

BOARD OF PROFESSIONAL ENGINEERS, ARCHITECTS,  
SURVEYORS AND LANDSCAPE ARCHITECTS  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Thursday, March 15, 2018

Time: 9:00 a.m.

Place: King Kalakaua Conference Room  
King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, Hawaii 96813

Present: Roberto Yumol, Vice Chairperson, Architect Member  
Dan Hirota, Land Surveyor Member  
Alan Inaba, Land Surveyor Member  
Kevin Katayama, Mechanical Engineer Member  
Benedict Lee, Landscape Architect Member  
Joyce Noe, Architect Member  
Ken Ota, Public Member  
Richard Suzuki, Civil Engineer Member  
Marc Ventura, Architect Member  
Krishna Jayaram, Esq., Deputy Attorney General ("DAG")  
Sandra Matsushima, Executive Officer  
James Kobashigawa, Executive Officer

Excused: Demetrio Constantino, Secretary, Public Member  
Robert Eggleston, Public Member  
Ron Iwamoto, Chairperson, Structural Engineer Member  
Joel Kurokawa, Landscape Architect Member

Call to Order: There being a quorum present, the meeting was called to order at 9:02 a.m. by Vice Chair Yumol.

Agenda: Additions  
and Revisions: None.

Approval of  
Minutes: It was moved by Mr. Lee, seconded by Mr. Hirota, and unanimously carried to approve the February 8, 2018 meeting minutes as circulated.

Applications:

a. Ratifications

It was moved by Mr. Suzuki, seconded by Mr. Inaba, and unanimously carried to ratify the following:

APPROVED ENGINEER BY EXAM (PE)

- ALCALDE, Edileo (CE)

b. Professional Engineer Committee Recommendations

Mr. Suzuki presented the PROFESSIONAL ENGINEER COMMITTEE REPORT and recommended action as follows:

APPROVE CIVIL ENGINEER BY ENDORSEMENT

- HARRIS, Kurtis
- KHAN, Zahid
- RAWLINS, Eric
- WONG, Derek

APPROVE ELECTRICAL ENGINEER BY ENDORSEMENT

- LEE, Yan Lok
- McDONALD, Michael
- PARSI, Saman
- SCHOENHERR, Matthew

APPROVE MECHANICAL ENGINEER BY ENDORSEMENT

- HE, Xinwang
- PUTMAN, Adam

APPROVE STRUCTURAL ENGINEER BY ENDORSEMENT

- ELWOOD, Jennifer
- GE, Bin

APPROVE ENGINEER BY EXAM (PE)

- CUBAS, Michael (CE)

DEFER CIVIL ENGINEER BY ENDORSEMENT

- GRECO, Paul

DEFER ENGINEER BY EXAM (PE)

- BLEASDALE, Jordan (CE)

It was moved by Mr. Inaba, seconded by Mr. Ota, and unanimously carried to accept the PROFESSIONAL ENGINEER COMMITTEE REPORT.

c. Professional Architect Committee Recommendations

Ms. Noe presented the PROFESSIONAL ARCHITECT COMMITTEE REPORT and recommended action as follows:

APPROVE ARCHITECT BY ENDORSEMENT

- BARLOW, Joseph
- BOURBON, Barry
- CHUN, Jared
- DICK, David
- STEVENSON, Caron

APPROVED ARCHITECT BY EXAM

- GUERECHIT, Jon
- HART, Graham
- LUSK, Tommy

DEFER ARCHITECT BY EXAM

- HACKETT, Kevin

It was moved by Mr. Suzuki, seconded by Mr. Inaba, and unanimously carried to accept the PROFESSIONAL ARCHITECT COMMITTEE REPORT.

d. Professional Land Surveyor Committee Recommendations

None.

e. Professional Landscape Architect Committee Recommendations

None.

Old Business:

a. Rules Committee Report

At their February 8, 2018 meeting, Mr. Yumol reported that he is working with several sources to develop a "Fire Protection Plan" description for the Board's Consumer Guide, "Professional Services for Construction Projects and Land Survey". Mr. Yumol also stated that "fire protection engineering" should be added on page 22 of the Consumer Guide as the Board plans to add fire protection engineering as another discipline of engineering to license.

Moreover, the Committee discussed whether rules of conduct or code of ethics should be added to the administrative rules.

After discussion, the Committee decided to present the question to the Board.

It was moved by Mr. Hirota, seconded by Mr. Inaba, and unanimously carried to approve the February 8, 2018 Rules Committee meeting minutes as distributed.

Mr. Yumol reported that the Committee is working to update the 1998 "Professional Services for Construction Projects and Land Surveys Guide" and distributed a DRAFT version of the plan descriptions page. The description for "Fire Protection Plan" is currently being reviewed by Mr. Suzuki and Mr. Katayama to propose language that will be discussed at the next meeting. All Board members are welcomed to comment on any of the descriptions as well and are to send their comments to Ms. Matsushima who will distribute them to the Rules Committee for their review.

New Business:

a. Professional Engineers Report

- Matters Related to the National Council of Examiners for Engineering and Surveying ("NCEES")

➤ Update on Western Zone Meeting

Ms. Matsushima provided an update and noted that the meeting schedule will be finalized soon.

