

**HAWAII BOARD OF VETERINARY MEDICINE**  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

MINUTES OF MEETING

Date: Wednesday, October 24, 2018

Time: 10:00 a.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, Hawaii 96813

Present: Jenee Odani, D.V.M., Chairperson  
Craig Nishimoto, D.V.M., Vice-Chairperson  
Robert Jordan, D.V.M., Member  
Leianne K. Lee Loy, D.V.M., Member  
Alicia Maluafiti, Member  
Kedin Kleinhans, Executive Officer  
Shari Wong, Deputy Attorney General (“DAG”)  
Lori Nishimura, Secretary

Guest: None.

Agenda: The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Hawaii Revised Statutes (“HRS”) section 92-7(b).

Call to Order: There being a quorum present, the meeting was called to order at 10:00 a.m. by Chairperson Dr. Odani.

Approval of Dr. Lee Loy requested the following corrections to the meeting minutes:

Minutes of the  
July 18, 2018  
Board Meeting:

Page 4: New Business:

A. AAVSB “Board Basics & Beyond” Action List

Dr. Lee Loy reported that AAVSB has many resources for veterinarians including ~~[VAULT (Veterinary Application for Uniform Licensure Transfer) – a “common repository” to store continuing education (CE) that any veterinarian can utilize]~~ VCET (Veterinary Continuing Education Tracking) – free program that allows veterinary professionals to record all continuing education course work in a centralized database.

Discussion ensued on the possibility of the Board’s acceptance of ~~[VAULT]~~ VCET. CEs that are loaded into ~~[VAULT]~~ VCET are verified by AAVSB. Dr. Jordan commented ~~[VAULT]~~ VCET is easy to use.

After discussion, it was moved by Dr. Lee Loy, seconded by Ms. Maluafiti, and unanimously carried for the Board to accept [VAULT] VCET verified CE certificates as a method of determining compliance with the Board's continuing education requirements.

At 10:04 a.m., it was moved Dr. Lee Loy, seconded by Dr. Jordan, and unanimously carried for the Board to enter into Executive Session to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with HRS section 92-5(a)(4).

#### EXECUTIVE SESSION

At 10:06 a.m., it was moved by Dr. Lee Loy, seconded by Dr. Jordan, and unanimously carried for the Board to move out of Executive Session.

After discussion, it was moved by Vice-Chairperson Dr. Nishimoto, seconded by Dr. Lee Loy, and unanimously carried to approve the open session minutes and executive session minutes of the July 18, 2018 Board meeting, as amended.

#### Executive Officer's Report:

A. Exam Branch Information for the Permitted Interaction Group to Review Exam Content

Executive Officer Kleinhans stated that he received approval from Dave Grupen, Acting Exam Branch Chief, concerning the Permitted Interaction Group's (members: Chairperson Dr. Odani, Vice-Chairperson Dr. Nishimoto, and Dr. Jordan) request to review the question bank of the State examination for possible amendments to the content of the examination.

B. Amendments to Hawaii Administrative Rules Chapter 101, Veterinarians – Draft 8

Executive Officer Kleinhans stated the Board's last known proposed amendments to Hawaii Administrative Rules ("HAR") 16-71, may be on Draft 8, amended August 2009. He stated that the Board should review this draft at the next meeting.

At 10:11 a.m., it was moved Chairperson Dr. Odani, seconded by Dr. Lee Loy, and unanimously carried for the Board to enter into Executive Session to consider and evaluate personal information relating to individuals applying for professional or vocational licenses, to consider sensitive matters related to public safety or security, to deliberate or make a decision upon a matter that requires the consideration of information that must be kept confidential pursuant to a state or federal law, or a court order in accordance with HRS sections 92-5(a)(1),(6), and (8), and to consult with the Board's attorney on questions and issues pertaining to the Board's

powers, duties, privileges, immunities, and liabilities in accordance with HRS section 92-5(a)(4).

#### EXECUTIVE SESSION

At 10:15 a.m., it was moved by Chairperson Dr. Odani, seconded by Vice-Chairperson Dr. Nishimoto, and unanimously carried for the Board to move out of Executive Session.

#### Applications:

##### A. Approval to Sit for State Board Licensing Examination

After discussion, it was moved by Vice-Chairperson Dr. Nishimoto, seconded by Ms. Maluafiti, and unanimously carried to approve the following application for approval to sit for State Board licensing examination:

- (1) CARTER, Kasey J.

After discussion, it was moved by Dr. Jordan, seconded by Ms. Maluafiti, and unanimously carried to approve the following application for approval to sit for State Board licensing examination:

- (1) JIAO, Robert

##### B. Ratification of Issued Temporary Permit

After discussion, it was moved by Dr. Jordan, seconded by Ms. Maluafiti, and unanimously carried to ratify the following issued temporary permits:

- (1) CUFFIE, Antwan J.
- (2) GANS, David H.
- (3) KUBOYAMA, Mari M.
- (4) NISHIMOTO, Elisa E. M.

