



HAWAII MEDICAL BOARD

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CELIA C. SUZUKI
LICENSING ADMINISTRATOR

October 9, 2017

MEMORANDUM

TO: EMT-P Selected for Random Audit

FROM: Hawaii Medical Board

SUBJECT: 2018 Certification Renewal/Continuing Education ("CE") Audit

CERTIFICATION RENEWAL

The Hawaii Medical Board ("Board") would like to advise you that EMT-P certifications expire on January 31, 2018, unless renewed. In order to renew, EMT-Ps must meet the CE requirement as described on the subsequent pages of this memorandum.

RANDOM AUDIT

By law, the Board may conduct a random audit to determine whether the CE requirement has been met. Through a computer-generated program, you have been randomly selected for participation in the Board's audit. To this end, you are being asked to provide CE documentation when you renew your certificate.

RENEWAL NOTICE

In November 2017, you will receive a notice of renewal. Because you are being audited and required to submit documentation of CE with your renewal application, **you will not be able to renew online. Instead, please follow the instructions below.**

TO RENEW

1. Submit your completed renewal application (enclosed);
2. Renewal fee; and
3. CE documentation (as described below) to the Hawaii Medical Board, P.O. Box 3469, Honolulu, HI 96801

MEMORANDUM

October 9, 2017

Page 2

DO NOT SUBMIT THE ITEMS SEPARATELY AS IT WILL CAUSE A DELAY IN YOUR RENEWAL

RENEWAL DEADLINE

The deadline to renew is January 31, 2018. However, in order to receive your identification card by that date, we strongly encourage you to submit the information as early as possible due to the anticipated volume of renewals.

Thank you for your kind attention to this matter. If you have any questions regarding this memo, please call the Board's office at (808) 586-2699.

CE REQUIREMENT FOR EMT-Ps

The CE requirement may be met by having a **current certificate** from the National Registry of Emergency Medical Technicians (NREMT) in your respective class. Please submit a copy of your current NREMT certificate or NREMT certification verification.

If you do **not have a current NREMT certificate** prior to October 5, 2016, you will need to complete 24 hours of CE.

The 24 hours of CE may be met in the following:

- A maximum of 12 hours can be applied from any topic area:

Topic: Airway, Breathing, and Cardiology

Suggested Courses: Provide ventilatory support for a patient, Attempt to resuscitate a patient in cardiac arrest, Provide care to a patient who is experiencing cardiovascular compromise, Provide post-resuscitation care for a cardiac arrest patient, Assess and provide care for an adult patient who has respiratory distress, Use oxygen delivery system components, Perform techniques to ensure a patent airway, or Assess and provide care to a patient who is experiencing non-traumatic chest pain/discomfort.

Topic: Medical Emergencies

Suggested Courses: Assess and provide care to a patient experiencing an allergic reaction, Assess a patient who has a possible overdose, Assess and provide care to a drowning patient, Assess and provide care to a patient who has an altered mental status, Assess and provide care to a patient who has a history of diabetes, Assess and provide care to a patient who is experiencing a seizure, Assess and provide care to a patient who was exposed to heat or cold, Assess and provide care to a patient who is experiencing a behavioral problem, or Assess and provide care to a patient who has a suspected communicable disease.

Topic: Trauma

Suggested Courses: Perform a primary survey, Assess a patient who has a head injury, Assess and provide care to a patient with a suspected spinal injury, Provide care to a patient who has a chest injury, Provide care to a patient who has an open abdominal injury, Provide care to a patient who has shock/hypoperfusion, Provide care to a patient who has a painful, swollen, deformed extremity, or Assess and provide care to a patient who has a burn injury.

Topic: Obstetrics and Pediatrics

Suggested Courses: Assess and provide care to an infant or child in cardiac arrest, Assess and provide care to an infant or child who has respiratory distress, Assess and provide care to an infant or child who has shock/hypoperfusio,

MEMORANDUM

October 9, 2017

Page 4

Assess and provide care to an infant or child who has trauma, Assess and provide care to an infant or child who has suspected non-accidental trauma or neglect, Assess and provide care to an infant or child who has a fever, Assess and provide care to an obstetric patient, Provide care to a newborn, or Provide care to a mother immediately following delivery of a newborn.

Topic: Operational Tasks

Suggested Courses: Use body mechanics when lifting and moving a patient, or Communicate with a patient while providing care.

- Hour-for-hour credit can be applied for standardized courses (including, but not limited to: ABLS, ACLS, AMLS, EMPACT, EPC, ITLS, PHTLS, PALS, PEPP, etc.)
- A maximum number of 12 hours can be applied from each of the following courses: Teaching CPR – Emergency Driving – Dispatch Training
- A maximum number of 12 hours can be applied from distributive education towards this section and must be state or Commission on Accreditation for Pre-Hospital Continuing Education (CAPCE) (Formerly known as CECBEMS) approved.
- Credit can be applied for college courses that relate to your role as an EMS professional (1 college credit = 8 hours of continuing education, not to exceed 12 hours per topic). For example, but not limited to anatomy, physiology, biology, chemistry, pharmacology, psychology, sociology, statistics, etc.
- Hours from the following courses can be applied hour-for-hour with no maximum: Advanced Trauma Life Support, EMS Course Instruction, and Wilderness EMS Training.

DOCUMENTATION OF CE

Documentation is to consist of:

1. A letter;
2. Copy of transcripts;
3. Computer printout; or
4. Copy of certificates

from the CE provider which includes your name and the dates, title, and number of hours of the CE. If the employers offered the CE, we will accept documentation from them.