

**THE BOARD OF PHYSICAL THERAPY**  
Professional & Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

**MINUTES OF MEETING**

- Date: Tuesday, November 13, 2018
- Time: 9:00 a.m.
- Place: Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii 96813
- Present: Neil Shimabukuro, Physical Therapist (“PT”), Chair  
Rachelle Iopa, PT, Vice Chair  
Russell Chung, Public Member  
Debra Kubota, PT  
Michael Turner, PT  
Jill Wakabayashi, Physical Therapist Assistant (“PTA”)  
Alan Taniguchi, Executive Officer (“EO”)  
Shari Wong, Deputy Attorney General (“DAG”)  
Jennifer Fong, Secretary
- Guest: Lei Fukumura, Special Deputy Attorney General (“SDAG”)
- Agenda: The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by section 92-7(b), Hawaii Revised Statutes (“HRS”).
1. Call to Order: There being a quorum present, Chair Shimabukuro called the meeting to order at 9:01 a.m.

At this time, Chair Shimabukuro announced he was taking the agenda out of order to discuss the following agenda item:

- 10. Chapter 91, HRS – Adjudicatory Matters, a. In the Matter of the License to Practice Physical Therapy of Haley A. Waud, PTS 2017-6-L – Settlement Agreement Prior to Filing of Petition for Disciplinary Action and Board’s Final Order; Exhibits “1” through “2”
10. Chapter 91, HRS Adjudicatory Matters: Chair Shimabukuro called for a recess from the Board’s meeting at 9:02 a.m., to discuss and deliberate on the following adjudicatory matter, pursuant to Chapter 91, HRS:

- a. In the Matter of the License to Practice Physical Therapy of Haley A. Waud, PTS 2017-6-L – Settlement Agreement Prior to Filing of Petition for Disciplinary Action and Board’s Final Order; Exhibits “1” through “2”

After discussion, it was moved by Ms. Kubota, seconded by Vice Chair Iopa, and unanimously carried to approve the above-referenced Settlement Agreement.

At 9:04 a.m., the Board moved out of Chapter 91, HRS.

The Board returned to its regular order of business.

2. Additional Distribution:

None.

3. Approval of Board Minutes of the September 11, 2018 Meeting:

Chair Shimabukuro asked if there were any comments or concerns regarding the Board minutes of the September 11, 2018 meeting.

There were none.

There being no further discussion or amendments to the minutes, upon a motion by Ms. Wakabayashi, seconded by Vice Chair Iopa, it was voted on and unanimously carried to approve the minutes of the September 11, 2018 meeting as circulated.

At 9:06 a.m., Mr. Chung arrived.

4. Executive Officer’s Report:

- a. 2018 Renewal

EO Taniguchi reported that the 2018 license renewal has begun. He noted that similar to the 2016 renewal, this year’s renewal application includes a self-attestation by the licensee that they have completed the continued competence requirement. After the renewal, the Board will again randomly audit 5% of physical therapists who renewed their license at the “active” status.

- b. 2019 Board Meeting Schedule

EO Taniguchi stated that the 2019 meeting schedule has been finalized and provided to the Board. He reminded the board members if they are unable to attend any of the meetings, they should notify staff as soon as possible.

c. 2019 Board Appointments

EO Taniguchi reported that Vice Chair Iopa and Ms. Kubota will be completing their second terms on June 30, 2018. As board members may only serve a maximum of eight consecutive years on the board, they are not eligible to be reappointed. He noted that Mr. Turner's first term ends on June 30, 2018 and he is eligible for reappointment. The Board also has a public member position open. He stated that any physical therapists or members of the public interested in applying may submit an application through the Governor's Office of Boards and Commissions.

5. Board Member Disaster/Emergency Preparedness:

- a. The Board will view the AVOID/DENY/DEFEND training video developed by Advance Law Enforcement Rapid Response Training (ALERRT™): The intuitive, easy-to-remember three step plan for survival in the event of an active shooter event or other public acts of violence. The training video may be viewed at: <https://youtu.be/j0lt68YxLQQ>

The Board viewed the training video.

EO Taniguchi asked if there were any comments or questions.

There were none.

b. DCCA Board Member Emergency Procedures

EO Taniguchi stated that the DCCA Board Member Emergency Procedures was distributed to the Board members for informational purposes. He asked if there were any comments or questions.

There were none.

6. New Business:

- a. Request from Meredyth Given of MedBridge inquiring if the time for taking the exam/learning assessment be included in the time calculation for continuing competence units ("CCUs") and if so, is the Mergener Formula acceptable to calculate the exam time

The Board reviewed Ms. Given's inquiry.

After some discussion, upon a motion by Vice Chair Iopa, seconded by Chair Shimabukuro, it was voted on and unanimously carried that based on the information provided in Ms. Givens' email, the Board will allow the time for taking the exam/learning assessment to be included in the time calculation for CCUs and that they will accept the use of the Mergener Formula to calculate the exam time.

