

BOARD OF NATUROPATHIC MEDICINE  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

MINUTES OF THE MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor as required by Hawaii Revised Statutes (“HRS”) section 92-7(b).

Date: Friday, July 27, 2018

Time: 2:00 p.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building, 1<sup>st</sup> Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

Present: David Kern, N.D., L.Ac., Chairperson  
Kathryn Taketa-Wong, N.D., Vice Chairperson  
Kristen Coles, N.D., L.Ac., Member  
Constance Cabral, Executive Officer  
Sandra Matsushima, Executive Officer  
Krishna Jayaram, Esq., Deputy Attorney General (“DAG”)  
Jessica Mullin, Secretary

Call to Order: There being a quorum present, the meeting was called to order by Dr. Kern at 2:04 p.m.

Approval of the April 27, 2018 Meeting Minutes: It was moved by Dr. Taketa-Wong, seconded by Dr. Coles and unanimously carried to approve the meeting minutes of the April 27, 2018 meeting with changes.

Dr. Kern asked that the following changes be made:

It was moved by ~~Dr. Kern~~, Dr. Taketa-Wong, seconded by Dr. Coles and unanimously carried to approve the meeting minutes of the November 3, 2017 meeting as circulated.

It was moved by ~~Dr. Kern~~, Dr. Taketa-Wong, seconded by Dr. Coles and unanimously carried to ratify for licensure, the following naturopathic physician applications:

It was moved by ~~Dr. Kern~~, Dr. Taketa-Wong, seconded by Dr. Coles and unanimously carried to determine that esthetic lasers fall within the scope of Naturopathic medicine.

Applications:            a. Ratifications

It was moved by Dr. Taketa-Wong, seconded by Dr. Coles and unanimously carried to ratify for licensure, the following naturopathic physician applications:

Naturopathic Physician

Anne Dericks Dye  
Nicholas L C Ransom  
Carlotta Watson  
Natasha L Lopez  
Kristine M Williams  
Kwang H Chae  
Venesh Sharma

Parenteral Therapy and Minor Office Procedures

Kwang H Chae  
Venesh Sharma

Continuing  
Education (CE):

a. Hawaii Society of Naturopathic Physicians (HSNP) Mandate

December of 2017 closed a 2-year license renewal cycle that included continuing education requirements for the first time for Naturopathic Physicians. The Board discussed some of the difficulties that Naturopathic doctors had understanding the requirements, specifically around doctors who received credits from organizations that had not met the statute criteria that the Board set forth. It was then left to the HSNP, as an accrediting organization, to review those.

Dr. Kern, who also serves as the President of HSNP since 2009, explained that the HSNP has been approached to approve courses that are done by instructors. Dr. Kern sought clarification from the Board as to whether the HSNP had that mandate, which it does.

The Board reviewed the ways in which other states, who have had longer histories of continuing education, conduct their course validation and certification. All of them charge a fee for that service. Dr. Kern informed the Board that the HSNP is currently organizing a system to put into place for instructors to apply and have courses approved, which will charge a fee that has yet to be determined. Dr. Kern said the HSNP is also in the process of figuring out how to validate course hours and then separate out pharmacy hours.

b. Department of Commerce and Consumer Affairs (DCCA) Website

The Board discussed ways to clarify the language used on the DCCA website to better communicate with Naturopathic doctors about insuring the courses they are taking are approved for accreditation. The Board will address this further in the next meeting.

c. CE Waivers

Executive Officer, Sandra Matsushima, suggested that the Board review its ability to waive a person's CE requirements under certain conditions, namely: medical leave, active duty military leave and/or undue hardship. Ms. Matsushima said that she will bring examples of how other State Boards incorporate and implement CE waivers into their respective licensing boards or programs. The Board will continue this discussion at the next meeting.

New Business:

a. The Board reviewed the groups listed below and discussed whether they should be considered for the Board's list of approved professional associations or organizations that may approve continuing education courses.

1. National Association for Alcoholism and Drug Abuse Counselors:  
It was moved by Dr. Taketa-Wong, seconded by Dr. Coles and unanimously carried to add the National Association for Alcoholism and Drug Abuse Counselors to its list of approved professional organizations that may approve continuing education courses.
2. Hawaii State Association of Progressive Naturopathic Physicians:

Executive Session:

At 3:00 p.m., it was moved by Dr. Taketa-Wong, seconded by Dr. Coles and unanimously carried to move into executive session pursuant to §92-5(a)(4), "To consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities" to discuss the following agenda item:

Executive Session

At 3:10 p.m., it was moved by Dr. Taketa-Wong, seconded by Dr. Coles and unanimously carried to move out of executive session and the Board reconvened its scheduled meeting.

The Board reviewed the submitted material, and decided it cannot approve this entity as a licensing body until more information is provided: the organizational structure, bi-laws, how they define the representation of Naturopathic doctors and whether the membership is open as opposed to invitation-only, as stated in previous materials.

Next Meeting            Friday, October 26, 2018  
Date:                    2:00 p.m.  
                                Queen Liliuokalani Conference Room  
                                King Kalakaua Building  
                                335 Merchant Street, 1<sup>st</sup> Floor  
                                Honolulu, Hawaii 96813

Adjournment:        There being no further business to discuss, the meeting was adjourned at  
                                3:19 p.m.

Reviewed and approved by:

/s/ Sandra Matsushima

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Sandra Matsushima  
Executive Officer

Taken and recorded by:

/s/ Jessica T. Mullin

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Jessica T. Mullin  
Secretary

SM:jtm

08/14/18

[ ] Minutes approved as is.

[ x ] Minutes approved with changes. See Minutes of December 7, 2018.