

**OTHER COMPETENCE RELATED ACTIVITIES  
APPROVED BY THE HAWAII BOARD OF PHYSICAL THERAPY**

Pursuant to Hawaii Revised Statutes (“HRS”) section 461J-10.13, Hawaii licensed physical therapists may obtain continuing competence units (“CCUs”) in other competence related activities approved by the Hawaii Board of Physical Therapy (“Board”). The following are examples of the types of other competence related activities that are acceptable to the Board, the number of CCUs that will generally be allowed for each corresponding activity, and the documentation that licensees are required to submit to the Board for its review and approval.

<b>Mandatory Activities (6 CCUs)</b>	<b>Number of Credits</b>	<b>Required Documentation</b>
Coursework in ethics, laws, and rules (jurisprudence), or some combination thereof approved by the Hawaii Board of Physical Therapy	2 CCUs	Certificate or evidence of completion with the participant’s name, course title, number of hours, and date of completion
Life support for health care professionals provided that such training shall be comparable to, or more advanced than, the American Heart Association’s basic life support health care provider course	4 CCUs	Certificate or evidence of completion with the participant’s name, course title, number of hours, and date of completion
<b>Elective Activities (24 CCUs)*</b> <i>*Must be related to either the professional practice of physical therapy or patient/client management</i>	<b>Number of Credits</b>	<b>Required Documentation</b>
<b>1. Educational activities</b>		
Coursework <ul style="list-style-type: none"> <li>• Certificate Course</li> <li>• Continuing Education Coursework</li> <li>• Symposium/Conference</li> <li>• Workshop/Seminar</li> <li>• DVDs/Videos</li> <li>• Electronic Media</li> <li>• Online Course</li> </ul>	1 CCU for each 50 minutes of the course	Certificate or evidence of completion with the participant’s name, course title, course provider, number of hours, date of completion, name of certifying entity (e.g. Hawaii Board of Physical Therapy, another state’s PT Board, etc.)
Coursework towards a transitional Doctor of Physical Therapy degree	10 CCUs per credit hour	Official Transcript from an accredited college/university with the student’s name, evidence of successful completion of each course, course title, and date of completion
Completion of a residency or fellowship accredited through American Physical Therapy Association (“APTA”)	24 CCUs	Certificate or evidence of completion with the participant’s name, type of residency or fellowship, number of hours, and date of completion

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<b>2. Research/scholarship/authorship activities</b>		
Specialist certification/recertification through American Board of Physical Therapy Specialties	15 CCUs	Certificate or evidence of completion with the participant's name, course title, number of hours, and date of completion
First author on a publication in a peer-reviewed journal or textbook chapter	10 CCUs per publication	Copy of the article, name of the journal or textbook, and date of publication
Secondary author or senior author on a publication in a peer-reviewed journal	5 CCUs per publication	Copy of the article, name of the journal or textbook, and date of publication
Contribution to a research project (e.g., data collection, project development, consultation, etc.)	3 CCUs per research project	Original letter from first author or primary investigator of the research project with detailed description of contribution and the date the project was completed
Journal or textbook article reviewer	3 CCUs per journal or textbook article review	Evidence of manuscript, name of journal or textbook, and date of publication
<b>3. Teaching activities</b>		
Primary course instructor teaching a course in an accredited physical therapy or physical therapist assistant program	5 CCUs per course per semester (however, credit given only for first delivery during the renewal period)	Original letter from an authorized representative of the institution which includes the instructor's name, name of the accredited physical therapy or physical therapist assistant program, course title, number of hours, and dates of instruction
Guest instructor assisting in an accredited physical therapy or physical therapist assistant program	2 CCUs per course per semester (however, credit given only for first delivery during the renewal period)	Original letter from an authorized representative of the institution which includes the instructor's name, name of the accredited physical therapy or physical therapist assistant program, course title, number of hours, and dates of instruction
Serving as a clinical instructor or a mentor to a physical therapist student, a physical therapist assistant student or a physical therapist participating in an accredited fellowship or residency program	1 CCU for every 40 hours with each student (however, credit given only for first delivery during the renewal period)	For each student, an original letter from an authorized representative of the program verifying service which includes the number of hours and dates of instruction

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<b>3. Teaching activities (continued from previous page)</b>		
Speaker at a professional meeting	1 CCU per speaking hour, with a maximum of 5 CCUs (however, credit given only for first delivery during the renewal period)	Original letter from an authorized representative of the meeting organizer which includes the speaker's name, course title, course description, number of hours, and date of the speaking engagement
Platform or poster presentation, or panel discussion member at a professional meeting	2 CCUs (however, credit given only for first delivery during the renewal period)	Original letter from an authorized representative of the meeting organizer which includes the presenter's name, description of the presentation and the date of the presentation
Primary instructor in continuing education course (i.e., outside of a physical therapy program or a physical therapist assistant program)	½ CCU per contact hour, up to a maximum of 5 CCUs (however, credit given only for first delivery during the renewal period)	Original letter from an authorized representative of the course sponsor which includes primary instructor's name, course title, course description, number of hours, and date(s) of instruction.  If the physical therapist is the course sponsor, they must submit an original signed written statement with all of the required information as stated above <u>and</u> a self-attestation that the written statement provided is true and correct.
Presenting a workplace in-service (i.e., clinical instruction to licensed physical therapists or physical therapist assistants)	1 CCU (however, credit given only for first delivery during the renewal period), up to a maximum of 5 CCUs per licensing biennium	Original letter of acknowledgement from the supervisor or employer which includes the presenter's name, description of presentation and date of presentation.  If the physical therapist is the owner of the clinic, they must submit an original signed written statement with all of the required information as stated above <u>and</u> a self-attestation that the written statement provided is true and correct.

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<b>4. Service activities (maximum of 4 CCUs per licensing biennium)</b>		
Committee chairperson, board member, or officer in a professional or governmental organization related to physical therapy practice.	2 CCUs for each completed year of service. No CCUs given for less than one year of service.	Original letter from an authorized representative of the committee/board/organization which includes the licensee's name, name of committee/board/organization, licensee's title with the committee/board/organization and dates of service (minimum one year of service)
Community service within the scope of the physical therapy profession (e.g., health fair, pro bono care, balance/falls assessment, fitness testing, etc.)	1 CCU for each activity	Original letter from authorized representative of the community service event which includes name of activity, description of service and date of participation. If the physical therapist is the organizer of the community service event, they must submit an original signed written statement with all of the required information as stated above <u>and</u> a self-attestation that the written statement provided is true and correct.