

BOARD OF ACUPUNCTURE  
Professional & Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lt. Governor, as required by §92-7(b), Hawaii Revised Statutes (“HRS”)

Date: Thursday, August 28, 2014

Time: 1:00 p.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building, 1<sup>st</sup> Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

Members Present: Michael Howden, L.Ac., Chairperson  
Jayne Tsuchiyama, L.Ac., Member, Vice-Chairperson  
Mike Hashimoto, D.Ac., Member

Staff Present: Christine Rutkowski, Executive Officer  
Carol Kramer, Executive Officer  
Steven H. Levins, Deputy Attorney General  
Alice Worthy, Secretary

Absent: Dr. James Corcoran, Member

Guests: May Ferrer, Executive Officer

Call to Order: There being a quorum established, Chair Howden called the meeting to order at 1:05 p.m.

Introduction of Executive Officer: Ms. Rutkowski introduced Carol Kramer, a new executive officer with PVL. Ms. Kramer is being assigned as the Board’s Executive Officer. Ms. Kramer will be observing today’s meeting.

Election of Officers: It was moved by Dr. Hashimoto, seconded by Ms. Tsuchiyama, and unanimously carried to keep the current officers. Both Chair Howden and Ms. Tsuchiyama agreed to continue in their roles as Chairperson and Vice-Chairperson, respectively.

Agenda Additions or Revisions: None.

Minutes of Previous Meeting: Minutes of the June 5, 2014 Meeting

It was moved by Dr. Hashimoto, seconded by Ms. Tsuchiyama, and unanimously carried to approve the minutes of the June 5, 2014 meeting as circulated.

Chair's Report: The Chair thanked the members and staff for their patience and understanding in having to reschedule the meeting because he could not make the last meeting due to Hurricane Iselle.

Executive Officer's Report: The Executive Officer introduced May Ferrer, another new executive officer with PVL. Ms. Ferrer is observing the meeting. Ms. Rutkowski explained that staff changes were made, which included the reassignments of boards. Ms. Kramer has been assigned to the Board of Acupuncture. Ms. Rutkowski has been reassigned to other boards.

Ms. Rutkowski thanked the members for their contributions and stated that during the years that she has been assigned to the Board, the profession has grown by leaps and bounds. She stated that over the years the Board has initiated several legislative actions that resulted in 1) recognizing the ACAOM accredited first professional or entry level program as the education and training requirement for licensure; 2) ensuring that those who studied at foreign schools attained the level of education at least equal to the ACAOM program; and 3) requiring that licensees who want to refer to themselves as Doctor of Acupuncture complete the ACAOM accredited doctoral program.

Pending/current issues that have arisen are dry needling by physical therapists, first professional doctoral degree, and rule revisions.

Applications: Exam and License – None.

Ratifications

Board members reviewed the list of licenses and intern permits. It was moved by Ms. Tsuchiyama, seconded by Dr. Hashimoto, and unanimously carried to ratify the applications of the individuals as listed for respective approvals sought (attached).

Old Business: May 16, 2014 Request from Total Body Care, Inc., Shinji Tsukamoto, Regarding Use of Ultrasound and TENS Unit Combination Device and Traction Device for Lumbar Spine in the Practice of Acupuncture

The Executive Officer reported that Mr. Tsukamoto had not yet provided the additional information the Board requested. It was agreed by consensus to table this matter until Mr. Tsukamoto submits the additional information requested.

Chapter 16-72, Hawaii Administrative Rules ("HAR"), Rule Revisions

After a brief discussion, it was agreed by consensus to defer further discussion on the proposed rules revisions. The Executive Officer will develop a draft that will be provided to the members.

New Business:

- a. In the Circuit Court of the Fifth Circuit, State of Hawaii – Susan T. Sluys, Appellant v. Board of Acupuncture, Department of Commerce and Consumer Affairs, State of Hawaii, Appellee; Civil No. 14-1-0002(JRV) – Decision and Order Affirming Board’s Final Order, Filed December 6, 2013, and Judgment

The Executive Officer reported that the Circuit Court affirmed the Board’s Final Order in this matter.

- b. Council of Colleges of Acupuncture and Oriental Medicine (“CCAOM”)

1. Position paper on skin disinfection prior to acupuncture needle insertion
2. Position paper on glove use during the practice of acupuncture

Copies of the position papers were given to members for their review and information.

- c. Dry Needling in Physical Therapy

1. Kentucky – Attorney General Opinion
2. Maryland – Attorney General Opinion
3. Mississippi – Attorney General Opinion
4. Utah – Department of Commerce, Division of Occupational and Professional Licensing

Copies of the above opinions were given to members for their review and information.

- d. World Education Services – Educational Evaluation of Foreign Acupuncture School Graduates - §436E-5(d), HRS

The Executive Officer reported that she had received an email from World Education Services (“WES”) who would like the Board to consider using their services for review of education credentials of students who attained their education at a school outside of the United States. The Board has approved AACRAO to perform these education credential reviews.

After a brief discussion, it was moved by Dr. Hashimoto, seconded by Ms. Tsuchiyama, and unanimously carried to authorize WES, in addition to ACCRAO, to provide education credential review for applicants who attended schools outside of the United States.

Open Forum:

None.

Next Meeting: Thursday, October 2, 2014  
1:00 p.m.  
Princess Likelike Conference Room  
King Kalakaua Building, 3<sup>rd</sup> Floor  
Honolulu, Hawaii 96813

Adjournment: Chairperson Howden adjourned the meeting at 1:57 p.m.

Taken and recorded by:

/s/ Alice Worthy

---

Alice Worthy, Secretary

Reviewed and approved by:

/s/ Christine Rutkowski

---

Christine Rutkowski, Executive Officer

CR:aw  
9/26/14

- [ X] Minutes approved as is.  
[ ] Minutes approved with changes. See Minutes of \_\_\_\_\_.

## BOARD OF ACUPUNCTURE

### RATIFICATION LIST Thursday, August 28, 2014

ACU	1099	AMBER M <BERG<
ACU	1100	MARY T <HEDLEY CAMPOS<
ACU	1101	MICHAEL F <CERASO<
ACU	1102	GEOFFREY A <GREENSPAHN<
ACU	1103	JESSICA D <GADDIS<
ACU	1104	MY'CHELL E <VINCENT<

### ACUPUNCTURE INTERNS

333	CONRAD J <LOMMEN<
332	KIMBERLY L <BURGER<