7. Old Business: a. Discussion regarding update of "List of Other Competence Related Activities Approved by the Hawaii Board of Physical Therapy"

An updated copy of the "List of Other Competence Related Activities Approved by the Hawaii Board of Physical Therapy" document was provided to the Board based on the revisions requested at the Board's last meeting.

EO Taniguchi noted that any changes made would not affect the continuing competence requirement for the December 2018 license renewal.

The following are some of the substantive changes which were discussed:

- For research/scholarship/authorship activities, the CCUs for authoring a publication or contributing to a research project will be per publication/research project.
- For teaching activities, an original letter from an authorized representative (i.e. of the institution, program, event organizer, clinic (for workplace in-service) will be required. If the licensee is the sole event organizer or owner of the clinic (in the case of workplace in-service), the licensee must submit an original signed written statement including a self-attestation that the statement is true and correct.
- For presenting a workplace in-service, a licensee is allowed a maximum of 5 CCUs per licensing biennium.
- For service activities, a licensee is allowed a maximum of 4 CCUs per licensing biennium. An original letter from an authorized representative of the committee/board/organization or community service event will be required. If the licensee is the sole community service event organizer, the licensee must submit an original signed written statement including a self-attestation that the statement is true and correct.
- For serving as committee chairperson, board member, or officer in a professional or governmental organization related to physical therapy practice, CCUs will only be given for a full year of service. No CCUs will be given for less than one year of service.

The Board will resume discussion of the changes at their next scheduled meeting.

At 10:26 a.m., DAG Wong left the meeting.

8. Continuing Competence (“CC”) Course Approval Requests:

a. Ratification of CC Courses Previously Approved by the Board

After some discussion, upon a motion by Vice Chair Iopa, seconded by Ms. Wakabayashi, it was voted on and unanimously carried to ratify the following courses which were previously approved by the Board for Ethics, Laws, and Rules (Jurisprudence) CCUs:

INDEX #	PROGRAM TITLE (SPONSOR)	UNITS
19-003	130 Ethics and Jurisprudence: A Practical Application - Hawaii (Sponsor: <i>PTCourses.com</i> ) [Previous Index #: 17-059]	2.0
19-004	Hawaii Jurisprudence Assessment Module (HI JAM) (Sponsor: <i>FSBPT</i> ) [Previous Index #: 17-053]	2.0

b. Ratification of CC Courses Delegated to the EO for Approval

After some discussion, upon a motion by Ms. Wakabayashi, seconded by Vice Chair Iopa, it was voted on and unanimously carried to ratify the following course delegated to the EO for approval by the Board for Ethics, Laws, and Rules (Jurisprudence) CCUs:

INDEX #	PROGRAM TITLE (SPONSOR)	UNITS
18-024	Legal and Ethical Practice in Hawaii (Sponsor: <i>PhysicalTherapy.com</i> )	2.0

c. CC Course Requests for Review

After some discussion, upon a motion by Chair Shimabukuro, seconded by Ms. Kubota, it was voted on and unanimously carried to approve the following courses for Professional Practice of Physical Therapy CCUs:

INDEX #	PROGRAM TITLE (SPONSOR)	UNITS
18-025	Kick Start Your Home Health Career (Sponsor: <i>Aegis Therapies</i> )	3.0
18-026	Clinical Cancer Exercise Specialist Level 1 Certification Course (Sponsor: <i>REHAB Hospital of the Pacific</i> )	16.0

After some discussion, upon a motion by Ms. Wakabayashi, seconded by Ms. Kubota, it was voted on and unanimously carried to approve the following course for defer the following course pending receipt of additional information:

<b>PROGRAM TITLE (SPONSOR)</b>
• Hawaii Jurisprudence, Rules and Professional Ethics for Physical Therapists (Sponsor: MedBridge)

After some discussion, upon a motion by Vice Chair Iopa, seconded by Ms. Kubota, it was voted on and unanimously carried to defer the following courses pending receipt of additional information:

<b>PROGRAM TITLE (SPONSOR)</b>
• When the Feet Hit the Ground...Running (Sponsor: 3 Dimensional Physical Therapy)
• The Australian Approach for Evaluation and Treatment of the Cervical Spine (Sponsor: Schaack Physical Therapy Seminars)
• Evidence-Based Principles of Diagnosis and Screening in Physical Therapy (Sponsor: Tripler Army Medical Center)

d. Other CC Activities Requests for Review

- 1) Request from Kendra Harrington of the American Physical Therapy Association ("APTA") inquiring about CC units for faculty or mentor participation in an accredited residency or fellowship program

The Board reviewed a request from Ms. Harrington inquiring whether faculty or mentor participation in an accredited residency or fellowship would be considered towards Hawaii's CC requirement. Ms. Harrington stated teaching within an American Board of Physical Therapy Residency and Fellowship Education ("ABPTRFE") accredited residency or fellowship program can be either lecturing for didactic coursework or clinical mentoring (instruction) of residents/fellows-in-training during patient care.

