

**ELEVATOR MECHANICS LICENSING BOARD**  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

**MINUTES OF MEETING**

Date: Friday, October 25, 2019

Time: 2:00 p.m.

Place: Examination Conference Room  
King Kalakaua Building, 3<sup>rd</sup> Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

Present: Robert Greig, Industry Member, Chairperson  
Jammie Garcia-Paahana, Industry Member, Vice-Chairperson  
Evan Fong, Industry Member  
Ronald Nakamine, Department of Labor and Industrial Relations Designee  
Kedin C. Kleinhans, Executive Officer  
Christopher Leong, Esq., Deputy Attorney General ("DAG")  
Kellie Teraoka, Secretary

Guest: None

Agenda: The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Hawaii Revised Statutes ("HRS") section 92-7(b).

Call to Order: There being a quorum present, the meeting was called to order at 2:01 p.m. by Chairperson Greig.

Approval of Minutes: It was moved by Mr. Nakamine, seconded by Vice-Chairperson Garcia-Paahana, and unanimously carried to approve minutes of the July 26, 2019 Board meeting.

Licensing: At 2:04 p.m., it was moved by Vice-Chairperson Garcia-Paahana, seconded by Mr. Fong, and unanimously carried for the Board to move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with HRS section 92-5(a)(1), and to consult with the Board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities in accordance with HRS section 92-5(a)(4).

**EXECUTIVE SESSION**

At 2:22 p.m., it was moved by Mr. Fong, seconded by Vice-Chairperson Garcia-Paahana, and unanimously carried for the Board to move out of Executive Session.

a. Ratifications

It was moved by Mr. Fong, seconded by Mr. Nakamine, and unanimously carried to ratify the following list of issued apprentice registrations, temporary permits and licenses.

Apprentice Registration:

- i. Paul Apostol (#R190910002), eff. 8/5/19
- ii. Danzel Kalahiki (#R190910001), eff. 8/5/19

Temporary Permit:

- i. Brian Equitz (#T191007008), eff. 9/23/19-12/23/19
- ii. John Foley (#T191007007), eff. 8/28/19-11/28/19
- iii. Courtney Jorgensen (#T190809001), eff. 7/25/19-10/25/19

Issued License:

None

b. Applications – Exam and License Elevator Mechanic

After discussion, it was moved by Mr. Fong, seconded by Mr. Nakamine, and unanimously carried to approve the following applicant to sit for the State examination subject to the following:

vi. Zachary T. Hamasaki - approved subject to the Board's receipt of documentation clarifying his employment history with his current employer.

After discussion, it was moved by Mr. Fong, seconded by Mr. Nakamine, and unanimously carried to approve the following applicants to sit for the State examination:

- i. Brian R. Abarca
- ii. Devin T. K. Douglass
- iii. Brent S. Dupuis
- iv. Zane Ganibe
- v. Brandon Y. Hamasaki
- vii. Jonathan D. Hucks
- viii. Courtney C. Jorgensen
- ix. Dylan K. Lai
- x. Arthur P. Repko
- xi. Jonathan S. Shishido
- xii. Jared R. Wilson
- xiii. Joseph M. York

Executive  
Officer's  
Report:

Executive Officer Kleinhans reviewed the list of current temporary permittees and the results of the State Elevator Mechanics licensing examination administered in August and September of 2019.

- i. Brian H. Equitz (#T191007007), Permit 1  
Eff. 09/23/2019 – 12/23/2019
- ii. John D. Foley (#T191007007), Permit 1  
Eff. 08/28/2019 – 11/28/2019
- iii. Courtney C. Jorgensen (#T190809001), Permit 1  
Eff. 07/25/2019 – 10/25/2019

<u>August 2019</u>	<u>September 2019</u>
2 attempts	2 attempts
1 pass	1 pass
1 fail	1 fail

Executive Officer Kleinhans explained that we are updating our Board operational manuals and including policies and procedures for workplace violence. The Director of DCCA would like Board members to have access to additional training and resources to hold them to the same standards as DCCA employees. Executive Officer Kleinhans will provide an acknowledgment form at the next meeting to confirm receiving and reviewing the aforementioned documents and the Board's operational manual.

