

MOTOR VEHICLE REPAIR INDUSTRY BOARD
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by section 92-7(b), Hawaii Revised Statutes ("HRS").

Date: Thursday, November 19, 2015

Time: 1:30 p.m.

Place: Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Members Present: Roy Sasuga, Public Member, Chairperson
Marie Weite, Public Member, Vice-Chairperson
Robert Figaroa, Jr., Industry Member
Michael Tetsutani, Public Member

Staff Present: Carol Kramer, Executive Officer
Rodney J. Tam, Deputy Attorney General

Call to Order: There being a quorum present, Chairperson Sasuga called the meeting to order at 1:30 p.m.

Agenda Additions/ Revisions: None.

Minutes of Previous Meeting: Minutes of the September 17, 2015 Meeting
It was moved by Mr. Tetsutani, seconded by Vice Chairperson Weite, and unanimously carried to approve the minutes as circulated.

Chairperson's Report: None.

Executive Officer's Report: The Executive Officer reported that Vice Chairperson Weite and Mr. Tetsutani's term will expire on June 30, 2016 and asked if they would consider serving a second term. Vice Chairperson Weite indicated her willingness and ability to do so. Mr. Tetsutani stated he will get back to the Executive Officer. Also, the Executive Officer asked the members to solicit additional Board members both public and industry-related to fill the vacant seats.

The Executive Officer raised a question regarding the addition of more public members to the Board. Responses included: 1) the industry members bring subject matter expertise, and that is very helpful when discussing details of an application, 2) public members may not understand the industry's details, and 3) the process to volunteer should be made easier.

New Business: Penske's presentation has been postponed to the next meeting, January 21, 2016, as they were unable to attend today's meeting.

Licensing: Ratifications

The Board members reviewed the ratification list for Motor Vehicle Repair Dealers and Motor Vehicle Mechanic licenses.

It was moved by Vice Chairperson Weite, seconded by Mr. Tetsutani and unanimously carried to ratify the list (attached).

Applications

At 1:40 p.m., it was moved by Vice Chairperson Weite, seconded by Mr. Tetsutani, and unanimously carried to enter into Executive Session to consider and evaluate personal information relating to the individual applying for licensure in accordance with Chapter 92-5(a) (1), Hawaii Revised Statutes, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with Chapter 92-5(a) (4), Hawaii Revised Statutes.

EXECUTIVE SESSION

At 2:00 p.m., it was moved by Vice Chairperson Weite, seconded by Mr. Figaroa, and unanimously carried to return to the Board's regular order of business.

Applications:

JNS Auto, Inc – Salvage Motor Vehicle Repair Dealer

After some discussion, it was moved by Vice Chairperson Weite, seconded by Mr. Figaroa, and unanimously carried to approve the application.

Shawn Stillman – Motor Vehicle Mechanic

After some discussion, it was moved by Mr. Tetsutani, seconded by Mr. Figaroa to grant Mr. Stillman a conditional motor vehicle mechanic's license.

Old Business: Motorcycle Mechanic Exam

As a result of a meeting with HCC in August 2015, it was determined by HCC that the November 2010 HCC exam, answer keys and scores stand as reviewed by their staff and an impartial outside source (HPD). It is unclear if they considered DCCA's concerns.

The Executive Officer presented options for the future of motorcycle licensing: 1) continue using the current exam; 2) hire a new entity to develop, implement and score a new motorcycle exam; or 3) delete the motorcycle exam requirement in the rules.

Mr. Figaroa agreed to come in and review the current motorcycle exam and answer key.

Next Meeting: Thursday, January 21, 2016
1:30 p.m.
Queen Liliuokalani Conference Room
King Kalakaua Building, 1st Floor
335 Merchant Street
Honolulu, Hawaii 96813

Adjournment: The meeting adjourned at 2:33 p.m.

Taken, recorded and approved by:

/s/ Carol Kramer _____
Carol Kramer
Executive Officer

CK

12/2/2015

[X] Minutes approved as is.
[] Minutes approved with changes; see minutes of _____.