After some discussion, it was the consensus of the Board that based on the information provided, serving as a clinical instructor or mentor to a physical therapist student, physical therapist assistant student or a physical therapist participating in an accredited fellowship or residency program will be acceptable as professional practice CCUs. The Board determined that if the required supporting documentation is submitted, the licensee would

receive 1 CCU for every 40 hours with each student, however, credit will only be given for first delivery during the renewal period.

9. Applications: a. Ratifications

Upon a motion by Mr. Turner, seconded by Vice Chair Iopa, it was voted on and unanimously carried to ratify the following:

PHYSICAL THERAPIST

PT 4632 JAMES T THIBODEAU  
PT 4633 AILAUN SETO  
PT 4634 NATHAN L DAVIS  
PT 4635 SARA B REYNOLDS  
PT 4636 MITCHELL J REYNOLDS  
PT 4637 CONNOR R HYDE  
PT 4638 CORY G LOVELACE  
PT 4639 MARA M M MUKAI  
PT 4640 ANDREW C FUQUA  
PT 4641 RYAN A GUY  
PT 4642 TYLER T YOUNG  
PT 4643 CATHY M AGAPAY  
PT 4644 JERRY W BURROUGHS  
PT 4645 EMMANUEL PINILLOS  
PT 4646 HANNAH PATCHEN  
PT 4647 MELINDA ACEVEDO  
PT 4648 DEREK R KETELSEN  
PT 4649 RACHEL O MONTENEGRO  
PT 4650 DANIEL J MUNKLEY  
PT 4651 JUDITH C V MORGIA  
PT 4652 AMY L ZURCHER  
PT 4653 EMILY AVEN  
PT 4654 JENNIFER L BANKS  
PT 4655 KEVIN G PETERSON  
PT 4656 JEVENE MARIE SUMMERS  
PT 4658 JENNIFER A RAMOS  
PT 4659 MARK P STEVENS  
PT 4660 KATELYN J KEITH  
PT 4661 JORDAN S LEACH  
PT 4662 MICAH D STRONG  
PT 4663 CHRISTIAN G WILKINSON  
PT 4664 PRIYANKA A PATEL  
PT 4665 JASON W PEDERSEN  
PT 4666 CASSANDRA J MCGOWAN

PHYSICAL THERAPIST (continued from previous page)

PT 4667 ELIZABETH E JONES  
PT 4668 PRINCESS PAULA A B T PUNO  
PT 4669 REA L ARINES  
PT 4670 JUSTIN A D DIAZ  
PT 4671 JOSEPH D SOSA  
PT 4672 ROSEANN LUNA  
PT 4673 ROBERT BRYAN G MALACA  
PT 4657 MIRESA R YAMAMOTO  
PT 4674 SCOTT R SMITH  
PT 4675 PHILLIP W HURLIMAN  
PT 4676 MARTHA L SANTANDREU  
PT 4677 SCOTT D DOWNEY  
PT 4678 ADRIENNE M YAMAMOTO

PHYSICAL THERAPIST ASSISTANT

PTA 438 JACOB E FABIAN  
PTA 439 SITA M THOMPSON  
PTA 440 GALEN J KAMA  
PTA 441 CARLO FRANCIS M PILAPIL  
PTA 442 KAITLIN F KEMP  
PTA 443 ROSHAN KUMAR

b. Applications

Executive  
Session:

At 11:14 a.m., it was moved by Mr. Turner, seconded by Ms. Wakabayashi, and unanimously carried to move into Executive Session in accordance with HRS §§ 92-5(a)(1), "To consider and evaluate personal information relating to individuals applying for professional or vocational licenses cited in section 26-9 or both".

At 11:18 a.m., it was moved by Ms. Kubota, seconded by Vice Chair Iopa, and unanimously carried to move out of executive session.

1) Scott Benjamin

Upon a motion by Ms. Kubota, seconded by Mr. Turner, it was voted on and unanimously carried to approve Mr. Benjamin's application.



11. Next Meeting: Tuesday, January 8, 2019  
9:00 a.m.  
Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii 96813

Chair Shimabukuro requested that at their next meeting, the Board discuss the requirements for Board approval of courses in the following categories: 1) Professional Practice of Physical Therapy; and 2) Ethics, Laws, and Rules (Jurisprudence).

12. Adjournment: With no further business to discuss, Chair Shimabukuro adjourned the meeting at 11:20 a.m.

Taken by:

/s/ Jennifer Fong

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Jennifer Fong  
Secretary

Reviewed by:

/s/ Alan Taniguchi

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Alan Taniguchi  
Executive Officer

12/4/18

] Minutes approved as is.

] Minutes approved with changes; see minutes of \_\_\_\_\_.