

**ELEVATOR MECHANICS LICENSING BOARD**  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

MINUTES OF MEETING

Date: Friday, October 26, 2018

Time: 1:00 p.m.

Place: King Kalakaua Conference Room  
King Kalakaua Building, 1<sup>st</sup> Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

Present: Lawrence T. Morinaga, Industry Member, Chairperson  
James Wilburn, Jr., Industry Member, Vice Chairperson  
Jammie Garcia-Paahana, Industry Member  
Bert Yorita, Department of Labor and Industrial Relations Designee  
Steve Tsunemoto, Industry Member

Kedin C. Kleinhans, Executive Officer  
Dawn Apuna, Esq., Deputy Attorney General ("DAG")  
Jessica T. Mullin, Secretary

Guest: Marc Yamane – International Union of Elevator Constructors ("IUEC") Local 126

Agenda: The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Hawaii Revised Statutes ("HRS") section 92-7(b).

Call to Order: There being a quorum present, the meeting was called to order at 1:05 p.m. by Chairperson Morinaga.

Approval of Minutes: It was moved by Mr. Tsunemoto, seconded by Ms. Garcia-Paahana, and unanimously carried to approve minutes of the July 26, 2018 Board meeting.

Executive Officer's Report: Executive Officer Kleinhans reviewed the list of current temporary permittees and the results of the State Elevator Mechanics licensing examination administered in the month of August of this year.

Licensing: At 1:07 p.m., it was moved by Ms. Garcia-Paahana, seconded by Mr. Tsunemoto, and unanimously carried for the Board to move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with HRS section 92-5(a)(1), and to consult with the Board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities in accordance with HRS section 92-5(a)(4).

EXECUTIVE SESSION

At 1:19 p.m., it was moved by Vice Chairperson Wilburn, seconded by Mr. Yorita, and unanimously carried for the Board to move out of

Executive Session.

a. Ratifications

It was moved by Ms. Garcia-Paahana, seconded by Mr. Tsunemoto, and unanimously carried to ratify the list of issued apprentice registrations and temporary permits.

Apprentice Registration:

- i. Alex Aguda (R181019001) eff. 4/11/2018
- ii. Killian Pacpaco (R181019002) eff. 5/21/2018
- iii. Rubbie Saena (R181019003) eff. 5/29/2018
- iv. Jordan Villanueva (R181019004) eff. 6/20/2018
- v. Darrin Hong (R180918006) eff. 7/12/2018
- vi. Benjamin Gilbert (R180918007) eff. 7/26/2018
- vii. Travis Hashimoto (R181016002) eff. 7/26/2018
- viii. Shayne Masu (R181016003) eff. 7/26/2018
- ix. Michael Laciste (R180918008) eff. 7/27/2018
- x. Edward Holcomb, Jr. (R180918005) eff. 8/15/2018
- xi. Jordan Lai (R181019005) eff. 8/20/2018
- xii. Vincent Jacob (R181019006) eff. 9/14/18
- xiii. Chauncey Kealoha (R180919001) eff. 9/19/18

Issued License:

- i. Taylor Takahashi (EVM-533) eff. 7/26/2018
- ii. Brandon Thompson (EVM-534) eff. 8/13/2018
- iii. Darren Yee (EVM-535) eff. 9/25/2018

b. Applications – Apprentice Elevator Mechanic

It was moved by Mr. Tsunemoto, seconded by Ms. Garcia-Paahana, and unanimously carried to approve the following applicant for apprentice elevator mechanic registration:

- i. Joseph Carvalho

c. Applications – Exam and License Elevator Mechanic

After discussion, it was moved by Mr. Tsunemoto, seconded by Mr. Yorita, and unanimously carried to approve the following applicants to sit for the State examination.

- i. Jeff McCoy
- ii. Terry Bell
- iii. Jarred Bell
- iv. Joshua Barbadillo
- v. Louie Fuerte

- vi. Raymond McCue
- vii. Jun Lozano
- viii. Noah Amba
- ix. Clinton Sauer

Rule Revisions: Board members discussed the following amendments (with new material underscored and repealed material bracketed and stricken through) to Chapter 16-81, Hawaii Administrative Rules (“HAR”).

i. §16-81-3: Definitions

“Apprentice” or “apprentice elevator mechanic” means any person who is in training to acquire the skills to become an elevator mechanic and who is required to work for at least [~~two~~] four years under an elevator mechanic’s direct supervision as defined in this chapter.

“Apprenticeship program” means a formal training program for the elevator industry recognized by the board that is comprised of no less than 8000 hours on-the-job training and no less than 560 hours of classroom training.

