

**BOARD OF PROFESSIONAL ENGINEERS, ARCHITECTS,
SURVEYORS, AND LANDSCAPE ARCHITECTS**

Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF RULES COMMITTEE MEETING

Date: Monday, December 14, 2017

Time: 8:30 a.m.

Place: King Kalakaua Conference Room, 1st Floor
King Kalakaua Building
335 Merchant Street
Honolulu, Hawaii 96813

Present: Roberto Yumol, Architect, Rules Committee Chair
Demetrio Constantino, Public Member
Dan Hirota, Land Surveyor Member
Joel Kurokawa, Landscape Architect Member
Carol Sakata, Architect
Sandra Matsushima, Executive Officer
James Kobashigawa, Executive Officer

Agenda: The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.

Call to Order: The meeting was called to order at 8:37 a.m. by Chair Yumol.

Discussion on Amendments By consensus, the Committee approved the minutes of the Rules Committee meeting on November 9, 2017.

To Chapter 16-115, HAR, & Chapter 464, HRS: The Committee reviewed and discussed updating the Board's Consumer Guide, "Professional Services for Construction Projects and Land Survey."

Regarding the information on "When a Project Requires a Licensed Professional", the Committee recommended deleting from the exempted structures provisions: "State or local public construction costing \$15,000 or less" and replacing with "Public construction projects subject to State or local agency requirements."

Regarding the information on "Roles of Engineers, Architects, Surveyors and Landscape Architects", the Committee recommended deleting "bridges" from examples of civil engineering projects and placing it in examples of structural engineering projects.

Also, as the Board intends to add "environmental engineering" as another branch of engineering licensed, it should be added to the branches of engineering licensed and removed from the branches of engineering not regulated.

Regarding the information on "Project Permit Requirements", the Committee recommended that information on third party review process should be added.

Regarding the information on "Revolving Problems or Disputes", the contact phone number for the Regulated Industries Complaints Office ("RICO") to file a complaint should be corrected to (808) 587-4272.

As the Committee did not have time to complete its review of the Consumer Guide, continued review and discussions will be done at the next Rules Committee meeting.

Next Meeting: The next Rules Committee meeting is scheduled for:

Thursday, January 18, 2018
8:30 a.m.
King Kalakaua Building
King Kalakaua Conference Room, 1st Floor

Adjournment: The meeting was adjourned at 9:05 a.m.

Taken and Recorded by:

/s/ James Kobashigawa

James Kobashigawa
Executive Officer

12/21/17

Minutes approved as is.

Minutes approved with changes; see minutes of _____.