- All events, vendors, speakers, and presenters have confirmed participation.
- NCEES will be shipping their equipment and the meeting materials to the Board's office soon.
- Co-host Boards from Guam and the Northern Mariana Islands have been working closely with the Hawaii Board.
- Board member Dan Hirota is working with a shirt vendor to order shirts for the Board and Zone shirts for the co-hosts.
- The engineer and land surveyor Board members will meet after this meeting to further discuss the Zone meeting.

➤ NCEES Announces Search for Chief Executive Officer

NCEES has begun the search for a new Chief Executive Officer ("CEO") as current CEO Jerry Carter will be retiring on September 30, 2018. NCEES's Board of Directors has formed a five-member CEO Search Committee that is chaired by President Patrick Tami, P.L.S. and will be taking in application from qualified candidates until April 30, 2018.

b. Architects Report

- Matters Related to the National Council of Architectural Registration Boards ("NCARB")
  - Western Council of Architectural Registration Boards ("WCARB") Elections for 2018 Regional Summit

The Board received resumes from Tara Rothwell, James S. Mickey, and Corey R. Solum who were running for one of three WCARB Executive Committee Member position for Region 6 and Scott E. Harm is running for Vice Chair for Region 6.

Ms. Noe, Mr. Yumol and Ms. Matsushima attended this meeting on March 8-10, 2018 in Wichita, KS. Mr. Yumol stated that Ms. Noe will submit her report to Ms. Matsushima who will distribute it to the Board.

Ms. Matsushima stated that she will also prepare her trip report soon.

Mr. Ventura noted that NCARB will be visiting Hawaii (Oahu) in April and will make a side trip to Kauai on April 18, 2018 as an outreach visit. Mr. Ventura will be joining NCARB staff and interested certificate holders in Kauai that evening.

c. Surveyors Report

None.

d. Landscape Architects Report

- Matters Related to the Council of Landscape Architectural Registration Boards ("CLARB")

None.

Correspondence:

a. Letter from Val Yanagihara

DAG Jayaram explained to the Board that Mr. Yanagihara's letter is premature since the Board's Final Order has not yet been finalized by the Board. The Board can accept and hold on to Mr. Yanagihara's letter, with the understanding that the order still needs to be finalized. At next month's meeting, the Board will need to discuss which course(s) they will require of Mr. Yanagihara.

Ms. Matsushima added that upon receipt of the Hearings Officer's Findings of Fact, Conclusions of Law, and Recommended Order, Mr. Yanagihara quickly wrote to the Board – prior to the Board's receipt of the order. Today's agenda only lists Mr. Yanagihara's letter and not the order; therefore, the Board will discuss the order at the next Board meeting. If the Board approves the order, then they will discuss what course(s) Mr. Yanagihara will be required to complete.

Executive  
Officer's Report:

a. Results of February 2018 Landscape Architect – Hawaii Plant  
Materials Exam

Number of Candidates: 1  
Number Passed: 0

b. DCCA Disciplinary Actions – Through January 2018

Ms. Matsushima circulated to the Board the DCCA disciplinary actions through January 2018 noting that a licensee from the Board, Robert Nangia, had action taken against his license.

c. S.B. 2831, S.D.1 – Relating to Procurement for the University of Hawaii (Companion H.B. 2404)

This bill would reinstate the President of the University of Hawaii as the chief procurement officer for contracts for construction and construction related professional services furnished by licensees under chapter 464, HRS. It would require the University of Hawaii to submit an annual report to the legislature detailing a list of all capital improvement projects approved by the Board of Regents prioritized by each campus no later than twenty days prior to the convening of each regular session. Repeal date 6/30/2021.

Ms. Matsushima stated that she is monitoring this bill as it references the Board's chapter and that this measure is still moving forward.

d. Professional Engineers, Architects, Surveyors and Landscape Architects License Renewals

Ms. Matsushima stated that from March 5, 2018, licensees were able to renew their license online. She noted that fees have increased and that licensees need to pay all of the fees, including the \$100 RICO (Regulated Industries Complaints Office) renewal fee.

e. Update on the Redesign of Wall Certificates

Ms. Matsushima stated that the Task Force (with representatives from AIA (American Institute of Architects), ACECH (American Council of Engineering Companies of Hawaii), CECH (Consulting Engineers Council of Hawaii), Hawaii Chapter of ASLA (American Society of Landscape Architects), U.S. Army Corps of Engineers, etc.) have met and are now preparing to enter into the design stage of work.

Ms. Matsushima noted that she had received an email from Mr. Theodore Garduque with questions regarding the wall certificate fees and Board funding. She explained that there is no charge to new licensees for their initial wall certificate; however,

there is a \$10 fee for a replacement certificate. The fees are set in Chapter 53 of the Hawaii Administrative Rules so the Board cannot change the fee amount charged nor does the Board have a separate budget or funding.

Ms. Matsushima explained to the Board how the Board of Public Accountancy issues their printed wall certificates and believes that the costs associated with the out-sourced printing services will be borne by the associations. Since the Board is multi-disciplined, each of the disciplines will need to agree on wanting this out-sourced printed wall certificate.

Mr. Hirota stated that he has been attending these meetings.

Next Meeting:       **Wednesday, April 4, 2018**  
9:00 a.m.  
King Kalakaua Conference Room  
King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, Hawaii 96813

Adjournment:       The meeting was adjourned at 9:33 a.m.

Taken and recorded by:

/s/ Sandra Matsushima

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Sandra Matsushima  
Executive Officer

3/22/18

☒ Minutes approved as is.

☐ Minutes approved with changes; see minutes \_\_\_\_\_.