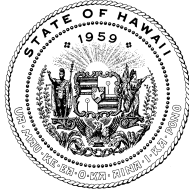


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GOVERNOR

SHAN TSUTSUI
LIEUTENANT GOVERNOR



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DIRECTOR

CELIA C. SUZUKI
LICENSING ADMINISTRATOR

BOARD OF NURSING

STATE OF HAWAII
PROFESSIONAL AND VOCATIONAL LICENSING DIVISION
DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS
P.O. BOX 3469
HONOLULU, HAWAII 96801
cca.hawaii.gov/pvl

May 2017

IMPORTANT ANNOUNCEMENT FOR ALL NURSE LICENSE APPLICANTS (LPN, RN, APRN AND PRESCRIPTIVE AUTHORITY) BY EXAM, ENDORSEMENT OR IF RENEWING, RESTORING, REACTIVATING OR REINSTATING A NURSE LICENSE

CRIMINAL HISTORY RECORD CHECK REQUIREMENT EFFECTIVE JULY 1, 2017

If you are applying or have a pending application for nurse license by exam or endorsement you are hereby notified that **effective July 1, 2017**, you will be required to meet an additional license requirement – a criminal history check.

If you are applying to restore, reactivate or reinstate your nurse license, you are hereby notified that **effective July 1, 2017**, you will be required to meet an additional requirement – a criminal history check.

Electronic Fingerprinting

You will be required to submit a full set of electronic fingerprints for the purpose of obtaining federal and state criminal history record checks for processing with the Federal Bureau of Investigation. The applicant shall bear the cost of the fingerprint processing and the application shall NOT be considered complete until the results of the criminal history record check has been received by the Board.

Please contact Fieldprint, Inc. at <http://fieldprinthawaii.com> to make an appointment or inquire about other available site locations on the Continental United States, or call (877) 614-4361.

The Fieldprint code that you must enter is: **FPHIBrdNursing (not case sensitive)**

You must file your application for nurse license application within thirty (30) days of fingerprinting to ensure that the results can be obtained. If we are unable to obtain the results, you will have to go back and pay again to be re-fingerprinted.

License Requirement

This is considered a "license" requirement and no license shall be issued on or after July 1, 2017 without compliance with this requirement.

If you have any questions, you may call the Board's office at (808) 586-2695.

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