

**BOARD OF PROFESSIONAL ENGINEERS, ARCHITECTS,
SURVEYORS, AND LANDSCAPE ARCHITECTS**

Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF RULES COMMITTEE MEETING

- Date: Thursday, January 18, 2018
- Time: 8:30 a.m.
- Place: King Kalakaua Conference Room, 1st Floor
King Kalakaua Building
335 Merchant Street
Honolulu, Hawaii 96813
- Present: Roberto Yumol, Architect, Rules Committee Chair
Demetrio Constantino, Public Member
Dan Hirota, Land Surveyor Member
Joel Kurokawa, Landscape Architect Member
Sandra Matsushima, Executive Officer
James Kobashigawa, Executive Officer
- Excused: Carol Sakata, Architect
- Agenda: The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.
- Call to Order: The meeting was called to order at 8:35 a.m. by Chair Yumol.
- Discussion on Amendments To Chapter 16-115, HAR, & Chapter 464, HRS: The Committee continued reviewing the Board's Consumer Guide, "Professional Services for Construction Projects and Land Survey".
Regarding the information on "Stamping and Signing Plans", add language that plans can be digitally signed. Also add other disciplines of engineering, agricultural, chemical, fire protection and industrial, that may prepare and supervise plan preparation and observe construction for those areas covered by their license.
Regarding the information on "Identifying Prospects", delete "Yellow Pages" as a useful sources as unlicensed persons may be listed in the Yellow Pages.

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Regarding the information on "Electrical Plan", delete "simple" as a description of single family houses.

Also, information on "Fire Protection Plans" should be added to the Consumer Guide. Mr. Yumol will develop draft information for the Committee's review.

Next Meeting: The next Rules Committee meeting is scheduled for:

Thursday, February 8, 2018
8:30 a.m.
King Kalakaua Building
King Kalakaua Conference Room, 1st Floor

Adjournment: The meeting was adjourned at 9:00 a.m.

Taken and Recorded by:

/s/ James Kobashigawa

James Kobashigawa
Executive Officer

2/1/18

Minutes approved as is.

Minutes approved with changes; see minutes of _____.