##### C. Ratification of Issued License

After discussion, it was moved by Dr. Jordan, seconded by Ms. Maluafiti, and unanimously carried to ratify the following issued licenses:

- (1) BARRETT, Meghan C.
- (2) BUESER, Pierre P.
- (3) DOMBECK, Joanna L.
- (4) GANN, Mary P.
- (5) HURA, Marta K.
- (6) KAMIYA, Cristie Y. J.
- (7) KUBOYAMA, Mari M.

- (8) MARTIN, Chelsey W.
- (9) MIYASHIRO, Kylie A.
- (10) NISHIMOTO, Elisa E. M.
- (11) ONAGA, Jonathan D.
- (12) STEPHENS, Lisa D.

Examinations: A. Results of the State Veterinary Licensing Examination Administered on July 20, 2018

Candidates Eligible:	9
Exams Administered:	8
Successful:	7
Failed:	1
No Shows:	1

Results of the State Veterinary Licensing Examination Administered on August 16, 2018

Candidates Eligible:	8
Exams Administered:	7
Successful:	6
Failed:	1
No Shows:	1

Results of the State Veterinary Licensing Examination Administered on September 21, 2018

Candidates Eligible:	2
Exams Administered:	2
Successful:	2
Failed:	0
No Shows:	0

New Business: A. 2018 AAVSB Annual Meeting & Conference

Chairperson Dr. Odani stated that she and Dr. Lee Loy attended the 2018 AAVSB Annual Meeting & Conference in Washington D.C. She further stated the following topics were discussed (as underlined), and that she wanted to continue those discussions with the Board:

- Criminal background checks. The Board does not require them from their applicants, but other Boards/Programs do require criminal background checks. DAG Wong noted that veterinary applicants are required to disclose criminal conviction(s) on their application. Requiring criminal background checks would require a statutory change.

- Veterinary practice ownership. The Board had determined in their previous meeting that the Board's statutes/rules were silent/did not address if you needed to be a veterinarian to have a veterinary corporation.
- New Board member orientation. New board member orientation (sometimes held annually) may be held this year.
- Mission statement. Other state boards start their meeting by reading their mission statement – to protect the public.
- Newsletter. No mechanism to communicate to licensees. The Board does have a website but may not have personnel and/or resources to create a newsletter.

Dr. Lee Loy commented there were a lot of recommendations on communications for the veterinary community, such as communication with the AAVSB - they are available for various member services. The Board should keep communication, networking open with other states to see what they have available/what is happening in their state. The Board should also keep updated with the Practice Act Model. The Board should communicate to legislators that we still are a Board that can make a difference and not a Board to dissolve.

Discussion ensued on the definition of VCPR (veterinarian-client-patient relationship), as defined by AVMA. Some states, as does Hawaii, defaults to AVMA. Dr. Lee Loy commented that the Board should be aware that AVMA supports the trade organization, and that AAVSB supports the regulatory/public.

B. Telehealth

Discussion ensued on telehealth; the Board's statutes and rules are silent on telehealth. Further discussion ensued on the AVMA's policy on telehealth – Board's should take into consideration if it falls within the scope of practice and location of patient and if appropriate.

Vice-Chairperson Dr. Nishimoto inquired if telehealth is for Hawaii licensed veterinarians whose patients are here.

Executive Officer Kleinhans stated he will review other states for their positions on telehealth and its relationship to maintaining a VCPR.

DAG Wong commented as to how veterinarians would be able to diagnose without touching/sensory check on the animal.

Chairperson Dr. Odani commented that telehealth may be suitable in some instances.

C. Legislative Delegation for the 2019 Legislative Session

After discussion, it was moved by Vice-Chairperson Dr. Nishimoto, seconded by Dr. Jordan, and unanimously carried to designate Dr. Lee Loy and Chairperson Dr. Odani as legislative delegations for the 2019 legislative session.

Board Member Disaster/  
Emergency  
Preparedness:

The Board viewed the **AVOID/DENY/DEFEND** training video developed by Advance Law Enforcement Rapid Response Training (ALERRT™).

Public Comment: None.

Next Board Meeting: Wednesday, January 30, 2019  
10:00 a.m.  
King Kalakaua Building  
335 Merchant Street  
Honolulu, Hawaii 96813

Adjournment: There being no further discussion, the meeting adjourned at 11:36 a.m.

Taken and recorded by:

/s/ Lori Nishimura

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Lori Nishimura, Secretary

Reviewed and approved by:

/s/ Kedin Kleinhans

\_\_\_\_\_  
Kedin Kleinhans, Executive Officer

KK:ln

11/18

Minutes approved as is.

Minutes approved with changes. See Minutes of \_\_\_\_\_.