#### Rule Revisions:

Executive Officer Kleinhans reported that during the various review processes, it was recommended to:

- Further clarify the apprenticeship program as a “formal” apprenticeship program to avoid confusion with OJT apprenticeship training;
- Specify other institutions or agencies that recognize formal apprenticeship programs;
- Specify the certificate required to qualify an applicant of a formal apprenticeship program for licensure; and
- Specify clear guidelines as to when the Board may grant an additional temporary permit beyond the maximum of two permits.

Executive Officer Kleinhans reported the following suggested amendments:

#### §16-81-3 Definitions.

“Formal apprenticeship program” means a training program for the elevator industry comprised of no less than 8000 hours of training that is recognized by the board and either:

- (1) The Hawaii department of labor and industrial relations; or
- (2) A state apprenticeship agency recognized by the Office of Apprenticeship of the United States Department of Labor.

Executive Officer Kleinhans stated that the new language inserts the word “formal” for further clarification. Further, the above language for paragraphs (1) and (2) were used in testimony for a previous bill regarding what formal apprenticeship program certificates the Board would accept.

§16-81-4(c)(2) License required.

Submit documentary proof on a form provided by the board verifying that the applicant has satisfactorily completed at least the [two] four years of required experience as an apprentice elevator mechanic under the direct supervision of a licensed elevator mechanic, or in the case of an applicant that completed a formal apprenticeship program as defined in section 81-3, a certificate of completion from the formal apprenticeship program;

Executive Officer Kleinhans stated that the new language provides framework to allow an applicant qualifying via formal apprenticeship to submit a certificate of completion in lieu of a completed “Experience Verification” form.

§16-81-5(e) Apprentices; registration required.

The starting date of the [two-year] four-year experience requirement shall be the recorded date of registration with the board as an apprentice elevator mechanic with the board, provided that the starting date of the four-year experience requirement for an apprentice elevator mechanic enrolled in a formal apprenticeship program shall be the starting date of the formal apprenticeship program as defined in section 81-3.

Executive Officer Kleinhans stated that the new language clarifies that apprentice registration shall be recorded by the Board; however, further specifies that the starting date of the experience requirement for formal apprenticeship programs is the starting date of the formal apprenticeship program.

§16-81-7(b) Temporary permits.

A temporary permit may be issued for a three-month period, [or for the duration of time required to complete the particular job for which the permit was issued, whichever was longer.] A maximum of two [consecutive] temporary permits may be issued to any one individual. The board may grant an additional temporary permit to any one individual, provided the applicant submits to the satisfaction of the board, proof that the applicant was unable to work sufficient hours as an elevator mechanic under the immediately preceding temporary permit because of incapacity, undue hardship, or any other serious extenuating circumstances.

Executive Officer Kleinhans stated that the suggested language contains possible example for reasons the Board may grant an additional temporary permit. He further added that should the Board have any other reasons to grant an additional temporary permit, we could discuss including those

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reasons into this section. Board members agreed that the suggested language was sufficient for the time being.

After discussion, it was moved by Vice-Chairperson Garcia-Paahana, seconded by Mr. Nakamine, and unanimously carried to approve Draft 5 of the proposed amendments to HAR Chapter 16-81 with the aforementioned amendments.

Next Meeting: Friday, February 7, 2020  
2:00 p.m.  
King Kalakaua Conference Room  
King Kalakaua Building, 1st Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

Adjournment: There being no further business to discuss, the meeting was adjourned at 2:42 p.m.

Reviewed and approved by:

/s/: Kedin C. Kleinhans

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Kedin C. Kleinhans, Executive Officer

Taken and recorded by:

/s/: Kellie Teraoka

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Kellie Teraoka, Secretary

KCK:kt

11/12/19

[ X ] Minutes approved as is.

[ ] Minutes approved with changes; see minutes of \_\_\_\_\_.