

REAL ESTATE APPRAISER ADVISORY COMMITTEE

Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Wednesday, December 4, 2019

Time: 10:00 a.m.

Place: Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Present: Brian J. Walther, Industry Member, Chairperson
Shelly H. Tanaka, Industry Member, Vice-Chairperson
Fernando Benavente, Industry Member
Lars B. Larson, Financial Institution Member
George Leong, Financial Institution Member
James Paige, Deputy Attorney General ("DAG")
Alan Taniguchi, Executive Officer
Leanne Abe, Secretary

Guests: Vicki Metcalf, Policy Manager (Appraisal Subcommittee)
Neal Fenochietti, Policy Manager (Appraisal Subcommittee)

Call to Order: There being a quorum present, the meeting was called to order at 10:00 a.m. by Chairperson Walther.

Approval of the
October 2, 2019
Meeting Minutes: After discussion, it was moved by Vice-Chairperson Tanaka, seconded by Mr. Larson, and unanimously carried to approve the October 2, 2019 meeting minutes as circulated.

New Business: a. Review of Application
1) Robin M Petrilli
(Certified Residential Appraiser)

Chairperson Walther stated that he reviewed the Certified Residential Appraiser (“CRA”) application of Robin M Petrilli and concluded that she met all the requirements for CRA license and recommends approval. After discussion, it was moved by Chairperson Walther, seconded by Mr. Benavente, and unanimously carried to approve the CRA application for license of Robin M Petrilli.

2) Keli A Campbell
(Certified Residential Appraiser)

Vice-Chairperson Tanaka stated that she reviewed the Certified Residential Appraiser (“CRA”) application of Keli A Campbell and concluded that she met all the requirements for CRA license and recommends approval. After discussion, it was moved by Vice-Chairperson Tanaka, seconded by Mr. Larson, and unanimously carried to approve the CRA application for license of Keli A Campbell.

b. Review of Courses

After discussion, it was moved by Vice-Chairperson Tanaka, seconded by Mr. Larson, and unanimously carried to approve the following courses, based on the initial review and recommendation by Vice-Chairperson Tanaka:

Course Provider: Appraiser eLearning LLC

<u>Index #:</u>	<u>Course Title & Approved Hours</u>
20-001	Appraising 2-4 Unit MF Properties 7 CE
20-002	Public Records, Square Footage & the Real Estate Information Crisis 7 CE
20-003	Sales Comparison Approach: A Course on Analysis and Reporting 7 CE
20-004	Appraisers Guide to CYA (Covering Your Appraisal)

	4 CE
20-005	Depreciated Replacement Cost 7 CE
20-006	Intro to Commercial Property Valuation 7 CE
20-007	ANSI, Home Measurement & the Power of Price Per Square Foot Architectural Styles 7 CE

After discussion, it was moved by Chairperson Walther, seconded by Mr. Benavente, and unanimously carried to ratify the approval of the following renewed and/or CAP approved courses:

Course Provider: Appraisal Institute

<u>Index #:</u>	<u>Course Title & Approved Hours</u>
20-017	2020-2021 7-Hour National USPAP Update Course [classroom] 7 CE
20-018	2020-2021 15-Hour National USPAP Course [classroom] 15 QE w/exam 15 CE w/exam 14 CE w/o exam

Course Provider: McKissock, LP

<u>Index #:</u>	<u>Course Title & Approved Hours</u>
20-015	2020-2021 7-Hour National USPAP Update Course 7 CE
20-016	2020-2021 15-Hour National USPAP Course 15 QE w/exam 15 CE w/exam 14 CE w/o exam

Course Provider: Calypso Continuing Education

<u>Index #:</u>	<u>Course Title & Approved Hours</u>
20-008	A Brief Historic Stroll Through America's Architectural Styles 7 CE
20-009	Appraising Energy Efficient Residential Properties 8 CE
20-010	Construction Details, Concept to Completion 7 CE
20-011	Environmental Hazards Impact on Value 7 CE
20-012	FHA Site Inspection for Appraisers 7 CE
20-013	Mold, A Growing Concern 3.5 CE
20-014	Victorian Era Architecture for Real Estate Professionals 3.5 CE

Announcements: Vicki Metcalf and Neal Fenochietti, Policy Managers from the Appraisal Subcommittee ("ASC") were introduced and welcomed by the Committee. Ms. Metcalf gave a brief history and purpose of the ASC, a federal agency, which oversees the appraisal regulatory programs established by States.

Ms. Metcalf shared that they just started the full regulation of the Appraisal Management Company ("AMC") program of the appraisal regulatory structure. They are still in the process of gathering information for evaluation of the bi-annual audit. She stated that they will be releasing their preliminary findings from the completed audits and that findings from this audit will be made available in the final document (public document).

Chairperson Walther thanked Ms. Metcalf and Mr. Fenochietti.

Next Meeting: Wednesday, February 5, 2020
10:00 a.m.
Queen Liliuokalani Conference Room

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King Kalakaua Building
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Adjournment: There being no further discussion, the meeting adjourned at 10:32 a.m.

Taken and recorded by:

/s/ Leanne Abe

Leanne Abe
Secretary

Reviewed and Approved by:

/s/ Alan Taniguchi

Alan Taniguchi
Executive Officer

AT:la

12/15/19

Minutes approved as is.

Minutes approved with changes. See Minutes of _____.