

ELECTROLOGIST FAQs

LICENSURE REQUIREMENTS

Q: *What is electrology? How is it different from laser hair removal or other types of hair removal methods? Do you need a license to provide these types of services?*

A: Electrology is the practice of removing hair from the human body using a needle inserted into the hair follicle and using direct electrical current or shortwave alternating current, or a combination, to disable the follicle. The practice of electrology does not include any hair removal system that does not penetrate the skin.

Q: *Is there an age requirement for a Hawaii electrologist license?*

A: Yes, you must be at least 18 years of age to obtain a license as an electrologist in Hawaii.

Q: *If I wish to practice as an electrologist, what type of training do I need?*

A: You must have training in electrology (schooling or apprenticeship or a combination of both) in compliance with the curriculum, as follows:

- 600 hours of schooling from an electrology school that is accredited by a national or regional accrediting agency, or is licensed in any U.S. jurisdiction as an electrology school; OR
- 800 hours of qualified apprenticeship over a period of not less than 6 months; OR
- 700 hours of combination of schooling and apprenticeship

If you are already licensed as an electrologist in another U.S. jurisdiction or have completed electrology training in another

U.S. jurisdiction, and have at least 1 year of licensed experience, you may qualify based on this experience.

Q: *Does Hawaii reciprocate licenses from other states or jurisdictions?*

A: No, licensees from other states or jurisdictions must qualify and apply for a Hawaii electrologist's license. The Hawaii Electrologist Program has no reciprocal arrangements with any other board or program of electrology.

Q: *What examination do I need to pass to obtain a Hawaii electrologist license?*

A: Once you submit your license application, and are notified that you qualify, you will need to register with the testing agency to take the licensing examination. The Program's testing agency is Prometric. If you need assistance in completing the registration form, please contact Prometric at (808) 261-8182, or log onto their website at www.prometric.com. You must register directly with Prometric by the examination deadline and pay the necessary fees directly to Prometric.

Q: *Where and when is the electrologist licensing examination administered?*

A: Prometric is the testing administrator for the examination. The testing site is at 354 Uluniu Street in Kailua, Oahu. Examinations are scheduled every month.

Q: *How will I know if I pass the examination?*

A: Your examination results will be mailed to you approximately 2 weeks after the examination date. If you pass the examination, you will be sent instructions on how to apply for a license. If you do not pass the examination, you will be sent re-examination information and instructions for the next examination.

Q: *Once I become licensed, when do I need to renew my license?*

A: All licenses, regardless of issuance date, must be renewed by December 31 of even-numbered years.

SUBMITTING THE APPLICATION AND FEES

Q: *I've completed the application form and am ready to submit it to the Department of Commerce and Consumer Affairs. What are the fees?*

A: You must attach a non-refundable application fee of \$50 to your license application.

Q: *Where do I submit my application form?*

A: Mail all required items to:

Commercial Employment Agencies Program
DCCA, PVL Licensing Branch
P. O. Box 3469
Honolulu, HI 96801

Or deliver to the office location at:

King Kalakaua Building
335 Merchant Street, #301
Honolulu, HI 96813

COMPLAINTS

Q: *I believe I have a legitimate complaint against a licensed electrologist. Who do I call?*

I went to an electrologist for hair removal. I just found out that the electrologist is not licensed. Who do I call to file a complaint?

A: The Regulated Industries Complaints Office (RICO), a statewide agency of the DCCA is the office to contact when you have a complaint against a licensed or unlicensed electrologist.

Click on to RICO's website at cca.hawaii.gov/rico/ to file a complaint online, or call the DCCA Consumer Resource Center at (808) 587-4272. To call the Consumer Resource Center from the neighbor islands, dial 274-3141 from Kauai; 984-2400 from Maui; 974-4000 from the Big Island; and 1-800-468-4644 then 74272# from Molokai or Lanai.