Executive Officer Kleinhans reported that amending the experience requirement from two years to four years aligns the Boards rules with the current statutory requirement. Further, the addition of the word “direct” before the word “supervision” addresses the Board’s concerns with accurately reflecting the on-the-job-learning process pertaining to apprenticeships.

Discussion ensued on the definition of “Apprenticeship program” and the requirement of 560 hours of classroom training. Executive Officer Kleinhans noted that training programs such as NEIEP and CET require more than 560 hours of classroom training.

ii. §16-81-4: License Required

(c) An applicant for licensure shall:

- (1) Have had at least [~~two~~] four years of experience as an apprentice elevator mechanic under the direct supervision of a licensed elevator mechanic. Such experience shall include, but not be limited to the following:
  - (A) Electricity and electronics, which shall include experience in fundamentals, wiring diagrams and blueprints, wire sizing and installation, and troubleshooting;
  - (B) Hydraulic systems and equipment;
  - (C) Elevator maintenance; and
  - (D) Escalators and moving walks;

- (2) Submit documentary proof of a form provided by the board verifying that the applicant has satisfactorily completed at least the ~~two~~ four years of required experience as an apprentice elevator mechanic under the direct supervision of a licensed elevator mechanic;

Executive Officer Kleinhans noted the change of two years to four years and the addition of the word "direct" relates to the discussion of the amendments to HAR §16-81-3.

iii. §16-81-5 Apprentices; registration required.

- (d) An apprentice elevator mechanic shall complete a minimum of ~~two~~ four years of work experience before applying for the elevator mechanic's examination and license.
- (e) The starting date of the ~~two-year~~ four-year experience requirement shall be the recorded date of registration as an apprentice elevator mechanic with the board, provided that the starting date of the four-year experience requirement for an apprentice elevator mechanic enrolled in an apprenticeship program shall be the starting date of the apprenticeship program.

Executive Officer Kleinhans noted the change of two years to four years as discussed from amendments to HAR §16-81-3. He further explained the additional verbiage of the starting date would address the Board's concern of apprentices that inadvertently forget to register as an apprentice, and upon applying for licensure, find out they must work for four more years as a registered apprentice.

iv. §16-81-7 Temporary Permits

- (b) A temporary permit may be issued for a three-month period ~~[or for the duration of time required to complete the particular job for which the permit was issued, whichever is longer]~~. A maximum of two consecutive temporary permits may be issued to any one individual.

Discussion ensued on the purpose of the temporary permit. Mr. Tsunemoto noted that if an applicant were to apply for a temporary permit, it is recommended for the applicant to apply for licensure as well. Mr. Yorita added that there may be concerns that individuals would obtain a temporary permit, leave the State, and upon return obtain another one.

Executive Officer Kleinhans asked if one six-month term temporary permit would be more appropriate rather than two three-month terms. Mr. Yorita

replied that two three-month terms may be more appropriate to address the shortage, however noted that because there is a “maximum” of two temporary permits that may be issued, it may be too restrictive to address the shortage.

DAG Apuna stated that the Board may add language to issue additional temporary permits at the Board’s discretion.

Board members discussed revising HAR §16-81-7 by adding the following amendment:

- (b) A temporary permit may be issued for a three-month period [~~or for the duration of time required to complete the particular job for which the permit was issued, whichever is longer~~]. A maximum of two consecutive temporary permits may be issued to any one individual. Any additional temporary permits may be issued to any one individual at the discretion of the board.

It was moved by Mr. Yorita, seconded by Vice Chairperson Wilburn, and unanimously carried to approve the aforementioned amendments to HAR §§16-81-3, 16-81-4, 16-81-5, 16-81-7.

Executive Officer Kleinhans informed the Board that a draft of the rules will be developed by the Department. The Board will be reviewing the draft at its next meeting.

New Business: a. Legislative Delegation for the 2019 Legislative Session

Executive Officer Kleinhans explained that because the Board meets infrequently, it was recommended to delegate a member, preferably an industry member in Honolulu County, to be able to offer testimony to the Legislature on the Board’s behalf on any bills that may affect the Board or the industry.

It was moved by Ms. Garcia-Paahana, seconded by Mr. Tsunemoto, and unanimously carried to select Chairperson Morinaga as the Board’s delegate for the 2019 Legislative Session.

Next Meeting: Friday, January 25, 2019  
2:00 p.m.  
Examination Conference Room  
King Kalakaua Building, 3rd Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

Adjournment: There being no further business to discuss, the meeting was adjourned at 1:55 p.m.

Taken and recorded by,

/s/: Jessica T. Mullin

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Jessica T. Mullin, Secretary

Reviewed and approved by:

/s/: Kedin C. Kleinhans

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Kedin C. Kleinhans, Executive Officer

KCK:jtm

11/26/18

Minutes approved as is.

Minutes approved with changes; see minutes of \_\_\_\_\_.