

**ELEVATOR MECHANICS LICENSING BOARD**  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

MINUTES OF MEETING

Date: Friday, January 9, 2015

Time: 2:00 p.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building, 1<sup>st</sup> Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

Present: Marc Yamane, Industry Member, Chairperson  
Lawrence T. Morinaga, Industry Member, Vice-Chairperson  
Richard Louis, Public Member  
James Wilburn, Jr., Industry Member  
Ronald H. Nakamine, DLIR Designee  
Carlos Keen, Executive Officer  
Alice Worthy, Secretary

Excused: Rod Tam, Deputy Attorney General

Guests: None

Agenda: The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Hawaii Revised Statutes (“HRS”) section 92-7(b).

Call to Order: There being a quorum present, the meeting was called to order at 2:09 p.m. by Chairperson Yamane.

Additions to the Agenda: None

Chapter 91, HRS, Adjudicatory Matters: None

Approval of the Minutes: It was moved by Mr. Morinaga, seconded by Mr. Louis, and unanimously carried to approve the minutes of the October 17, 2014 meeting as circulated.

Executive Officer’s Report: The Executive Officer reported that, at the request of the Board at its last meeting, the three apprentice registrations that the Board expressed concerns about were referred to RICO.

Examination: Exam Results - None

- Applications:
- a. Temporary Permits - None
  - b. Apprentice Registrations

It was moved by Mr. Louis, seconded by Mr. Wilburn, and unanimously carried to ratify the following apprentice registrations:

- 1. CHING, Kaipo
- 2. HERNANDEZ, Robert
- 3. KAHAULELIO, Gordon
- 4. LITTLE, Daniel
- 5. ODO-CHANG, Christopher
- 6. TRUJILLO, L. Christopher
- 7. WILSON, JR., Arrington
- 8. YOUNG, Brent

Chairperson Yamane expressed concerns regarding the apprentice registrations for Robert Hernandez and Daniel Little. He stated that he is uncertain as to whether they are employed by licensed C-16 elevator contractors, and are being supervised by a licensed elevator mechanic when performing elevator mechanic work. Other members also expressed concerns as well.

Board members were reminded that if they believe that these two apprentices have violated the Board's laws and rules, the Board may consider referring them to RICO. After a brief discussion, the Board directed the Executive Officer to refer these two apprentice registrations to RICO.

Members discussed the desire of the Board to review the apprentice registration applications for approval, and agreed to coordinate the handover from Licensing Branch.

There was a brief discussion on the definitions of direct supervision and general supervision. After discussion, it was moved by Mr. Louis, seconded by Mr. Nakamine, and unanimously carried to request Deputy Attorney General Tam to provide clarification on the definitions of direct supervision and general supervision as cited in HAR §16-81-3 at the Board's next meeting.

The Executive Officer was asked if he could provide the Board with a list of all registered apprentices. The Executive Officer will follow up on this request and report back to the Board at its next meeting.

c. Examination

ALVIN MONETTE

It was moved by Mr. Nakamine, seconded by Mr. Louis, and unanimously carried to approve Mr. Monette’s application to sit for the elevator mechanic’s exam.

d. License Restoration - None

e. Renewal – None

Unfinished

Business: None

Correspondence: None

Announcements: Next Board Meeting

Friday, April 10, 2015  
2:00 p.m.  
Queen Liliuokalani Conference Room  
King Kalakaua Building, 1st Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

Members inquired about the implementation of the new exam. The Executive Officer stated that it is already being implemented. Members agreed that the Board needs to be more proactive with the exam review and this can be accomplished by submitting additional questions throughout the year to Prometric.

Adjournment: There being no further business to discuss, the meeting was adjourned at 2:45 p.m.

Taken and recorded by,

/s/ Alice Worthy

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Alice Worthy, Secretary

Reviewed and approved by:

/s/ Carlos Keen

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Carlos Keen, Executive Officer

CK:aw  
2/9/15

[X] Minutes approved as is.  
[ ] Minutes approved with changes; see minutes of \_\_\_\_\_.