

**IMPORTANT INFORMATION CONCERNING THE  
2017 RENEWAL AND CONTINUING EDUCATION (“CE”) REQUIREMENTS  
FOR DENTISTS AND DENTAL HYGIENISTS**

LICENSE RENEWAL

Licenses for dentists and dental hygienists **expire** on December 31, 2017 unless renewed. In order to renew, dentists and dental hygienists must meet the continuing education (“CE”) requirements.

CE REQUIREMENTS FOR 2017 RENEWAL - DENTISTS

In addition to any other continuing education requirement adopted by the board, after January 1, 2016, each licensed dentist shall complete at least three hours of ethics training per year.

1. If licensed prior to 2016, completion of 38 CE hours (32 hours of CE courses + 6 hours of ethics training).
2. If licensed in 2016, completion of 22 CE hours (16 hours of clinical courses + 6 hours of ethics training).
3. If licensed in 2017, completion of 3 hours of ethics training.
4. As a part of the CE requirements, all dentists shall complete a course in Basic Life Support (“BLS”) for Healthcare Providers approved by the American Red Cross or American Heart Association at least once every two years. Please be advised that this is a new requirement. The completion of a general CPR course will no longer be sufficient.

A dentist administering general anesthesia or moderate sedation shall be required to complete the Advance Cardiac Life Support (“ACLS”) or if treating pediatric patients, the Pediatric Advanced Life Support (“PALS”); provided that both courses shall be completed if the dentist is treating pediatric patients and minors thirteen years or older.

5. Detailed information can be found in §16-79-141 Continuing education categories, Hawaii Administrative Rules (“HAR”).
6. To receive CE credits, courses shall be taken from approved sponsoring organizations pursuant to §16-79-142, HAR, or courses previously approved by the Board pursuant to §16-79-143, HAR.
7. CE courses through computer, correspondence courses, or courses presented via media, such as audio and video tape recording cannot be comprised of more than eight (8) CE hours. (§16-79-141(d), HAR).

## CE REQUIREMENTS FOR 2017 RENEWAL - DENTAL HYGIENISTS

After August 12, 2016, each licensed dental hygienist shall complete at least two hours of ethics training per biennium.

1. If licensed prior to 2016, completion of 20 CE hours, including completion of 2 hours of ethics training.
2. If licensed in 2016, completion of 10 CE hours.
3. If licensed in 2017, not required to complete any CE hours.
4. As a part of the CE requirements, all dental hygienists shall complete a course in Basic Life Support ("BLS") for Healthcare Providers approved by the American Red Cross or American Heart Association at least once every two years. Please be advised that this is a new requirement. The completion of a general CPR course will no longer be sufficient.
5. Detailed information can be found in §16-79-141 Continuing education categories, Hawaii Administrative Rules ("HAR").
6. To receive CE credits, courses shall be taken from approved sponsoring organizations pursuant to §16-79-142, HAR, or courses previously approved by the Board pursuant to §16-79-143, HAR.
7. CE courses through computer, correspondence courses, or courses presented via media, such as audio and video tape recording cannot be comprised of more than eight (8) CE hours. (§16-79-141(d), HAR).

## WAIVER OR MODIFICATION OF REQUIREMENTS

The Board **MAY** waive or modify the CE requirements based on the following:

1. Full-time service in the armed forces of the United States;
2. An incapacitating illness documented by a licensed physician;
3. Being disabled and unable to practice dentistry or dental hygiene;
4. Being retired from practice and not performing any dental or dental hygiene services; or
5. Undue hardship or any other extenuating circumstances.

Licensees wishing to request a waiver or modification will need to MAIL in the renewal form, fees, and a statement which:

- Requests a waiver or modification of the CE requirements;
- Provides an explanation and supporting documentation as to why you were unable to meet the CE requirements.

## CHANGE OF STATUS

You may place your license on “inactive” status by submitting a hard copy renewal application for “inactive” status. Applicants are not able to change their status via the MyPVL online account renewal site. Note that a licensee on “inactive” status shall be considered as unlicensed and shall not engage in the practice of the licensed profession.

To request for a hard copy renewal application, please contact the Licensing Branch at (808) 586-3000.

To return from “inactive” to “active” status, you will need to submit a re-activation form to change your status from inactive to active, the “active” status renewal application form, submit the required number of CEs, and pay all applicable fees.

## RANDOM AUDIT

In order to determine whether the CE requirements have been met, the Board conducts a random audit after renewals are submitted.

## REFERENCE

Subchapter 14, Chapter 16-79, Hawaii Administrative Rules.

For a list of sponsoring organizations for CE, please read §16-79-142, HAR. In addition, the Board has approved other CE courses from sponsoring organizations not listed in §16-79-142, HAR. To find out if a course has been previously approved by the Board, please call the Board’s office at (808) 586-2702.

## FORFEITURE OF LICENSE

Pursuant to §16-79-3(c), HAR, the failure to timely renew a license, the failure to pay all applicable fees, the failure to complete the CE requirements, the dishonoring of any check upon first deposit, or the failure to comply with any other requirement provided by law, shall cause the license to be automatically forfeited.

The Board recommends all practitioners familiarize themselves with licensing laws and rules at their website <http://cca.hawaii.gov/pvl/boards/dentist/>