Counselors and Affiliate, Inc. Credit hours means 50-minutes of instruction.

Please note that each licensee is responsible for maintaining the licensee's CE records. Upon audit by the DCCA, the licensee shall present proof of CE compliance. A licensee is subject to disciplinary action for failure to comply with these CE requirements, failure to present proof of CE compliance upon audit by DCCA or filing with the DCCA a false statement regarding CE compliance.

Questions regarding the mandatory CE requirement should be directed to the Marriage and Family Therapist Program's office at (808) 586- 2693, between the hours of 7:45 a.m. - 4:30 p.m.