

IMPORTANT NOTICE
REGARDING CHANGES TO GUARD EMPLOYEE
REGISTRATION

CHANGES PURSUANT TO ACT 160, SLH 2017
Re: Guard Employee Registration (§463-10.5, HRS)

High School Education:

Section 463-10.5, HRS, requires that an applicant possess a high school education or its equivalent. Act 160, SLH 2017, effective July 1, 2017, enables an applicant to satisfy the requirement by attesting that the applicant possesses a high school education or its equivalent.

Biennial Renewal to Triennial Renewal:

Effective with the June 30, 2018 renewal, guard employee registrations will be renewed on June 30 every three years (2021, 2024, 2027, etc.)

Continuing Education (CE):

Guard employees renewing on or before June 30, 2018 will **not** need to complete the 4-hour CE training prior to June 30, 2018. Guard employees will need to complete the 4-hour CE training prior to June 30, 2021.

One Time Exemption:

A guard employee registered with the board within one year prior to the applicable renewal date (July 1 – June 30, 2021, 2024, 2027, etc.) will not be required to complete the 4-hour CE training for the first renewal.

Classroom Instruction:

"Classroom instruction" is now defined to include two-way teleconferencing and other interactive educational formats as approved by the Board. The initial 8-hour and 4-hour CE curriculum and any guard instructors must still be approved by the Board.